

Space Planning Advisory Committee (SPAC)
Final Meeting Minutes
June 17, 2019

Members Present: Julie Lappin, James Trotter, Jenna Aguirre, Monica Alejandre, Olivia Rosas, Dorothy Chen-Maynard, Antonio Guijarro, Eric Chan

Members Absent: Jennifer (Jenny) Sorenson, Leatha Elsdon, Rachel Keener, Michal Kohout, Kim Nicholl, Ruth Landeros, Alexis Maldonado

Guest/Alternates: None

Meeting Start Time: 9:00 a.m.

Agenda Items

- 1 February 21, 2019 Meeting Minutes
 - 2 SB-365 Adjunct Faculty Office
 - 3 Palm Desert Campus Space Changes (Information only)
 - a. IW-304 Salton Sea Archives to Adjunct Faculty Offices
 - b. RG-109 Classroom to Osher Lifelong Learning Institute (OLLI) Office
 - c. RG-211 OLLI Office to Adjunct Faculty Office
 - 4 Items by Committee Members (Roundtable)
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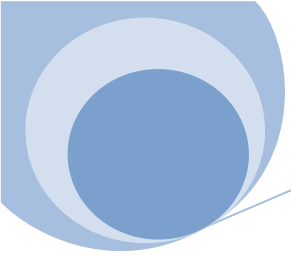
1. February 21, 2019 Meeting Minutes

Julie stated that the Obershaw DEN Expansion Space Request was discussed at the President’s Cabinet meeting and not the Administrative Council meeting.

Action: Minutes approved with corrections.

2. SB-365 Adjunct Faculty Office

Eric presented the College of Social and Behavior Sciences’ request to re-classify SB-365 and SB-365A from Social Work Graduate Research Lab to Adjunct Faculty Open Office. Impact to instructions have been addressed as existing social work courses have been relocated to College of Education for the Fall 2019 quarter and beyond.



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Recommendation: Committee voted 6-0 to proceed with making the recommendation to the President to approve re-classify of SB-365 and SB-365A for adjunct faculty offices.

3. Palm Desert Campus Space Changes (Information only)

Eric presented the three tenant improvement projects FPDC is working on at PDC and reminded the committee that the item is for information only as the space users and uses remain unchanged. Dorothy asked for clarification on where the adjunct faculty offices will be located.

4. Items by Committee Member (Round Table)

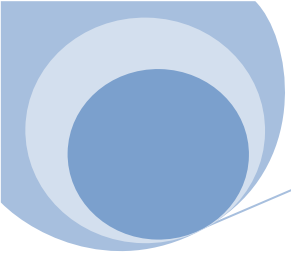
- a. Monica introduced a request to relocate Alumni Relations from the Administration Building into Yasuda Center. Development Officers currently located in each college will back-fill the vacancies in Administration.

The Committee suggested confirming the terms of the contract for naming rights. Monica did not find terms that specifically tied the Yasuda gift to the naming of the building but will need to confirm with the College of Extended and Global Education.

Jenna mentioned the College of Natural Sciences has also expressed interest in the future use of the Yasuda Center.

Action: Eric to confirm whether Yasuda is a state or non-state building and if there is an outstanding facility bond. The committee will continue to discuss a process to address the potential future use of Yasuda Center.

- b. Olivia brought up the need for two individual offices to serve undocumented students at PDC starting Fall 2019 including the need for confidential private space for legal consultations. Olivia also brought up the desire to occupy the offices in SMSU when the Title IX office eventually relocates to Sierra Hall.



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Action: Eric will research potential available spaces at PDC. The committee will further discuss the request for space to service undocumented students at the next meeting.

- c. Jenna provided an update on Academic Affairs space moves first presented at the January 24, 2019 meeting. The Committee had concerns that the number of changes exceeded what was previously presented and inquired whether or not these moves require SPAC review. Jenna responded that these spaces are all assigned to Academic Affairs as administrative spaces and would not require SPAC review per the university space policy.

Eric mentioned that re-assignments presented at the January meeting included changes in Sierra Hall, Chaparral Hall, and College of Education but will need to confirm if the relocations in Administration Building and Faculty Office Building were previously presented to the Committee. Eric stated that he believes all the spaces involved are Academic Affairs administrative spaces and would not require SPAC review per policy but would confirm.

The Committee suggested presenting all changes/relocations at the next meeting even as an information item.

Action: Eric to confirm scope and space classification related to the proposed Academic Affairs relocations.

Meeting adjourned at 10:15 a.m.