



Santos Manuel Student Union Board of Directors
Thursday, May 12, 2022
Annual Meeting Minutes

Members Present: Julia Ruiz, Rachael Lapite, Alexandra Thambi, Davina Lindsey, Dr. Daria Graham, Dr. John Reitzel, Dr. Marc Robinson, Emily Alvarez-Zurita, Angelica Agudo, Rosemarie Gilbert, Daisy Ramos, Jesse Felix

Members Absent: Tina Exum, Paola Galvez

Staff Present: Christine Grott, Kim Anacleto, Jasmine Bustillos, Vilayat Del Rossi, Sean Kinally, Jared Fisk, Tamara Holder, Jessica Madrigal, Monica Baeza, Jennifer Puccinelli, Jasmine Curtis, Matthew Jenkins, Alfredo Barcenas, Anthony Roberson, Paloma Hinjosa, Alicia Ureste, Dr. Paz Olivarez, Avi Rodriguez

Guests Present: Rodolfo Hernandez, Esteban Hernandez, Jose Hernandez, Chantal Moran

Call to Order: The meeting was called to order at 10:08am.

Roll Call: A verbal roll call of attendees was conducted.

Approval of SMSU Board of Directors Annual Meeting Minutes from May 20, 2021:
M/S Gilbert/Felix to approve the SMSU Board of Directors Annual Meeting Minutes from May 20, 2021.

Motion Passed.

Open Forum: None

Adoption of Agenda:
M/S Gilbert/Felix to approve the SMSU Annual Board of Directors Meeting Agenda for May 12, 2022.

M/S Felix/Thambi to amend the agenda by adding the following items:
Add 10/23 Selection of Policies and Procedures Committee Members
Add 11/23 Selection of Personnel Committee Members
Add 12/23 Selection of Finance and Contracts Committee Members

Motion Passed.

New Business:

A 1/23 Interviews and Selection of 2022-2023 SMSU Board of Directors Student Representatives (Action, Ruiz)

M/S Felix/Lapite to open Interviews and Selection of 2022-2023 SMSU Board of Directors Student Representatives.

Chairperson Julia Ruiz explained the selection process to the four applicants in the room. All applicants were asked to leave the room and were called back to interview separately with the Board Members. After interviewing and discussion, in particular about a fifth applicant who was absent due to illness, Chairperson Ruiz ruled that absence unfortunately leaves the Board to approve only those present. Therefore, the absent applicant cannot be voted onto the Board but may be selected as a Committee Member if they have an interest. The four present applicants, Jose Hernandez, Esteban Hernandez, Rodolfo Hernandez and Chantal Morgan were selected to become 2022-2023 SMSU Board Members and were offered seats at the table as new voting members.

Motion Passed.

A 2/23 Interview and Selection of the 2022-2023 SMSU Board of Directors Chair (Action, Felix)

M/S Felix/Lapite to open Interview and Selection of the 2022-2023 SMSU Board of Directors Chair.

Mr. Jesse Felix nominated Angelica Agudo to be the Chairperson of the 2022-2023 SMSU Board of Directors. Self-nominations included: Alexandra Thambi and Jose Hernandez. After each nominee spoke to their skill set and how they would make an impact on the Board of Directors as a Chairperson a vote was tallied.

Vote: 5-0-0 majority vote to appoint Alexandra Thambi as the 2022-2023 SMSU Board of Directors Chairperson. 2 Votes for Angelica Agudo. 0 Votes for Jose Hernandez.

Motion passed.

A 3/23 Interview and Selection of the 2022-2023 SMSU Board of Directors Vice-Chair (Action, Felix)

M/S Felix/Gilbert to open Interview and Selection of the 2022-2023 SMSU Board of Directors Vice-Chair.

Mr. Jesse Felix nominated Angelica Agudo to be the Vice-Chair of the 2022-2023 SMSU Board of Directors.

Vote: 11-0-0 to appoint Angelica Agudo as the 2022-2023 SMSU Board of Directors Vice-Chair.

Motion Passed.

A 4/23 Interview and Selection of the 2022-2023 SMSU Board of Directors Controller (Action, Felix)

M/S Felix/Lapite to open Interview and Selection of the 2022-2023 SMSU Board of Directors Controller.

Chairperson Julia Ruiz nominated Jose Hernandez to be the Controller of the 2022-2023 SMSU Board of Directors.

Vote: 11-0-0 to appoint Jose Hernandez as the Controller of the 2022-2023 SMSU Board of Directors.

Motion Passed.

A 5/23 Interview and Selection of the 2022-2023 SMSU Board of Directors Secretary (Action, Felix)

M/S Felix/Lapite to open Interview and Selection of the 2022-2023 SMSU Board of Directors Secretary.

Mr. Jesse Felix nominated Chantal Moran to be the Secretary of the 2022-2023 SMSU Board of Directors.

Vote: 11-0-0 to appoint Chantal Moran as the Secretary of the 2022-2023 SMSU Board of Directors.

Motion Passed.

A 6/23 Distribution of Forms: Conflict of Interest/ Commitment, BOD Responsibilities and Expectations (Discussion, Felix)

M/S Lapite/Felix to open discussion regarding distribution of forms: Conflict of Interest/ Commitment, BOD Responsibilities and Expectations.

Executive Assistant Christine Grott explained the nature of the forms for the 2022-2023 Board Year, the importance of completing them and returning them by the deadline of May 23, 2022 and lastly that the forms are to be completed by ALL Board Members as they are renewed each year. The forms were present in the room for Board Members who wished to complete them now and return them, otherwise they will be sent to Board Members via email for completion and return.

A 7/23 Authorization for the Executive Committee to make decisions on behalf of the Board of Directors during the summer (Action, Felix)

M/S Felix/Lapite to open Authorization for the Executive Committee to make decisions on behalf of the Board of Directors during the summer.

Mr. Felix asked the Board for authorization for the Executive Committee to make decisions on behalf of the Board of Directors during the summer of 2022 while the Campus is in summer recess and new Board Members are being trained.

Vote: 11-0-0

Motion Passed.

A 8/23 2022-2023 Meetings Dates and Times (Discussion, Felix)

M/S Felix/Lapite to open 2022-2023 Meetings Dates and Times.

Executive Assistant Christine Grott presented to the Board a list of 2022-2023 Meetings Dates and Times, explaining that all Board Meetings are held on the 2nd Thursday of the Month starting in September, 2022. Committee Meetings dates and times have also been set. These meetings dates and times will be posted on the website for convenience to the Board and the public.

A 9/23 Summer Training (Discussion, Felix)

M/S Felix/Lapite to open discussion regarding summer training.

Executive Assistant Christine Grott explained to the Board that summer training will be a 10 week course starting on June 8, 2022 and occurring each Wednesday afternoon from 3:00pm-5:00pm until August 10, 2022. This training is essential for Board Members to learn their roles, Roberts Rules of Order, open meeting regulations and how to conduct meetings. Information will be distributed regarding training materials.

At 11:35am quorum ended for this meeting. Voteable action items cannot be continued.
M/S Felix/Thambi to table items for the Executive Committee Meeting to be determined in June 2022.

- A 10/23 Selection of Policies and Procedures Committee Members (Action, Felix)
- A 11/23 Selection of Personnel Committee Members (Action, Felix)
- A 12/23 Selection of Finance and Contracts Committee Members (Action, Felix)

Vote: Unanimous.

Motion Passed.

Announcements: None

Adjournment: The meeting was adjourned at 11:40am

Minutes reviewed and approved by:

Alexandra Thambi

Alexandra Thambi, Secretary, SMSU Board of Directors

June 2, 2022

Date