

## **UEC Board of Directors Meeting**

Friday, September 3, 2021– 3:00 P.M.

### **Minutes**

**MEMBERS PRESENT:** Tomás Morales, Doug Freer, Sam Sudhakar, Dorothy Chen-Maynard, Shari McMahon, Jennifer Sorenson, Taewon Yang, Jeremy Dodsworth, Valerie Zellmer, Daisy Ramos Gomez, Julia Ruiz, Mariah Somarriba

**MEMBERS ABSENT:** Paz Olivérez, Robert Nava, William Stevenson

**STAFF PRESENT:** John Griffin, Thomas Sekayan, Christia Williams, Paulina Tagle, Rima Tan, Michelle Mondorf

**GUESTS PRESENT:**

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**CALL TO ORDER**

Board Chair, Dr. Sam Sudhakar, called the meeting to order at 3:03 P.M.

This meeting was conducted via Zoom due to COVID-19 social distancing guidelines.

**I. APPROVAL OF MINUTES**

The minutes of the March 26, 2021, UEC Board of Directors meeting were approved as circulated. (Chen-Maynard/Yang/Unanimous)

**II. CHANGES IN BOARD MEMBERSHIP FOR FY 2021-22-ACTION ITEM**

UEC Executive Director, John Griffin noted six board members with terms expiring in June 2021:

- Dorothy Chen-Maynard and Taewon Yang – Faculty Directors
- William Stevenson and LaNya Lyons– Community Directors
- Graciela Moran and Yusra Serhan – Student Directors

The Executive Director recognized and thanked outgoing Board Members LaNya Lyons, Graciela Moran, and Yusra Serhan, and noted that Management is working with Alumni to identify a replacement for LaNya Lyons.

The following board action was recommended for approval:

- Reappointment of Dorothy Chen-Maynard and Taewon Yang to a three-year term as Faculty Directors (7/1/21 to 6/30/24)
- Reappointment of William Stevenson to a three-year term as a Community Director (7/1/21 to 6/30/24)
- Appointment of Daisy Ramos Gomez to a one-year term as Student Director (7/1/21 to 6/30/22)
- Appointment of Julia Ruiz and Mariah Somarriba to a two-year term as Student Directors (7/1/21 to 6/30/23)

The recommendation was approved unanimously. (Morales/Chen-Maynard/Unanimous)

### III. PRESIDENT'S REPORT

CSUSB President, Dr. Tomás Morales, provided an update on campus activities and upcoming events.

### IV. EXECUTIVE DIRECTOR'S REPORT

Executive Director, John Griffin, was pleased to report that UEC received a \$400,000 Payment Protection Loan and \$1.5 million in HEERF funds to help cover financial losses during the campus shutdown last year. UEC should be able to receive additional HEERF funds in FY 21/22. Management was able to establish and fund the new SMIF account.

All campus retail units have received some level of refreshment in preparation for the fall term. Mr. Griffin also advised that UEC's commercial partners are facing supply chain issues, labor shortages, and other issues that may impact operating hours as a result of COVID-19.

UEC continues to hold monthly meetings with the Bookstore manager and the Coyote Bookstore Advisory Committee to address any issues and identify new opportunities. Management will continue collaborating with campus Affordable Learning Solutions and the Bookstore on new ways to promote and grow the Immediate Access Program.

Construction at the SMSU North Building is expected to be completed in November, with tentative plans to open the new Coyote Bookstore, The Habit Grill and Coyote Live Pub in January 2022. Panda Express is anticipated to be completed Summer 2022.

### V. FINANCIAL REPORT

Associate Controller for Financial Services, Rima Tan, presented the year-to-date financial statements as of June 30, 2021. Ms. Tan noted that commercial revenues were significantly lower than budget due to reduced campus operations from the COVID-19 pandemic.

VI. OFFICE OF ACADEMIC RESEARCH

Senior Director of Research and Sponsored Programs, Paulina Tagle, reported a record year for Sponsored Programs with 137 new proposal submissions, totaling \$41.2 million in requests for FY 20/21. As of August 31<sup>st</sup> this year, Sponsored Programs has submitted 17 proposal submissions totaling \$16.5 million in potential new awards.

VII. FY 2021/2022 BUDGET APPROVAL-ACTION ITEM

Executive Director, John Griffin reviewed the FY 21/22 budget highlights -

- The FY 21/22 budget was presented by Management to the Finance Committee on May 17<sup>th</sup> where the committee reviewed the financial details related to the proposed budget.
- This budget was more difficult than normal due to evolving campus plans and shifting safety protocols and guidelines caused by the COVID-19 pandemic.
- COVID-19 challenges continue to negatively impact all commercial revenues. Decreased meal plan revenues will force UEC to continue to operate in a cost recovery model and will eventually lead to the need for Chartwells contract to be renegotiated.
- The Finance Committee voted to recommend the Board approve the budget

The Board of Directors approved the FY 21/22 Budget. (Chen-Maynard/Yang/Unanimous)

VIII. CONFLICT OF INTEREST STATEMENTS

Executive Director, John Griffin spoke about the need to have all UEC Board Directors sign the annual Conflict of Interest Statements in accordance with California Education Code, Sections 89906-89909. Conflict of Interest Statements for the period of July 1, 2021 through June 30, 2022 were signed and forwarded by each director.

IX. PUBLIC COMMENTS & ANNOUNCEMENTS

There were no public comments or announcement.

ADJOURNMENT

The meeting adjourned at 3:59 P.M.

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*Approved by the UEC Board of Directors*

*Samuel Sudhakar*

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*Dr. Sam Sudhakar, Board Chair*