

TIMETABLE FOR PERIODIC EVALUATION AND PERFORMANCE REVIEW OF INSTRUCTIONAL FACULTY - 2012-2013 AY

APPENDIX 12

	Call for FAR	FAR Due	File Access*	Chair/Dept Comm. Eval Due	College Dean/College Eval Comm. Due	University Evaluation Committee Due	VP/Provost Decision Due
Tenured Faculty (Periodic Eval)	June 11	Oct. 5	Oct. 12	Nov. 16	Dec. 10	N/A	N/A
2nd Yr. Probationary Faculty (Perf. Rev. - Ret. Only)	June 11	Oct. 5	Oct. 12	Nov. 19	Jan. 11	Jan. 30	Feb. 15 (CBA 13.12)
4th Year Probationary Faculty (Perf. Rev. - Ret. Only)	Oct. 3	Oct. 26	Nov. 2	Dec. 10	Feb. 18	April 4	May 3
2nd Yr. Prob Faculty Applying for Early Tenure/Promotion (Performance Review)		Feb. 22	Feb. 27	Mar. 14	Apr. 15	May 6	**June 1 for Tenure (CBA 13.18) ***June 15 for Promotion (CBA 14.9)
3rd, 4th & 5th Yr. Prob. Faculty Applying for Early Tenure/Promotion (Performance Review)	Oct. 17	Dec. 3	Dec. 10	Jan. 28	March 19	May 1	**June 1 for Tenure (CBA 13.18) ***June 15 (CBA 14.9)
6th Year Faculty Eligible for Tenure & Promotion (Performance Review)	Oct. 17	Dec. 3	Dec. 10	Jan. 28	March 19	May 1	**June 1 for Tenure (CBA 13.18) ***June 15 for Promotion (CBA 14.9)
Tenured Faculty Applying for Promotion (Performance Review)	Oct. 17	Dec. 3	Dec. 10	Jan. 28	March 19	May 1	***June 15 for Promotion (CBA 14.9)
1st, 3rd & 5th Year Prob. Faculty (Periodic Evaluation)	Jan. 25	Mar. 14	Mar. 21	May 14	N/A	N/A	N/A
Full-time Temporary Faculty (Periodic Evaluation)	Mar. 14	Apr. 12	Apr. 19	May 24	N/A	N/A	N/A
Part-Time Temporary Faculty	N/A	N/A	May 1	June 6	N/A	N/A	N/A

*This date shall serve as the specific deadline date at which time the Working Personnel Action File is declared complete per CBA 15.12b

**The President shall officially notify the probationary faculty unit employee of the final decision on the award or denial of tenure no later than June 1. per CBA 13.18

***The President shall notify the faculty unit employee in writing of the final decision on the promotion no later than June 15. per CBA 14.9

Per CBA 15.44 failure to meet deadlines will result in the file being moved to the next level without unsubmitted materials/recommendations. Such materials will not be part of the current evaluation cycle.

Revised: 7/2/2012 RT