



**California State University, San Bernardino  
Santos Manuel Student Union Board of Directors  
Thursday, November 10, 2016  
Minutes**

**Members Present:** Hamid Azhand, Aaron Burgess, Connor Dickson, David Friedman, Alex Gutierrez, Felicia Hernandez, Diana Hernandez-Aguilar, Joshua Imeri-Garcia, Dr. Alysson Satterlund, Ruben Vasquez

**Members Absent:** Dr. Mary Fong, Kassandra Johnston, Dr. Josephine Mendoza, Daniel Perez, Casey Ysaguirre

**Staff Present:** Susan Avery, Janet Castro, Melissa Cordoba, Jesse Felix, Ivan Gastelum, Tamara Holder, Janet Honn-Alex, Michael Mejia, Trent Morgan, Maria Najera-Neri, Andrea Okoh, Michael Palacios, Carmen Prado, Eduardo Ramirez, Anthony Roberson, Shannon Stratton, Alicia Ureste, Gustavo Vargas, Sierra White, Rosemary Zometa

**Guests Present:** Maria Barragan, Minerva Montane

**Call to Order:** The meeting was called to order at 10:04 a.m.

**Roll Call:** A verbal roll call of attendees was conducted.

**Approval of SMSU Board of Directors Minutes from October 13, 2016:**

M/S Gutierrez/Imeri-Garcia to approve the SMSU Board of Directors Minutes from October 13, 2016.

Motion passed.

**Reports:**

**BOD Chair:** Ms. Hernandez Aguilar shared with the Board that she had the opportunity to attend the ACUI Region I Conference at UC Berkeley. She was able to meet with the SMSU student assistants in attendance and listen to their concerns. It is her goal to meet with Mr. Burgess to ensure that their voice is heard. She learned that you never stop growing and that in order to help someone meet their goals, a leader can become a follower. She also expressed her gratitude to ASI for their hard work and assistance with the Alternative Consultation process for the SMSU expansion.

**Interim Executive Director:** Mr. Burgess shared with the Board that he had the opportunity to visit the Palm Desert Campus Rancho Mirage Student Center and Recreation & Wellness Center last week and he commended the staff for their work at PDC to improve the services offered there. He would like to see some of the physical spaces reconfigured to be more conducive to student success.

**Marketing & Programs:** Ms. Zometa shared with the Board that all of the Centers are producing wonderful programs. She thanked the Cross Cultural Center, Osher Adult Re-Entry Center, the Pride Center, and the Women's Resource Center for putting together the Social Justice Summit. The Marketing Department won seven awards at the ACUI "Steal This Idea" Design Competition. The Marketing Department was also able to send one of the student assistants to the Adobe MAX Conference held in San Diego. She also commended the Pride Center and the Women's Resource Center for providing two events which would fulfill students' Title IX requirements. The Rancho Mirage Student Center held a Sand Volleyball and BBQ event which was well attended. Ms. Honn-Alex invited everyone to attend the "Women in Student Affairs" event on Friday, November 18.

**Operations:** Ms. Castro shared with the Board that the SMSU Computer Technology Department has been working with ASI, Brailsford & Dunlavey, and Student Affairs on the SMSU Expansion Alternative Consultation project. Seven student assistants from the Operations Departments were able to attend the ACUI Region I Conference at UC Berkeley. They were able to network with their peers from other schools and attend educational sessions. The Maintenance Department has been working on a variety of projects to ensure the integrity of the building. The Gamers Lounge has been sponsoring events including "Remembering Our Veterans" and a clothing drive for the Options House. One of the Audio Visual Technicians has been cross-trained as a Building Manager. All of the Building Managers are now CPR certified.

**Student Recreation & Wellness Center:** Ms. White shared with the Board that they partnered with the Veterans' Success Center to provide food and t-shirts for the Veterans. The Fitness Department held a Coyote Combine on the Library lawn to encourage everyone to exercise more. Students have been selected to attend the Alternative Spring Break which will be held in New Orleans next year. An Ares Watchman system has been installed which will allow the customer service managers to monitor the hourly rounds in the building.

**Facilities Committee:** Ms. Prado shared with the Board that she was selected to be the chair of the Facilities Committee. The Committee approved the space requests for the First Peoples' Center and the Latinx Center and has forwarded them to the Board for their approval.

**BOD representatives:** Mr. Gutierrez shared with the Board that the Alternative Consultation Student Ambassadors have completed the process of gathering data. This information will now be submitted to our partners in order to consolidate it in preparation to be presented at the Campus Fee Advisory Committee meeting. This is the next step in the Alternative Consultation process and he encouraged everyone present to attend this meeting on November 17. Attendees will have the opportunity to speak during the Open Forum part of the meeting.

**Open Forum:** Mr. Vargas shared with the Board that he had the opportunity to attend the ACUI Region I Conference. He expressed his concern regarding the direction of the SMSU



expansion. He felt that the focus of the SMSU should be towards wellness opportunities, including stress management and nutrition.

Mr. Felix shared with the Board that the Recreation & Wellness Center will be starting a Wellness Committee as a subcommittee of the Recreation & Wellness Committee and he invited Mr. Vargas to attend.

Mr. Vargas shared with the Board that he had the opportunity to attend the ACUI Region I Conference. He enjoyed the opportunity to network with other attendees and attend workshops. He suggested that having the Career Center in the expanded student union would be a great benefit to the students.

Ms. Holder suggested that the SMSU and Recreation & Wellness Center could help market some of the events which other campus departments have, such as the Career Center and the Counseling and Psychological Services.

Mr. Azhand shared with the Board that when funding is approved for the expansion, it will be determined which programs and offices will be essential for the new building, as long as these do not exceed the budget.

#### **Adoption of Agenda:**

M/S Burgess/Vasquez to amend the SMSU Board of Directors Agenda for November 10, 2016 to add agenda item SMSU 14/17 – SMSU Construction Approval not to exceed \$37,299.

The amended agenda was approved.

#### **New Business:**

##### **SMSU 12/17 SMSU Space Request – First Peoples' Center (Action, Burgess)**

M/S Satterlund/Hernandez to approve SMSU Space Request – First Peoples' Center.

Mr. Burgess shared with the Board that we are excited to have the First Peoples' Center at CSUSB. We have had a long-standing relationship with the San Manuel Band of Mission Indians and this will ensure that we will be able to better serve our students. Ms. Zometa shared with the Board the mission of the First People's Center which is to support the academic achievement and personal success of the First People students. The goals and objectives include providing support to First People students, serve as a resource to campus community, create innovative learning opportunities, and increase outreach and retention. Mr. Burgess commented that by creating this center, it will provide a support component for our students where they can go and have conversations with others who have had similar experiences on campus. The Center would be located in the Cross Cultural Center.

Motion approved.

##### **SMSU 13/17 SMSU Space Request – Latinx Center (Action, Burgess)**

M/S Burgess/Gutierrez SMSU Space Request – Latinx Center.

Mr. Mejia shared with the Board the mission statement of the Latinx Center which states that the Center would provide a welcoming environment which would be supportive for Latinos and allies. The Center would also enhance retention and graduation rates. Mr. Imeri asked how the Center would help with graduation rates. Mr. Mejia responded that many Hispanic students feel underrepresented and that the programs are not inclusive of the entire Latin culture. It is a goal of the Center to bring these cultures together to provide a supportive environment. Dr. Satterlund commented that Dr. Shaun Harper's research indicates that the development of student retention and resilience is closely tied to the perception of welcome and inclusion. A part of his work illustrates a direct correlation between identity/affinity centers and higher graduation rates for students who are traditionally considered marginalized. Mr. Burgess commented that the Center could invite persons from the community to speak with students to educate them regarding the culture. Ms. Barragan commented there are a lot of resources available for Hispanic students; however, they are not aware of these services. This Center will find different ways to unite communities, include families in the educational process, and help the next generation. Discussion ensued regarding the importance of this Center and the services it will provide to the Hispanic students on campus.

Motion passed.

**SMSU 14/17 SMSU Construction Approval not to exceed \$37,299 (Action, Burgess)**

M/S Satterlund/Vasquez to approve the SMSU Construction request not to exceed \$37,299.

Mr. Roberson shared with the Board that we now need to provide the space for the two Centers. The requests will include construction in SMSU 102A for the First People's Center, construction in SMSU 202B for the Latinx Center, and construction in SMSU 111 to add additional office space for a coordinator. Mr. Roberson recommended that the bid from Three Peaks be approved since it was the lowest. Mr. Friedman commented on the cost of the construction projects. Mr. Azhand responded that the bids include removing existing walls, relocation of the electrical wiring, and the reworking of the new walls. It also includes materials and labor.

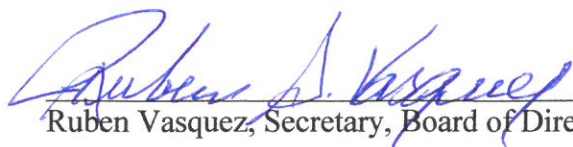
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Motion passed.

**Announcements:** Dr. Satterlund announced that the Personnel Committee will meet in December to begin the search for the SMSU Executive Director. She also expressed her appreciation for the staff who provided the Healing Circles for the campus. She stressed the importance of unity, love, and respect at this time and to refer students to support services as needed. Ms. Holder announced that the 4<sup>th</sup> Annual Black Student Leadership Student Symposium and Social Justice Summit will occur next week.

**Adjournment:** The meeting was adjourned at 11:21 a.m.

Minutes reviewed and approved by:

  
Ruben Vasquez, Secretary, Board of Directors

11-23-16  
Date