

Council of Chairs Meeting
Thursday, February 26, 2015 - 10:00 AM – 12:00 PM UH 237

Attendance: Terry Ballman, Matt Davidson, Sunny Hyon, Margaret Perry, Rafael Correa, Todd Johnson, Michael Salvador, Terry D. Smith, Katherine Thomerson, Salaam Yousif.
Staff: Martha Diazgranados, Michelle Fuller.

1. Announcements

a. Chairs

- Art: Museum is closed for remodeling.
- WL&L: participated in College Day with 4th graders.
- ENG: Tenure-track search is completed. New faculty member Alexandra Cavallero accepted the offer.

b. Dean's Office: Associate Dean - Salaam Yousif

- No food/no drinks signs will be posted in the labs.

Dean – Terry Ballman

- CSUSB enrollments currently at 14, 498 FTEs
- Strategic Planning: there are five working groups that are addressing their respective objectives. Next town hall will be March 10.
- Summer school flyers were distributed to Chairs and to ASC's.
- SOTEs: The default is that all classes need to be evaluated. Chairs need to make sure that SOTE's are scheduled in a timely manner.
- College Chat on February 5: It was a good conversation about different initiatives. Every quarter the Dean will host a college meeting with faculty and staff to share information about the college. All power points are posted on the college web, in addition to agendas and summary notes for this academic year.

2. Recap of CAL Week, February 9 – 13

Dean Ballman asked chairs for feedback about the CAL Week. It was recommended that there be more student participation especially from student clubs at the planning stages. Every session should be scheduled at a time when teachers could bring their classes. There was consensus that we should have this as an annual event.

3. 50th Anniversary Celebration

Dean Ballman distributed the tentative calendar of events and asked chairs to complete a form for every event including budgetary requests. Forms are due on Monday, March 2, 2015 for broader review.

4. Budget - Michelle Fuller

- Ms. Fuller went over the CBA's system-wide equity increases for faculty who qualify. All salary adjustments will be completed by April 2015.
- Medical insurance (except dental and vision) will need to be offered for every Part-time faculty who works .75 quarterly.
- According to the new bargaining agreement, faculty working 16 units on temporary basis will have to have two letters of appointments, if an additional unit is not covered in the original agreement.

5. SAB/DIP Applications

Dean Ballman mentioned that there was a discussion about SAB/DIP leaves at a recent meeting with the Deans and the Provost. The Sabbatical Leave Article 27 states that "if there are a sufficient number of faculty unit employees eligible for sabbatical leave who meet the conditions of the Article, then a campus shall grant no fewer sabbatical leaves than twelve percent (12%) of the total number of campus faculty unit employees eligible to apply for such leaves in that year." Next year the Department Committees will need to consider the financial implications of the department when recommending leaves. This year there will not be any changes in the approval process for SAB/DIP leaves.

Dean Ballman will ask faculty to please send a copy of their sabbatical report to the College Office. She also encouraged Chairs to ask faculty if they would like to present their findings in a faculty forum as a way to share their scholarly or creative activities among the College Faculty.

6. Department Equipment Requests – Salaam Yousif

- Went over the equipment purchase allocations history from 2009-2014. The CAL Chairs Council allocated funds for the departments.