

Undergraduate Academic Advising Council

Friday, February 1, 2019

1:00 p.m. – 3:00 p.m.

Pfau Library, Rm 4005

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Attendees: Patricia Aguilera, Victoria Argot, Ian Banuelos, Amy Braceres, Ryan Burkovich, Jessica Chavez, Nicolette Cusino, Jessica Davis, Maria Domingo, LeShay Dorsey, Ellie Gault, Janelle Gilbert, Erika Hernandez, Ruth Howell, Barbara Herrera, Luis Huante, Tatiana Karmanova, Grace King, Evelyn Knox, Stephanie Loera, Shannon Long, Rachael Loverock, Brenda Luis, Matthew Markin, Maricarmen Martinez-Solano, Carolina Meza, Meghan McGarry, Eduardo Mendoza, John Noriega, Claudia Ochoa, Omar Palmerin, Elizabeth Sandoval, Mandeep Thind, Morgan Walker, Star Wildes

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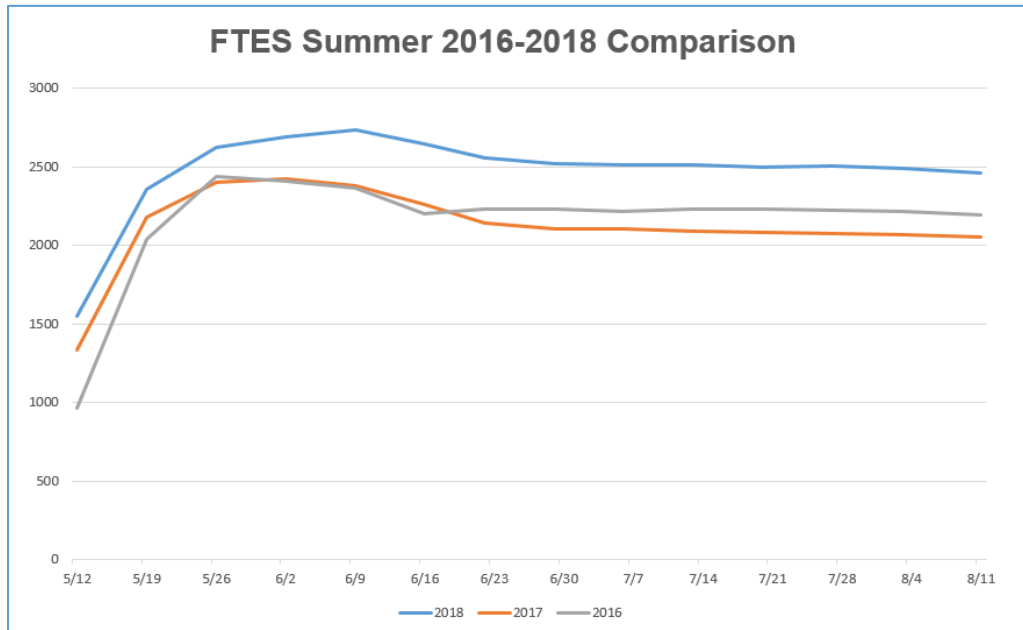
I. Welcome – Ed Mendoza

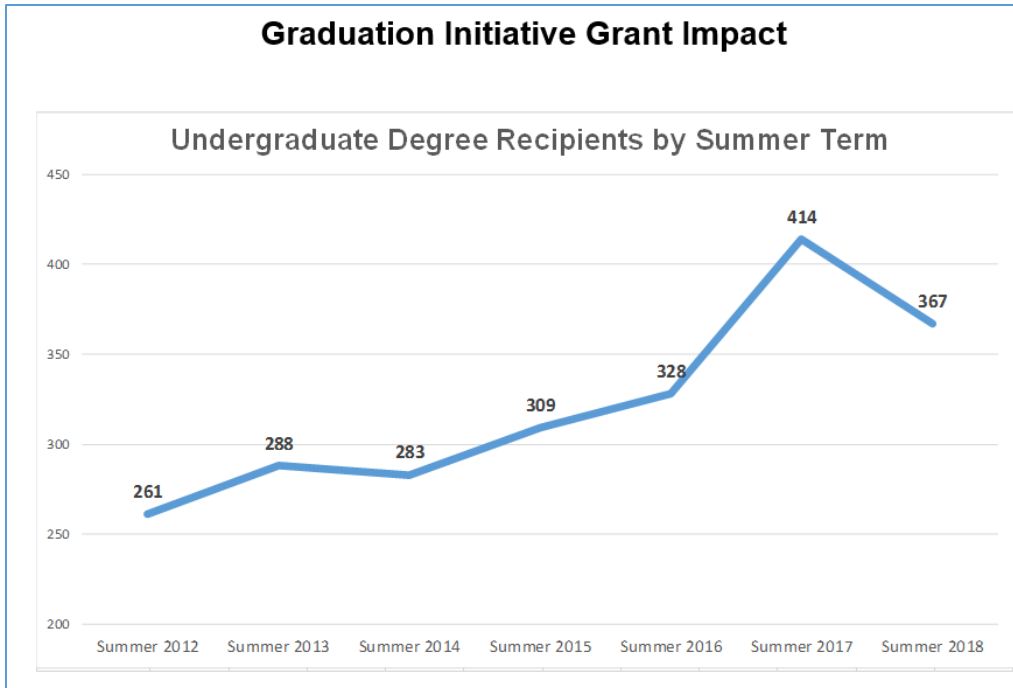
II. Financial Aid, Graduation Initiative Grant, Summer Session – Patricia Aguilera and Nicolette Cusino

- Summer aid:
  - Based on the 2018-2019 academic year, initial enrollment and the total number of units from all summer sessions
  - Must be regularly admitted to CSUSB in an eligible degree program during the summer term
  - Registered at least half-time
  - Undergraduate and classified credential must be enrolled in a minimum of 6 units
  - Graduate students must be enrolled in a minimum of 4 units of graduate level course work
  - Meet Satisfactory Academic Progress (SAP)
  - Types of aid:
    - Grants
    - Student loans
    - Other aid
  - SAG
    - Based on class level and units
  - GIG
    - CA resident
    - Meets SAP
    - 2.0 GPA
    - Ineligible for fee waiver
    - Senior standing and grad check filed for summer/fall 2019
    - Full-time status in preceding term
    - Sign contract/program plan
    - Not required to file FAFSA/DREAM Act application

- International students are eligible to apply
      - Awarding scheduled for week of May 13<sup>th</sup>
      - Once registered, financial aid will be determined
      - Accepted aid will show as “pending”
      - If registered on June 10<sup>th</sup> or after, prepayment and late fee required
  - Satisfactory Academic Progress
    - Summer financial aid disbursements will occur after review of 2018/2019 SAP
    - SAP target date is June 19<sup>th</sup>
    - Aid will be cancelled for students who fail SAP

### III. Summer Sessions – Dr. Tatiana Karmanova





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- Quarter to Semester Factor
  - Summer 2020 will only be 1 session (6 weeks long)
  - There will be less courses offered
  - Maximize summer 2019 to graduate before conversion
- Federal Pell Grants:
  - Total amount is limited to 600% of annual need (6 yrs.)
  - Summer is a trailing term for Academic Year: allocates for summer what is left over from the academic year
  - Pell II allows to access money for the upcoming year
  - Advance to the next level of funding (freshman to sophomore, etc.) by completing 45 units in a year
- State University Grants (SUG):
  - Undergraduates in most programs may receive SUG for up to 150 semester units (225 quarter units)
  - Amount is equal to the State University Fees
- Benefits for International students:
  - There are no non-resident fees
  - Savings for 12 units = \$2,249.05

#### IV. GE and Catalog Rights – Dr. Janelle Gilbert

- See attachment

#### V. PAWS Interactive Audit and Exceptions – Rachael Loverock

- See attachment

#### VI. Priority registration, Change of Major, Graduation Check – Amy Braceros

## Priority Registration Process Review Committee

Background: In fall 2017, Craig Seal and Olivia Rosas were selected to co-chair a committee that would review the current priority registration process and outline recommendations aimed at meeting students' needs with the ultimate goal of timely graduation.

- Priority Registration Process Review Committee
  - Craig Seal – Co Chair
  - Olivia Rosas – Co Chair
  - Amy Braceros – Office of the Registrar
  - Bea Larez – Office of the Registrar
  - Ed Mendoza – Advising and Academic Services
  - Deborah Parsons – College of Social and Behavioral Sciences
  - Rueyling Chuang – College of Arts and Letters
  - Kimberley Cousins – College of Natural Sciences
  - Jing Zhang – Jack Brown College of Business and Public Administration
  - Michael Salvador - PDC
  - Erika Gutierrez and Christine - ASI
- Recommendations
  - The first recommendation is to remove the word “priority”. The new process will be called “Registration Appointments”
  - The first set of registration appointments will be assigned to the following mandated groups (formerly priority I):
    - Veterans
    - Students with Disabilities
    - Designated Note Takers for Students with Disabilities
    - Foster Youth
    - Athletes
- The remaining course registration (enrollment date) appointments will be assigned by students' academic level
  - 1A Seniors 135+ units, Graduate students (with priority\* but NMPG)
  - 1B Seniors 135+ units, Graduate Students (without priority and NMPG)
  - 2A Juniors 90-134.9 units, Credentials, PBAC (with priority\* but NMPG)
  - 2B Juniors 90-134.9 units, Credentials, PBAC (without priority and NMPG)
  - 3A Sophomores 45-89.9 units (with priority\* but NMPG)
  - 3B Sophomores (without priority and NMPG)
  - 4A First-Year/Freshman 0-44.9 units (with priority\* but NMPG)
  - 4B First-Year/Freshman (without priority)
- Change of Major
  - Background: An online change of major workflow has been a topic of (serious) discussion for over 18 months. Having an online submission process will be convenient for students, and keep them focused on realistic goals for timely graduation. Lenora Rodgers was able to secure a VETI grant to help fund this project. During fall 2018, Craig Seal, Bea Larez, Eduardo Mendoza and Amy

Bracerros discussed change of major workflow rules. Bea and Amy started working with Tiffany Chiang and Nigel Ho to develop process.

- Online Graduation Check
  - <https://www.csusb.edu/registrar/evaluations/graduation-requirement-check>

VII. Waitlist/Swap, Math Pathways, CA Collaborative Conference – Ed Mendoza

- Discussion on how to use the swap feature in the waitlist
- Review of math pathways (see attachment)
- California Collaborative Advising & Counseling Conference
  - April 23-24, 2019
  - Kona Kai Resort
  - Registration fee \$100

**Next Meeting:**  
**Friday, April 26, 2019**  
**1:00 p.m. – 3:00 p.m.**