

SHARON VELARDE PIERCE

EDUCATION

Doctor of Education in Educational Leadership California State University, San Bernardino	09/2014-5/2017
Master of Public Administration California State University, San Bernardino	09/2013-06/2014
Bachelor of Arts in Public Administration California State University, San Bernardino	09/2011-06/2013
Associate in Science in Business Administration Riverside City College	02/2005-08/2006

PROFESSIONAL EXPERIENCE

Lecturer College of Business and Public Administration California State University, San Bernardino	08/2017 - Present
<ul style="list-style-type: none">• Teach public administration undergraduate and graduate courses• Organize, prepare, and revise course materials for students including syllabi, lesson plans, teaching aids, case studies, exams, and additional instruction materials including Blackboard for planning, design, and course lectures• Mentor students• Network with local leaders in the community to serve as guest lecturers to offer students a wider understanding of course materials and provide students a broad range of opportunities when deciding on career and future	
Adjunct Faculty College of Extended Learning California State University, San Bernardino	10/2016 – 06/2017
<ul style="list-style-type: none">• Deliver sessions on education administration to international visiting delegations and coordinate class, lab, and other observations	
Research Assistant / Graduate Teaching Assistant College of Business and Public Administration and College of Education California State University, San Bernardino	09/2013-06/2017 San Bernardino, CA

- Research collaboration with faculty - collecting, organizing, and analyzing data
- Conducted class lectures and presentations
- Assisted with annual CSUSB Latino Education Advocacy Days (LEAD) summits
- Graduate teaching assistant for multiple undergraduate classes
- Graded exams, essays, and assignments for students
- Maintained extensive database of all students' grades and attendance on Blackboard and iClicker polling system
- Tutored students that required additional assistance

School Administrator, Principal

09/1999 - Present

Lighthouse Christian Academy K-12

- Promote school to parents and potential students to meet enrollment goals
- Manage school and education center operations including human resources, payroll, purchasing, financials, fundraising development, and assessment testing
- Manage facilities through needs assessment and securing project contractors
- Maintain federal, state, and accreditation agency compliance
- Assist with performance evaluations; coordinate professional development; and conduct new curriculum training.
- Collaborate with the Board of Directors, parents, and staff to enhance learning environment.
- Conduct parent conferences and teacher-student-conferences. Interact with students and parents to encourage positive performance
- Teach various high school courses

UNIVERSITY COURSES TAUGHT

- California State University, San Bernardino, Jack H. Brown College of Business and Public Administration
 - PA 315 Government Business Relations
 - PA 305 Organizations in Multicultural and Diverse Societies
 - PA 603 Research Methods in Administration
 - PA 619 Managing Diversity in Organizations
 - PA 664 Management of Public Organizations, Guest Lecturer
- California State University, San Bernardino, College of Education
 - EDUC 712 Qualitative Methods, Guest Lecturer
 - EDUC 702 Foundations in Education and Leadership, Guest Lecturer

PUBLICATIONS AND PRESENTATIONS

- **Pierce, S.** (2017). Taking our seat at the table: A narrative inquiry of the experiences of seven Latina administrative leaders in higher education (*doctoral dissertation*). California State University, San Bernardino.
- Van Wart, M., Roman, A., & **Pierce, S.** (2016). The rise and effect of virtual modalities and functions on organizational leadership: Tracing conceptual boundaries along the e-management and e-leadership continuum. *Transylvanian Review of Administrative Sciences, (Special Issue)*, 102-122.
- Presenter, April 2016, "Latina Leadership in Higher Education" College of Education Scholarship Symposium, San Bernardino, CA
- Presenter, April 2015, "Got Hope! A Qualitative Exploration of Hope Amongst Low SES Children in a Small Urban City" College of Education Graduate Student Research. San Bernardino, CA

GRANTS

- | | |
|--|------|
| • Establishing Community Partnership Mini-Grant, (\$3,000) CSUSB | 2018 |
| • Critical Information Literacy Award, (\$300) CSUSB | 2018 |
| • "Reacting to the Past" Institute Award, (\$1,500) CSUSB | 2018 |
| • AL\$ Affordable Learning Solutions, (\$700) CSUSB | 2018 |

PROFESSIONAL MEMBERSHIPS

- American Society for Public Administration (ASPA)
- Hispanic Association of Colleges & Universities (HACU)
- American Association of Hispanics in Higher Education (AAHHE)

PROFESSIONAL DEVELOPMENT

Quality Online Learning & Technology (QOLT) California State University, San Bernardino	In Progress
Critical Information Literacy Training California State University, San Bernardino	June 2018 – August 2018
Reacting to the Past Faculty Institute Barnard College, New York	June 2018

PROFESSIONAL SERVICE

- Facilitator – Doctoral Student Recruitment Session, COE, CSUSB 2018
- Panel Participant – Ed.D. Dissertation Writing Retreat, COE, CSUSB 2017
- Pi Alpha Alpha, Vice President, Public Administration, CSUSB Chapter 2015-2016
- Panel Participant - Career Exploration Panel EOP/SAIL Spring Kick-off 2015
- Committee - CSU San Bernardino Public Administration Chair Review 2014
- Integrated iClicker technology in the Government Business Relations 2014 - 2015
- Panel Participant - Career Exploration Panel SAIL Winter Kick-off 2014
- Senior Speaker for SAIL's Student Recognition Reception 2013

COMMUNITY SERVICE

- Academic and career mentor 2000 – Present
- Facilitator - Inland Lighthouse Church Holiday Food Drive 1991 – Present

LANGUAGE SKILLS

- Languages: English (Native), Spanish (Proficient)

AWARDS AND SCHOLARSHIPS

- EDD Leadership Grant, COE, CSUSB 2014 – 2017
- Cardenas Family Graduate Scholarship, CSUSB 2016
- Doctoral Dissertation Research Scholarship, COE, CSUSB 2015
- Outstanding Student Award, Department Chair Award, CSUSB 2014
- Nancy E. Smith Graduate Scholarship, CSUSB 2014
- Clifford Young, Ph.D. MPA Graduate Scholarship, CSUSB 2013
- Educational Opportunity Program (EOP) Graduate Scholarship, CSUSB 2013
- Student Assistance in Learning (SAIL) Graduate Scholarship, CSUSB 2013
- Educational Opportunity Program (EOP) Grant, CSUSB 2012
- Business Alliance Scholarship, CSUSB 2011 – 2013
- Educational Opportunity Program (EOP) Grant, CSUSB 2011