

# TIMETABLE FOR PERIODIC EVALUATION AND PERFORMANCE REVIEW OF INSTRUCTIONAL FACULTY - 2013-2014 AY

APPENDIX 11

	Call for FAR	FAR Due	File Access*	Chair/Dept Comm. Eval Due	College Dean/College Eval Comm. Due	University Evaluation Committee Due	VP/Provost Decision Due
Tenured Faculty (Periodic Eval)	June 10	Oct. 4	Oct. 11	Nov. 15	Dec. 9	N/A	N/A
2nd Yr. Probationary Faculty (Perf. Rev. - Ret. Only)	June 10	Oct. 4	Oct. 11	Nov. 18	Jan. 10	Jan. 29	Feb. 15 (CBA 13.12)
4th Year Probationary Faculty (Perf. Rev. - Ret. Only)	Oct. 2	Oct. 25	Nov. 1	Dec. 9	Feb. 17	April 3	May 2
2nd Yr. Prob Faculty Applying for Early Tenure/Promotion (Performance Review)		Feb. 21	Feb. 26	Mar. 13	Apr. 14	May 5	**June 1 for Tenure (CBA 13.18) ***June 15 for Promotion (CBA 14.9)
3rd, 4th & 5th Yr. Prob. Faculty Applying for Early Tenure/Promotion (Performance Review)	Oct. 16	Dec. 2	Dec. 9	Jan. 27	March 18	April 30th	**June 1 for Tenure (CBA 13.18) ***June 15 (CBA 14.9)
6th Year Faculty Eligible for Tenure & Promotion (Performance Review)	Oct. 16	Dec. 2	Dec. 9	Jan. 27	March 18	April 30th	**June 1 for Tenure (CBA 13.18) ***June 15 for Promotion (CBA 14.9)
Tenured Faculty Applying for Promotion (Performance Review)	Oct. 16	Dec. 2	Dec. 9	Jan. 27	March 18	April 30th	***June 15 for Promotion (CBA 14.9)
1st, 3rd & 5th Year Prob. Faculty (Periodic Evaluation)	Jan. 24	Mar. 13	Mar. 20	May 13	N/A	N/A	N/A
Full-time Temporary Faculty (Periodic Evaluation)	Mar. 13	Apr. 11	Apr. 18	May 23	N/A	N/A	N/A
Part-Time Temporary Faculty	N/A	N/A	April 30	June 5	N/A	N/A	N/A

\*This date shall serve as the specific deadline date at which time the Working Personnel Action File is declared complete per CBA 15.12b

\*\*The President shall officially notify the probationary faculty unit employee of the final decision on the award or denial of tenure no later than June 1. per CBA 13.18

\*\*\*The President shall notify the faculty unit employee in writing of the final decision on the promotion no later than June 15. per CBA 14.9

**Per CBA 15.44 failure to meet deadlines will result in the file being moved to the next level without unsubmitted materials/recommendations**

Revised: 5/10/2013 JYG