

Space Planning Advisory Committee (SPAC)
Final Meeting Minutes
August 5, 2019

Members Present: Julie Lappin, James Trotter, Jenna Aguirre, Monica Alejandre, Olivia Rosas, Dorothy Chen-Maynard, Antonio Guijarro, Eric Chan

Members Absent: Jennifer (Jenny) Sorenson, Leatha Elsdon, Rachel Keener, Michal Kohout, Kim Nicholl, Ruth Landeros, Alexis Maldonado

Guest/Alternates: None

Meeting Start Time: 9:00 a.m.

Agenda Items

1. June 17, 2019 Meeting Minutes
2. Faculty Senate Representative Vacancy
3. FO-238 Re-assignment for DEN Expansion
4. Student Success and Educational Equity Office Space
5. CEGE Academic Affairs Reshuffle
6. Quarterly Meeting Schedule
7. Items by Committee Members (Roundtable)

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1. June 17, 2019 Meeting Minutes

Action: Minutes approved with minor revisions.

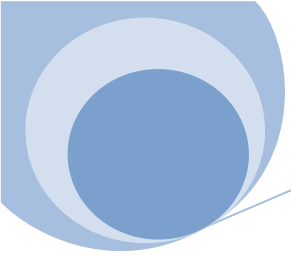
2. Faculty Senate Representative Vacancy

Rachel Keener has served out the 2017-2019 term as the Faculty Senate representative and a replacement or renewal of her appointment is required.

Action: Dorothy will inquire with the Faculty Senate.

3. FO-238 Re-assignment for DEN Expansion

Student Affairs is looking to expand the Obershaw DEN to include confidential consultation space with students who would potentially use the DEN services. Jenna mentioned the adjacent space Faculty Office 238 could be available for DEN use.



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Action: Jenna will bring the request from Student Affairs to the Academic Affairs Space Committee and back to SPAC at the next scheduled meeting.

4. Student Success and Educational Equity Office Space

Olivia is seeking space for a receptionist and two private offices for the Office of Student Success and Educational Equity, which includes herself and one staff member. At PDC, she is requesting space for a part-time staff member and 2 students.

Olivia discussed Chancellor's Office support for legal services for undocumented students. Currently, the services are temporarily located in two space on the first floor of University Hall but a more permanent space is needed. She asked about the possibility of using space in the fourth floor of the library.

Dorothy is requesting to discuss the space shuffle at PDC at the next SPAC meeting.

Action: Eric and Jenny will seek to identify suitable potential vacant spaces per the request. Discussion of PDC space changes will be placed on the agenda for the next scheduled SPAC meeting.

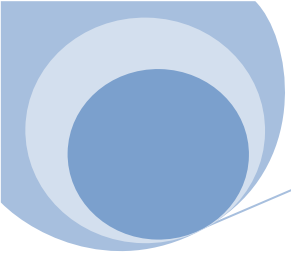
5. CEGE Academic Affairs Reshuffle

Jenny walked through the various reshuffling of units within Academic Affairs.

Monica asked about the status of Obershaw DEN moving to a more central location. Jenny responded that this topic was discussed at the Presidents Cabinet level as a long-term goal to expand with support from the Chancellor's Office.

6. Quarterly Meeting Schedule

Jenny asked the committee if holding quarterly meetings instead of monthly meetings has been working well. The Committee had no objections and suggested that emergency items could be reviewed via Zoom.



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7. Items by Committee Member (Round Table)

- a. Monica mentioned looking for space for two recruiters in University Advancement. She will inquire with Eric as there has been a request for space in UEC and asked if the building is State or Non-state. Jenny confirmed the building to be Non-State with construction bonds paid off.

Dorothy requests that whomever occupies Yasuda center to maintain the meeting spaces as open to the campus.

Meeting adjourned at 9:15 a.m.