

UEC Board of Directors Meeting

Friday, March 25, 2022– 3:00 P.M.

Minutes

MEMBERS PRESENT: David Wesse, Valerie Zellmer, Dorothy Chen-Maynard, Jennifer Sorenson, Taewon Yang, Jeremy Dodsworth, Juan Herrera, William Stevenson, Daisy Ramos Gomez, Julia Ruiz

MEMBERS ABSENT: Tomás Morales, Sam Sudhakar, Paz Olivérez, Robert Nava, Shari McMahon, Mariah Somarriba, Doug Freer

STAFF PRESENT: John Griffin, Thomas Sekayan, Christia Williams, Rima Tan, Dorota Huizinga, Diane Trujillo, Michelle Mondorf

GUESTS PRESENT: Barry Ryan

CALL TO ORDER

Vice-Board Chair, Valerie Zellmer, called the meeting to order at 3:06 P.M.

This meeting was conducted via Zoom due to COVID-19 social distancing guidelines.

I. APPROVAL OF MINUTES

The minutes of the December 3, 2021, UEC Board of Directors meeting were approved as circulated. (Chen-Maynard/Yang/Unanimous)

II. PRESIDENT'S REPORT

CSUSB Interim Chief of Staff, Barry Ryan, provided an update on campus activities and upcoming events.

III. FOLLETT HIGHER EDUCATION PRESENTATION

Vice-President of Sales & Operations, Ken Pegram, shared details of Follett's acquisition by private investment group Jefferson River Capital.

Follett's new strategy is to focus on key areas such as investment, store performance, general merchandising, and driving growth in the Immediate Access program.

Regional Manager, Emily Porter added that sales at the new location in the SMSU North building are up by 82% compared to the previous location during the same timeframe prior to COVID-19. Immediate Access sales are up 20% over the previous year.

IV. EXECUTIVE DIRECTOR'S REPORT

Executive Director, John Griffin, provided highlights on food operations, and addressed the challenges associated with the unexpected increase in the number of students on campus for the spring semester. Some of the challenges are long lines and increased wait times.

Yotie Eats General Manager, Jason Nussbaum outlined plans to reduce wait times, including hiring additional staff that will allow The Habit Burger Grill to stay open until 6p.m., with future plans to have the Coyote Cantina open until 9:30 p.m.

Chartwells is conducting a survey in early April to gather student and campus feedback and is also working with UEC on making presentations at the ASI and SMSU Board meetings. This feedback will be presented at the June 3rd Board Meeting and used to help develop a proposed dining program for the fall.

The Executive Director was pleased to announce that UEC obtained loan forgiveness for the Federal PPP loan received in March 2021 and also received a \$1.5 million H.E.E.R.F reimbursement.

The Executive Director advised that negotiations for an amendment to the Chartwells agreement for FY 21/22 are ongoing but hopes to have an agreement in place before June 30.

V. OFFICE OF ACADEMIC RESEARCH

Dorota Huizinga, Associate Provost for Research and Dean of Graduate Studies, invited the board to the Fifth Annual Recognition of Principal Investigators Reception on April 12th.

Diane Trujillo, Director of Sponsored Programs Administration, reported 91 new proposal submissions, totaling \$83.3 million in requests as of February 2022.

VI. FINANCIAL REPORT

Associate Controller for Financial Services, Rima Tan, presented the year-to-date financial statements as of January 31, 2022. Ms. Tan noted that commercial revenues are still lower than budget in most categories versus the previous year, due to reduced operations as a result of COVID-19.

VII. POLICY REVIEW

Executive Director, John Griffin, presented four policies to the board for action. The Cost Sharing, Effort Reporting, and Subrecipient policies were submitted for retirement to be replaced by adopting applicable CSU system-wide recommended procedures. Minor changes were made to the Procurement Policy to provide clarity and additional information.

The Board of Directors approved the policy actions as presented.
(Chen-Maynard/Yang /Unanimous)

VIII. PUBLIC COMMENTS & ANNOUNCEMENTS

There were no public comments or announcements.

ADJOURNMENT

The meeting adjourned at 4:07 P.M.

Approved by the UEC Board of Directors

Valerie J. Zellmer

Valerie J. Zellmer (May 26, 2022 17:31 CDT)

Valerie Zellmer, Vice-Board Chair