



**Santos Manuel  
Student Union**

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**California State University, San Bernardino  
Santos Manuel Student Union Board of Directors  
Thursday, October 13, 2016  
Minutes**

**Members Present:** Hamid Azhand, Aaron Burgess, Connor Dickson, Alex Gutierrez, Diana Hernandez-Aguilar, Joshua Imeri-Garcia, Dr. Shawn Patrick, Daniel Perez, Ruben Vasquez

**Members Absent:** Dr. Mary Fong, David Friedman, Felicia Hernandez, Kassandra Johnston, Dr. Alysson Satterlund, Casey Ysaguirre

**Staff Present:** Francisco Alfaro, Susan Avery, Melissa Cordoba, Jesse Felix, Tamara Holder, Janet Honn-Alex, Monica McMahon, Trent Morgan, Maria Najera-Neri, Andrea Okoh, Mark Oswood, Michael Palacios, Anthony Roberson, Stephanie Segura, Shannon Stratton, Sierra White, Rosemary Zometa

**Guests Present:** Terry Shea

**Call to Order:** The meeting was called to order at 10:05 a.m.

**Roll Call:** A verbal roll call of attendees was conducted.

**Approval of SMSU Board of Directors Minutes from June 6, 2016; approval of SMSU Executive Committee Minutes from July 19, 2016; approval of SMSU Board of Directors Minutes from September 30, 2016**

M/S Gutierrez/Imeri-Garcia to approve the Approval of SMSU Board of Directors Minutes from June 6, 2016; approval of SMSU Executive Committee Minutes from July 19, 2016; approval of SMSU Board of Directors Minutes from September 30, 2016.

Motion passed.

**Reports:**

**BOD Chair:** Ms. Hernandez Aguilar expressed her appreciation for everyone's attendance at today's meeting. She is excited to work with everyone on achieving this year's goals. She recognized the new Board members and staff for their attendance. She encouraged feedback and a positive attitude as we serve the students and campus.

**Interim Executive Director:** Mr. Burgess shared with the Board an email from a previous Board member. His experiences at CSUSB were instrumental in helping him achieve success. He also encouraged the Board members to represent the students to the best of their ability. Mr. Burgess thanked Dr. Patrick for her service to the Board as this will be her last meeting and he announced that Ms. Zometa is the new Associate Director for Programs and Communications.

**Marketing & Programs:** Ms. Zometa shared with the Board that the Pow Wow was a great success and she thanked Ms. Holder for her hard work. The Cross Cultural Center will be hosting a Social Justice Summit in November. Marketing and ASI have been working on publicity for the Alternative Consultation. The Pride Center and Women's Resource Center hosted a reception for the new Provost and collaborated with the Title IX Office for the InterACT event. Program Board helped with Welcome Week and hosted Yotie Fest. She also introduced the new coordinator for the Rancho Mirage Student Center, Francisco Alfaro. The grand opening for the Pan-African Center will be held on Monday in the SMSU Events Center.

**Operations:** Mr. Roberson shared with the Board that the WoW construction project has been completed and has contributed to more customers. The Cross Cultural Center computer lab has been relocated to the second floor and the Pan-African Student Success Center has been opened on the first floor. The Gamers Lounge will be hosting a fundraising event for a local elementary school and victims of Domestic Violence and will also host a Veterans Appreciation event.

**Student Recreation & Wellness Center:** Ms. Okoh shared with the Board that Late Night at the Rec had over 7,000 attendees and they collected a large number of canned items for The Den. The Fall fitness schedule includes over 35 hours per week of group exercise. The Rec Center is looking into beginning an Archery Club. CSUSB TRACKS will be returning to New Orleans for the Alternative Spring Break and the Rec Center will be creating programs specifically for CSUSB faculty and staff.

#### **Committees:**

**Audit:** Ms. Hernandez Aguilar shared with the Board that Mr. Shea presented the SMSU Audit Report to the Audit Committee and he is here today to review the report with the Board.

**BOD representatives:** None

**Open Forum:** None

#### **Adoption of Agenda:**

M/S Gutierrez/Azhand to approve the SMSU Board of Directors Agenda for October 13, 2016.

The motion passed.

#### **New Business:**

##### **SMSU 07/17 Acceptance of Annual Audit Report (Action, Hernandez Aguilar)**

Mr. Shea, from the accounting firm of Rogers, Anderson, Malody and Scott, shared with the Board the Opinion Letter which states that their responsibility is to express an opinion on the SMSU financial statements. The SMSU received an unmodified opinion which is the highest level of assurance. The audit followed Government Auditing Standards, which are more in-depth. He reviewed the Statement of Net Position for the current and



previous years. The SMSU currently has assets of \$3,491,965 and liabilities of \$397,062. Financially, the SMSU is in great shape.

In addition to the capital assets includes the "Wild Song" statue and other capital assets include the buildings, leasehold improvements, equipment, furniture and fixtures. Note 6 discusses the related party and economic dependency between the SMSU, other auxiliaries, and the campus. Regarding the Pension Plan, there was a \$9,000 decrease in the CalPERS liability. Mr. Shea commented that the SMSU is very well run from a financial point of view.

M/S Imeri-Garcia/Perez to accept the SMSU Annual Audit Report.

Rising count 9 – 0 – 0. Motion passed.

#### **SMSU 08/17 Approval of Committee Appointments (Action, Hernandez Aguilar)**

M/S Burgess/Gutierrez to approve the Committee Appointments.

Ms. Hernandez Aguilar shared with the Board that she and Mr. Burgess reviewed the Committee Applications to determine with applicants should be assigned to each Committee. Mr. Burgess commented that some Board members were not assigned to be on a Committee because of time commitments. Committee members will be contacted regarding the date and location for the meetings.

Motion passed.

#### **SMSU 09/17 Review and approval of annual health plan contributions (Action, Imeri)**

M/S Imeri-Garcia/Gutierrez to approve the annual health plan contributions.

Mr. Imeri shared with the Board that the corporation provides medical benefits for the full-time employees. The maximum amount which the SMSU pays is the same amount as CSUSB pays for their employees. Ms. Najera-Neri shared with the Board that when the SRWC/SMSU budgets are prepared during the spring, the actual cost is not available, so estimates are used. After the actual cost is received, it is brought back to the Board for their approval. She then reviewed the costs and medical plans with the Board. Since the SMSU is classified as a public agency through CalPERS, we receive our health benefits at a lower cost. Mr. Gutierrez asked if employees can choose their own medical plan. Mr. Burgess stated that each employee chooses their insurance.

Rising count 8 – 0 – 1. Motion passed.

#### **SMSU 10/17 SRWC Vehicle Replacement (Action, Burgess)**

M/S Gutierrez/Perez to approve the SRWC Vehicle Replacement in the amount of \$25,487.75.

Mr. Oswood shared with the Board that the SRWC needs to replace a van which is used to transport programs participants. The current van is on a seven-year replacement schedule and it has been used for nine years. Repairs have been made to it; however, the repairs costs have been increasing. The quote which has been provided is based on the California statewide commodity contracts for vehicles through the Department of General Services. Mr. Gutierrez asked if any additional repairs needed to be made before it is sold. Mr. Oswood responded that no mechanical repairs were necessary. Mr. Burgess commented that it could be a liability to the corporation if the current van was used to transport students if it is not in good condition. Mr. Burgess asked if

rental costs for an additional van could be monitored to determine if it is necessary to purchase an additional van.

Rising count 9 – 0 – 0. Motion passed.

Ms. Najera-Neri commented that the amount approved should not reflect the sale price in case it was sold for a different amount.

M/S Gutierrez/Burgess to reopen the agenda item SMSU 10/17.

Mr. Gutierrez commented that the motion should be amended to only reflect the amount of \$27,592 which is the price of the new van.

M/S Dickson/Burgess to amend the main motion to reflect the correct purchase price of the van in the amount of \$27,592.

Rising count 9 – 0 – 0. Amendment approved.

The amended main motion is now to approve the SRWC Vehicle Replacement in the amount of \$27,592.

Rising count 9 – 0 – 0. Motion passed.

#### **SMSU 11/17 Alternative Consultation Update (Discussion, Hernandez Aguilar)**

Ms. Hernandez Aguilar shared with the Board that weekly meetings are being held regarding the Alternative Consultation process. Mr. Burgess shared with the Board that members of ASI and the Board and professional staff have been working diligently on this. He commended them for their efforts. Mr. Gutierrez shared with the Board the background of the Alternative Consultation process. A presentation was made for the Campus Fee Advisory Committee Student and the Academic Senate. The Student Ambassadors began yesterday promoting this and getting feedback regarding the expansion. Ms. Holder asked if the Alternative Consultation process included completing a survey. Mr. Gutierrez responded that the survey is composed of different questions including new services and departments which persons would like to see in the expanded student union. The longer we wait to begin the expansion; the price will increase. Mr. Azhand said that the goal is to have it completed by Fall 2020. Mr. Stratton said that students have to go through an educational component before completing the survey which includes their perspectives on the expansion. Mr. Burgess commented that we have three and a half weeks to get responses from 4,000 students, faculty and staff. Mr. Gutierrez commented that this will be the largest alternative consultation done in the CSUs and we will set the example on how alternative consultations should be done in the future.

**Announcements:** None

**Adjournment:** The meeting was adjourned at 11:36 a.m.

Minutes reviewed and approved by:

  
Ruben Vasquez, Secretary, Board of Directors

11-8-16  
Date