ONLINE DIRECTORY INFORMATION UPDATES

Utilize the CSUSB Online Directory to review your department information regularly at: http://phonebook.csusb.edu/ Choose your department from the drop down list.

Search to view directory listings for chosen department. Records returned are, by default, sorted alphabetically by last name. If you wish to see the information sorted in a different order, simply clink on the individual column header to use that column for sorting.
To make updates to any of the information on the result page, use the Request Update link at the top of the Campus Directory Page.

Update requests are accepted for non-billable updates only. These include; spelling, title, email address corrections/updates. Billable requests such as; relocating a phone, new user, new voice mail, changing department, etc. must be submitted to the TNS department by submitting a Work Order Request Form.