

UEC Board of Directors Meeting

Friday, September 23, 2022 – 3:00 P.M.

Minutes

MEMBERS PRESENT: Sam Sudhakar, Dorothy Chen-Maynard, Rafik Mohamed, Jennifer Sorenson, Valerie Zellmer, Taewon Yang, Jeremy Dodsworth, Juan Herrera, Alexandra Thambi, Destiny Shavers, Paola Galvez

MEMBERS ABSENT: Tomás Morales, Paz Olivérez, Robert Nava, William Stevenson, Doug Freer

STAFF PRESENT: John Griffin, Michael Al-Yeung, Jon Merchant, Dorota Huizinga, Michelle Mondorf

GUESTS PRESENT: Eric Stender, Joe Fischioni, Joan Chang

CALL TO ORDER

Board Chair, Dr. Sam Sudhakar, called the zoom meeting to order at 3:05 P.M.

I. APPROVAL OF MINUTES-Action Item

The minutes of the March 25, 2022, UEC Board of Directors meeting were approved as circulated. (Chen-Maynard/Herrera/Unanimous)

II. CHANGES IN BOARD MEMBERSHIP FOR FY 2022-23-Action Item

There were four board members with expiring terms as of June 2022:

- Jeremy Dodsworth – Faculty Director
- Daisy Ramos, Julia Ruiz, and Mariah Somarribba– Student Directors

The Executive Director recognized and thanked outgoing Board Members Daisy Ramos, Julia Ruiz, and Mariah Somarribba.

The following board actions were recommended for approval:

- Reappointment of Jeremy Dodsworth to a three-year term as Faculty Director (7/1/22 to 6/30/25)
- Appointment of Paola Galvez to a one-year term as Student Director (7/1/22 to 6/30/23)
- Appointment of Alexandra Thambi and Destiny Shavers to a two-year term as Student Directors (7/1/22 to 6/30/24)

The recommendation was approved unanimously. (Chen-Maynard/Herrera/Unanimous)

III. APPOINTMENT OF OFFICERS FY 2022/23-Action Item

As a yearly requirement of the UEC Bylaws, the Nominations Committee met on August 26, 2022 to review the proposed slate of four board officers for FY 2022/23.

The Committee voted unanimously to recommend the following slate of officers:

- Dr. Sam Sudhakar-Chair
- Valerie Zellmer-Vice-Chair
- Michael Al-Yeung-Interim Secretary/ Treasurer

The Board approved the Officer positions as presented. (Chen-Maynard/Yang/Unanimous)

IV. PRESIDENT'S REPORT

Board Chair, Dr. Sam Sudhakar, provided an update on campus activities and upcoming events on behalf of President Morales.

V. CHARTWELLS PRESENTATION

Western Division President Joe Fischioni, began the presentation by discussing how ongoing supply-chain issues, labor shortages, and the lack of available personnel have negatively impacted food operations for the last few years.

District Marketing Manager, Joan Chang provided fall opening highlights including participation in New Student Orientation, partnering with RHA on the Yotie Sunrise Event, JoyFul Festival, and teaching kitchen with Chef Ashley.

Yotie Eats General Manager, Eric Stender, provided updates on flood reopening plans, discussed future student, staff, and faculty discounts and plans for a commuter student advisory committee. The major focus for Chartwells moving forward is to open all retail units, improve catering and increase voluntary meal plan sales.

VI. AUDIT COMMITTEE REPORT

Audit Committee Chair, Valerie Zellmer, provided an update of the Audit Committee meeting held on September 14th. Financial results yielded no abnormalities or nuances to report. Consequently, the auditors are issuing an unmodified opinion in their final audit report.

VII. OFFICE OF ACADEMIC RESEARCH

Associate Provost for Research and Dean of Graduate Studies, Dr. Dorota Huizinga was pleased to announce National Research Day on September 25th. Dr. Huizinga spoke about how

Sponsored Programs anticipates another record year with 34 proposals, totaling \$23 million in new awards as of August 31st.

VIII. EXECUTIVE DIRECTOR'S REPORT

Executive Director, John Griffin, provided updates on five areas of UEC –

- Flood damage to commercial operations. Impacted retail units and how long they are expected to remain closed. UEC bringing food trucks to campus to replace the closed food units. Current operations for the bookstore. Insurance claim.
- Continued growth in Immediate Access program
- Equitable Access project led by Dr. Brad Owen, AVP for Faculty Development
- Food unit opportunities for CGI building
- Supporting & collaborating with student organizations

IX. FY 2022/2023 BUDGET APPROVAL-ACTION ITEM

Executive Director, John Griffin reviewed the FY 22/23 budget highlights including projections for FY 21/22:

- The FY 22/23 budget was presented by Management to the Finance Committee on May 9th. After discussion, the committee voted to recommend FY 22/23 budget approval to the Board.
- The Projected Adjusted Net Loss of \$140,000 for FY 21/22 was caused by higher than expected cost recovery fees from Chartwells and expenses not covered by Chartwells due to the cost recovery model. COVID-19 related challenges continued to negatively impact all commercial revenues. HEERF reimbursement of \$2.7 million helped to offset the operating expenses in FY 21/22
- FY 22/23 budgeted Adjusted Net Loss is reduced to (\$63,000) due to projected HEERF reimbursement of \$800,000 and reduced expenses in commercial operations.

The Board of Directors approved the FY 22/23 Budget. (Herrera/Sorenson/Unanimous)

X. CONFLICT OF INTEREST STATEMENTS

In accordance with California Education Code, Sections 89906-89909, all UEC Board Directors are required to sign a Conflict-of-Interest Statement yearly. Conflict of Interest Statements for the period of July 1, 2022 through June 30, 2023 were signed by each director.

XI. PUBLIC COMMENTS &ANNOUNCEMENTS

There were no public comments or announcement.

ADJOURNMENT

The meeting adjourned at 4:47 P.M.

Approved by the UEC Board of Directors

Michael YL Au-Yeung
Michael YL Au-Yeung (Jan 18, 2023 14:51 PST)

Michael Au-Yeung, Acting Secretary/Treasurer