

## UEC Board of Directors Meeting

Friday, December 3, 2021– 3:00 P.M.

### Minutes

**MEMBERS PRESENT:** Sam Sudhakar, Shari McMahon, Paz Olivérez, Robert Nava, Dorothy Chen-Maynard, Jennifer Sorenson, Taewon Yang, Jeremy Dodsworth, Juan Herrera, William Stevenson

**MEMBERS ABSENT:** Tomás Morales, Valerie Zellmer, Daisy Ramos Gomez, Julia Ruiz, Mariah Somarriba, Doug Freer

**STAFF PRESENT:** John Griffin, Thomas Sekayan, Christia Williams, Paulina Tagle, Rima Tan, Dorota Huizinga, Michelle Mondorf

**GUESTS PRESENT:**

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#### CALL TO ORDER

Board Chair, Dr. Sam Sudhakar, called the meeting to order at 3:03 P.M.

This meeting was conducted via Zoom due to COVID-19 social distancing guidelines.

#### I. APPROVAL OF MINUTES

The minutes of the September 3, 2021, UEC Board of Directors meeting were approved as circulated. (Chen-Maynard/Nava/Unanimous)

#### II. APPROVAL OF DIRECTOR-ACTION ITEM

Executive Director, John Griffin welcomed Juan Herrera as a new Community Director.

The following board action was recommended for approval:

- The appointment of Juan Herrera as a Community Director for a 3-year term.

The recommendation was approved unanimously.  
(Maynard/Nava/Unanimous)

### III. PRESIDENT'S REPORT

Provost and Vice President for Academic Affairs, Shari McMahon, provided an update on campus activities and upcoming events.

### IV. EXECUTIVE DIRECTOR'S REPORT

Executive Director, John Griffin, addressed the fall semester challenges faced by Yotie Eats as a result of the COVID-19 pandemic – supply chain issues, labor shortages, labor inefficiencies in the Commons, reduced foot traffic, and drop in commercial revenues.

Mr. Griffin acknowledged that UEC's decision to open as many retail units as possible in the fall semester to provide a better student dining experience and then scale back created confusion and frustration across campus. The unexpected resignation of the Yotie Eats General Manager added to the challenges in the fall semester. UEC and Yotie Eats will seek greater collaboration efforts with our student leadership to improve the spring semester food program.

Chartwells District Manager Kylene Ott, provided a presentation and overview on fall operations and discussed plans for Spring semester:

- Fall programming and campus engagement efforts
- Growth in meal plan sales exceeded semester goal
- Operational changes with the food stations in the Dining Hall
- Strategic review was conducted to ensure the right pricing and product mix in the C-Stores

Operations Manager, Thomas Sekayan reviewed campus specials for the week of finals –

- Free hot or iced coffee will be available at Starbucks and Howl-N-Growl
- \$4.50 burger promotion with vegan options will be available at Howl-N-Growl
- Free scantrons will be provided at the CGI Market
- Extended hours will be offered at Howl-N-Growl to provide students a place to study

### FINANCIAL REPORT

Associate Controller for Financial Services, Rima Tan, presented the year-to-date financial statements as of October 31, 2021. Ms. Tan noted that commercial revenues remain lower than budget due to reduced campus operations from the COVID-19 pandemic.

### V. OFFICE OF ACADEMIC RESEARCH

Director of Sponsored Programs Administration, Diane Trujillo reported 41 new proposal submissions, totaling \$62.1 million in requests for FY 20/21. As of October 31<sup>st</sup> this year, Sponsored Programs submitted 38 proposal submissions totaling \$26.5 million in new awards.

VI. POLICY REVIEW

Executive Director, John Griffin, presented four policies to the board for review. The *Reserves*, *Investment* and *Travel* policies contained no recommended changes by Management. Mr. Griffin reviewed the new *Interim Vaccination* policy which adopts the corresponding CSU policy and CSUSB implementation guidance.

The Board of Directors approved the four policies as presented.  
(Chen-Maynard/Dodsworth /Unanimous)

VII. PUBLIC COMMENTS &ANNOUNCEMENTS

There were no public comments or announcements.

ADJOURNMENT

The meeting adjourned at 4:09 P.M.

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*Approved by the UEC Board of Directors*

*Samuel Sudhakar*

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*Dr. Sam Sudhakar, Board Chair*