



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Thursday, April 16, 2015
Minutes**

Members Present: Jackie Aboud, Fatima Adame, Hamid Azhand, Alfredo Barcenas, Ryan Bracken, Aaron Burgess, David Friedman, Shakeh Ghazaryan, Alberto Jasso, Dr. Josephine Mendoza, Dr. Alysson Satterlund, Joseph Weatherbie

Members Absent: Dr. Mary Fong, Anthony Johnson, Jorge Zatarain

Staff Present: Susan Avery, Melissa Cordoba, Rick Craig, Jesse Felix, Tamara Holder, Janet Honn-Alex, Mark Oswood, Alexsaundra Preston, Anthony Roberson, Shannon Stratton, Tari Wimbley

Guests Present: None

Call to Order: The meeting was called to order at 10:39 a.m.

Roll Call: A verbal roll call of attendees was conducted.

Approval of SMSU Board of Directors Minutes from March 12, 2015:

M/S Weatherbie/Ghazaryan to approve the SMSU Board of Directors Minutes from March 12, 2015.

Motion passed.

Reports:

Chair: Mr. Jasso shared with the Board that he is involved in several projects for the SMSU. Tabling will begin next week to promote the applications for the Board Student Representative positions. The Marketing Department has created fliers to advertise this and on April 28 there will be an SMSU Board of Directors Information Session open to students.

Interim Executive Director: Mr. Burgess shared with the Board that he and Ms. Wimbley have discussed having staff, student, and Board of Directors training. He has also met with Joanna Oxendine regarding creating student learning outcomes and student assessments. An RFP for the

Coyote statue has been sent out to five artists. This will be brought back to the Board for final approval.

Associate Director of Marketing & Programs: Ms. Wimbley shared with the Board a list of the Spring Quarter programs and she encouraged them to attend events. This year for the SOAR event, the SMSU has been given one hour for a presentation regarding everything the SMSU offers to students. This quarter, a program entitled "SMSU 101" has begun as a series of training opportunities. The Yotie Awards will be held on Friday, June 12 at 4pm. Everyone is encouraged to wear denim on April 29 as part of sexual awareness month.

Student Recreation & Fitness Center: Mr. Craig shared with the BOD that usage has gone down since the on-campus crime incidents. Mr. Azhand commented that campus departments are scheduling a walk-through of campus to find areas on campus which are not well lit at night and prepare a report of their findings. During Spring break ASI, SLD, and OCE participated in a trip to Puerto Rico to provide service. Mr. Craig invited everyone to participate in the Rec Sports Focus Groups today after the Board meeting.

Committee Reports:

Ad Hoc Statue – Mr. Bracken shared with the Board that the Committee discussed the location, timeline, artist review, and point system for the Coyote Statue. The main location being considered is between the SMSU and University Hall.

Ad Hoc Sustainability – Mr. Friedman shared with the Board that the Committee discussed having an Atrium patio cover with plants, bicycle sharing programs, solar panels, and the installation of new hydration stations inside the SMSU. Mr. Craig commented that Rec Sports would consider partnering with the SMSU on the bicycle sharing program.

Finance & Contracts – Ms. Ghazaryan shared with the Board that the Committee reviewed the 2015-2016 Budgets for the SMSU and Rec Sports. The Committee also reviewed the SMSU Subleases.

Strategic Planning – Mr. Weatherbie shared with the BOD that the Committee reviewed programs for the current year and they also reviewed the SMSU Strategic Plan. They do not recommend any changes at this time.

Board Representatives: Ms. Aboud shared with the BOD that she and Mr. Bracken attended the ACUI International Conference in San Antonio. There were a large variety of sessions and workshops designed to help improve campuses and there were a large number of vendors advertising technological advances.

Mr. Barcenas shared with the Board that ASI elections will be on May 6 and May 7. CSSA has legislation in place which will directly affect the CSU's. One resolution which CSSA is considering is to have Dream Centers on campuses.

Open Forum: None

Adoption of Agenda: M/S Bracken/Barcenas to approve the agenda for April 16, 2015.

Motion passed.

NEW BUSINESS

SMSU 38/15 SRFC 2015-2016 Budget/First Reading (Action, Friedman)

M/S Weatherbie/Satterlund to approve the first reading of the SRFC 2015-2016 Budget.

Ms. Aboud left the meeting.

Mr. Craig shared with the Board that as a result of the HEPI increase, there will be an increase of approximately \$42,000 to the SRFC Budget. Changes to the budget include the Minimum Wage increase in January, 2016 and in July, 2015, student assistants will begin to receive paid sick leave. Another change in the budget will be a \$6,000 increase in Student Affairs oversight. In the Operations budget, they will be hiring a custodial vendor instead of a full-time employee. The Personal Training and Outdoors staff salaries will be moved to state-side accounts. \$12,700 is being added into the Palm Desert Campus account to do more special events programming.

Mr. Barcenas asked if there were any drastic changes or increases to the budget. Mr. Craig responded that these would include the Minimum Wage increase and the paid sick leave.

Rising count 10 – 0 – 1.

Motion passed.

SMSU 39/15 SMSU 2015-2016 Budget/First Reading (Action, Ghazaryan)

M/S Ghazaryan/Barcenas to approve the first reading of the SMSU 2015-2016 Budget.

Mr. Burgess shared with the Board that there are very few changes to the Budget. Changes to the budget include the Minimum Wage increase in January, 2016 and an increase in the custodial contract. There was also an increase for additional funds for Palm Desert Campus. Mr. Barcenas asked about compensation for the Board Chair and Vice Chair. Mr. Burgess responded that he and Ms. Wimbley have discussed this and are looking at other campuses' compensation policy. Dr. Satterlund asked if Board members receive academic credit. Mr. Jasso responded that they do not. Ms. Avery commented that the Student Representatives receive priority registration. Ms. Adame asked about the amount which is in Reserves. Mr. Burgess responded that there is approximately \$14,000,000 in Reserves, including the Operating Budgets for the SMSU and SRFC. Ms. Najera-Neri referred to agenda attachment 32/15 for an explanation of the Reserves and the amounts. Dr. Satterlund asked if any unexpected expenses will come to the Board for approval. Mr. Burgess responded that they would

Ms. Aboud returned.

Dr. Satterlund left the meeting.

Rising count 8 – 0 – 3.

Motion passed.

SMSU 40/15 Negotiate/Renegotiate subleases (Action, Jasso)

M/S Barcenas/Weatherbie to approve the negotiation/renegotiation of SMSU subleases.

Mr. Burgess shared with the Board that originally the sublease for the Title IX & Gender Equity was one year in length. The Finance & Contracts Committee recommends that the sublease be extended to June 30, 2018 and leave in place the language regarding the costs for custodial services, facility services and repairs. This office is very important to the campus and we are using the space for the benefit of the students.

Dr. Satterlund returned.

Rising count 10 – 1 – 1. Motion passed.

SMSU 41/15 Atlas Charging Station – not to exceed \$14,753.75 (Action, Jasso)

M/S Weatherbie/Friedman to approve the purchase of the Atlas Charging Station, not to exceed \$14,753.75.

Mr. Roberson shared with the Board that the Kwikboost charging stations located in the SMSU do not allow for devices to be secured. They are considering purchasing a goCharge charging locker for the SMSU and one for Palm Desert Campus. This will allow students to place their device in a secure locker. It has room for 13 devices including laptops. Mr. Azhand commented that as part of the SMSU Expansion, lockers were being considered for student use.

Mr. Bracken left the meeting.

Mr. Jasso recommended that a goCharge charging locker be purchased for Rec Sports. Mr. Barcenas commented that one is not enough to accommodate the large number of students who visit the SMSU. Mr. Craig commented that he would like to purchase one for the SRFC.

M/S Barcenas/Satterlund to amend the main motion by increasing the amount to add \$7,000 to purchase a goCharge charging locker for the SRFC.

Rising count 10 – 0 – 1.

Amendment to the main motion passed.

There was no further discussion and the Board voted upon the amended main motion.

Rising count 10 – 0 – 1.

Main motion as amended passed.

**SMSU 42/15 SMSU Conference room convert to smart room – not to exceed \$4,000.00
(Action, Jasso)**

M/S Weatherbie/Satterlund to approve converting the SMSU Conference Room to a smart room, not to exceed \$4,000.00.

Mr. Burgess shared with the Board that services within three SMSU areas are being enhanced. The SMSU Conference Room will be converted into a smart room so that it can be used more frequently for meetings. The second area to be enhanced is the area outside of the Scheduling Department. The third area will be for the Marketing Department. Mr. Stratton asked if these changes will enhance the ADA services. Mr. Burgess responded that there is software which can be installed for this purpose.

Rising count 9 – 0 – 2.

Motion passed.

SMSU 43/15 SRFC Snowboard, Bindings and Boot Replacement Request – not to exceed \$9,700.00 (Action, Burgess)

M/S Weatherbie/Ghazaryan to approve the SRFC Snowboard, Bindings and Boot Replacement Request, not to exceed \$9,700.00.

Mr. Oswood shared with the Board that Rec Sports would like to purchase 25 snowboards, 30 bindings, and 30 pairs of boots to replace the old equipment. The funding will come from the Equipment Replacement fund. Mr. Barcenas asked how the drought has affected ski resorts. Mr. Oswood responded that these last few years have been the busiest for ski trips and most resorts make their own snow.

Rising count 9 – 0 – 2.

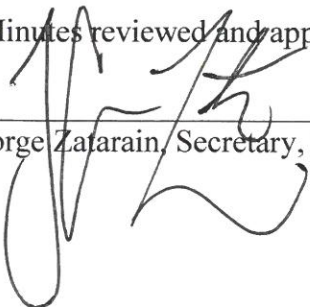
Motion passed.

Announcements: Dr. Mendoza invited everyone to attend the ALFSSA Spring Scholarship Dinner on May 14. Ms. Adame shared with the Board that she recently had a meeting at the SMSU and her group loved the facility. Mr. Barcenas encouraged everyone to vote in the upcoming ASI elections. Mr. Stratton stated that students will also have the opportunity to vote upon ideas generated by other students. The top five ideas will receive \$5,000. Dr. Satterlund thanked Mr. Felix and Mr. Craig for coordinating the specific Focus Groups for Brailsford and Dunlavey today and tomorrow. The Housing and Dining Services presentation for the Chancellor's Office will be on May 20. She reiterated the importance of completing the "Agent of Change" activity. Students across the nation have been invited to do complete this federally mandated program in order to create environments free from sexual violence and gender-based harassment. The completion deadline is April 22. She also thanked ASI for their work regarding this sensitive topic and she is proud to be part of this project. Ms. Wimbley commented that there are designated places in the SMSU for students to complete the "Agent of Change" activity. Mr. Azhand commented that Palm Desert donated 114 acres of land to the Palm Desert Campus.

Master plan architects for have been hired for both campuses and they want student input regarding the master plan process. Ms. Adame thanked the WRC for bringing Anita Hill to speak. She also encouraged students to do internships with the Native American bands.

Adjournment: The meeting was adjourned at 11:58 a.m.

Minutes reviewed and approved by:



Jorge Zatarain, Secretary, Board of Directors

5/12/15

Date