

## UEC Board of Directors Meeting

Friday, March 26, 2021– 3:00 P.M.

### Minutes

**MEMBERS PRESENT:** Tomás Morales, Doug Freer, Paz Olivérez, Robert Nava, Dorothy Chen-Maynard, Jennifer Sorenson, Taewon Yang, Jeremy Dodsworth, Valerie Zellmer, William Stevenson

**MEMBERS ABSENT:** Sam Sudhakar, Shari McMahon, Graciela Moran, LaNya Lyons

**STAFF PRESENT:** John Griffin, Thomas Sekayan, Christia Williams, Diane Trujillo, Dorota Huizinga, Paulina Tagle, Rima Tan, Jon Merchant, Michelle Mondorf

**GUESTS PRESENT:**

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**CALL TO ORDER**

Board Vice-Chair, Valerie Zellmer, called the meeting to order at 3:05 P.M.

This meeting was conducted via Zoom due to COVID-19 social distancing guidelines.

I. **APPROVAL OF MINUTES**

The minutes of the December 11, 2020, UEC Board of Directors meeting were approved as circulated. (Chen-Maynard/Yang/Unanimous)

II. **PRESIDENT’S REPORT**

CSUSB President, Dr. Tomás Morales, provided an update on campus activities and upcoming events.

III. **POLICY REVIEW-ACTION ITEM**

Executive Director, John Griffin, presented two policies to the board for review. Mr. Griffin reviewed the Accessible Procurement of Information & Communication Technologies Policy and the updated the UEC Procurement Policy.

The Board of Directors approved the two policies as presented.  
(Chen-Maynard/Nava /Unanimous)

IV. OFFICE OF ACADEMIC RESEARCH

Dorota Huizinga, Associate Provost for Research and Dean of Graduate Studies, was pleased to announce that Academic Research Week is April 12<sup>th</sup>-16<sup>th</sup>, and invited the board to the Fourth Annual Recognition of Principal Investigators Reception on April 13<sup>th</sup>.

Senior Director of Research and Sponsored Programs, Paulina Tagle, reported 91 new proposal submissions, totaling \$47.4 million in requests as of February 2021.

Diane Trujillo, Director of Sponsored Programs Administration, noted that expenditures for FY 20-21 are down due to restricted campus operations from the COVID pandemic. Ms. Trujillo provided an overview of current Sponsored Programs Administration department activity. Ms. Trujillo was pleased to announce the approval to hire a Senior Research Assistant.

V. FINANCIAL REPORT

Associate Controller for Financial Services, Rima Tan, presented the year-to-date financial statements as of January 31, 2021. Ms. Tan noted that commercial revenues continue to remain lower than budget in most categories versus the previous year, due to reduced campus operations from the COVID-19 pandemic.

VI. BOOKSTORE OPERATOR SELECTION UPDATE

Executive Director, John Griffin, advised that there was no clear winner from the Bookstore Selection Committee meeting held on March 18<sup>th</sup>, and that Management was asked to obtain additional information to assist in their decision-making process. Plans are to have an additional review meeting and present the recommendation to the Board via email, for their approval before the end of April.

VII. EXECUTIVE DIRECTOR'S REPORT

Executive Director, John Griffin, advised that UEC applied for and received a \$400,000 Payroll Protection Loan. In addition, UEC is working with campus to receive reimbursement under the CARES Act for lost revenues and additional expenses caused by the COVID-19 pandemic.

UEC is working closely with Yotie Eats on a fall reopening plan, that includes some level of service at Coyote Commons and opening a few additional retail units. The Executive Director advised that contract amendments with Yotie Eats and Pepsi are likely due to reduced operations caused by COVID-19.

VIII. PUBLIC COMMENTS & ANNOUNCEMENTS

ADJOURNMENT

The meeting adjourned at 3:56 P.M.

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*Approved by the UEC Board of Directors*

*Douglas R. Freer*

Douglas R. Freer (May 14, 2021 16:48 PDT)

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*Dr. Doug Freer, Secretary/Treasurer*