

Michael John Buckhoff

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EDUCATION

M.A., English Composition/TESL, California State University at San Bernardino, San Bernardino, CA, June 1997.

Thesis: The Explicit Teaching of Implicature to ESL Students and its Effect on their Performance on the Listening Section of the Test of English as a Foreign English (TOEFL)

B.A., Spanish, Brigham Young University, Provo, Utah, April 1992.

AWARDS

2001 Instructional Excellence Award from the College of Extended Learning at California State University, San Bernardino

ASSOCIATION MEMBERSHIPS

Teachers of English to Speakers of Other Languages

CONFERENCE PRESENTATIONS

"Teaching Correct Usage, Listening, Oral Language (Speaking and Pronunciation), and Writing to ESL/EFL Students." Presentations given to the Department of International Trade and the Department of Foreign Languages at National Kaohsiung University of Applied Sciences (Taiwan). December 13-18, 2003.

"Introduction to Assessment: ESL Placement Testing and Curriculum Design,." "Theory and Methodology of Listening Comprehension for ESL Students,." and "Designing Effective Speaking and Presentation Activities for ESL/EFL Students." Presentations given to EFL instructors from Brazil, all of whom participated in a one month Brazil Teacher Training Program administrated by the College of Extended Learning at Cal State University, San Bernardino (January 8, 11, 12, 1999).

"The Computer Based TOEFL: Technological Advancements in Placement Testing" and "Designing an Effective Ten Week Advanced TOEFL Preparation Class." Paper and demonstration presented at the California Teachers of English to Speakers of Other Languages Conference, Pasadena, California (April 25, 1998).

"Teaching Students Implied Meaning for TOEFL Preparation Listening." Paper presented at the

Teachers of English to Speakers of Other Languages Conference, Orlando, Florida (March 12, 1997).

"Designing an Effective Ten Week High-Intermediate to Advanced TOEFL Preparation Class." Presentation at the Los Angeles ESL Conference, University of Southern California (February 14, 1997).

"Teaching Students Implied Meaning for TOEFL Preparation Listening." Paper presented at the TESOL/Clad Conference, University of California at Riverside (January 25, 1997).

Bridging the Gap from Theory to Practice: Effective Teaching Assistantships." Under the direction of Professor Kamisikiri, the Teaching Assistantship Coordinator for the English Department at Cal State University, San Bernardino, I gave a presentation at the English Composition Conference, Cal Poly University Pomona, California (April 1996).

PROFESSIONAL EXPERIENCE:

January 2014 to present

Lead Grammar instructor in the English Language Program at California State University, San Bernardino. Responsible for being the first point of contact for the Grammar instructors to help them resolve concerns with teaching, book selection, syllabus design, ect.

September 1997 to present

Placement and Testing Specialist, American Culture and Language Program, Cal State University at San Bernardino. Responsible to serve as Placement and Testing Specialist for the TOEFL and TOEIC tests, to lead in all student placement and testing, to lead and oversee the placement committee, to record and monitor the correlation between the TOEFL and the IEP levels, to keep current on testing trends— especially on computerized TOEFL testing, to assist in textbook selection, to assist in program evaluation, development, and design, and to assist in interviewing, selecting, and evaluating new instructors.

September 1995 to present

Instructor for English Department, Cal State University at San Bernardino. Responsible for teaching first-year composition and upper division linguistics and composition courses, for staying abreast in current composition pedagogies and theory aimed toward a diverse student population, and for effective integration of web-based and classroom learning.

ESL WEB DEVELOPMENT EXPERIENCE

Aug 2010-Present

Founder, owner, and materials writer for [Better TOEFL Scores](#), one of the top 10 most popular TOEFL blogs according to Google search results—with more than 780 content-rich lessons to help ESL students improve their vocabulary, pronunciation, grammar, reading, listening, writing, and speaking proficiencies.

July 2010-2013

Materials writer and copy right owner of The Write Course for Writing and Righting One's Essay, an online advanced writing course to help international students bridge the gap from ESL to university-level writing. This course utilizes the Moodle content management system.

September 2009-2011

Conceived, developed, field-tested, fine-tuned, and copy righted The Online English Placement Test used for placement testing of overseas applicants of online classes offered by the College of Extended Learning. This course utilizes the Moodle content management system.

July 2009-Present

Materials writer, marketer, and copy right owner of The 7 Step System to Pass the TOEFL iBT, an online membership site containing more than 700 lessons and practice tests. This course utilizes the Moodle content management system.

July 2009-2011

Materials writer and developer for Speak Clearly: The Speaking, Intelligibility, and Pronunciation Subscription Service for Non-Native Speakers of American English. This course utilizes the Word Press content management system.

January 2009 to Present

You Tube and Google Partner, and creator of Pass the TOEFL in 7 Steps, a You Tube channel with 7,500 subscribers and 2,600,000 upload views

August 2008-Present

Materials writer and co-founder of Better TOEFL Scores, an online blog containing tips and tricks to pass the TOEFL iBT. This course utilizes the Word Press content management system.

March 2003 to September 2005

Curriculum Specialist, Get TOEFL Online (www.gettoefl.com) and Get ESL Online (www.getesl.com) Responsible for conceiving, developing, field-testing, fine tuning and advising on English as a Second Language Online materials, which include Grammar Modules, Listening Modules, Reading Modules, Writing Modules, and Speaking Modules.

March 2003-September 2003

Conceived, developed, field-tested, fine tuned and advised on College of Extended Learning's first online ESL/EFL course, Vocabulary Practice for the TOEIC Test.

September 2001 to 2009

Materials writer and founder of Michael Buckhoff's *ESL Web Site for Students and Teachers*

TEACHING EXPERIENCE

ESL Instructor, American Culture and Language Program/College of Extended Learning/Cal State University at San Bernardino

September 1994 to Present

I teach ESL classes from beginner to advanced in whatever subject I am assigned.

Lecturer, Department of English, Cal State University, San Bernardino

September 1995 to Present

Starting as a quarterly lecturer and eventually working into a three-year lecturer position, I teach first-year and upper division composition and linguistics courses to a diverse student body.

ESL Instructor, Modern Language and Experience Program, La Sierra University, Riverside, CA

September 1992-June 1995

Upon graduating from Brigham Young University, I taught a variety of ESL classes to students of varying levels of English proficiency.

REFERENCES

Available upon request