

**DISBURSEMENT VOUCHER**

California State University, San Bernardino

DEPARTMENT	DIVISION	EMAIL AND EXTENSION	DATE
QUANTITY	ITEM	UNIT PRICE	AMOUNT
PEOPLESOFT CHARTFIELD TO BE CHARGED		I hereby certify that the above goods and/or services were received by and necessary for use of the State of California and that quantity and quality are as indicated.	Subtotal
DESCRIPTION OF BUSINESS/ACADEMIC PURPOSE:			Sales Tax
		Employee	Total
		Approved	
		Receipt of the total amount herein shown is hereby acknowledged.	
		Name of Firm	
		Signature of Authorized Representative/Print Name	
Date Received by Bursar	ACCOUNTS PAYABLE USE:		
	PAID BY REVOLVING FUND CHECK NUMBER		DATE