

Space Planning Advisory Committee (SPAC)  
Final Meeting Minutes  
November 30, 2021

**Members Present:** Jennifer Sorenson, Leatha Elsdon, Julie Lappin, Jenna Aguirre, Monica Alejandre, Molly Springer, Dorothy Chen-Maynard, Ryan Keating, Antonio Guijarro, Ruth Landeros, Patrick Bungard, Eric Chan

**Members Absent:** James Trotter, Lucy Lewis, Daisy Ramos

**Guest/Alternates:** Jesse Felix, Anthony Roberson, Thomas Sekayan, Jack Macfarlane, Rachel Beech, Sara DeMoss, Pamela Langford, David Garcia-Tlahuel, Ginny Hattar, Anna Ya Ni, Pamela Moses, Stacy Magedanz, Katherine Hartley, Sally McGill, Francisco Alfaro, Parastou Feizzaringhalam, Kevin Grisham, Caroline Vickers, Robert Tenczar, Vilayat Del Rossi

**Meeting Start Time:** 4:00 p.m.

**Agenda Items**

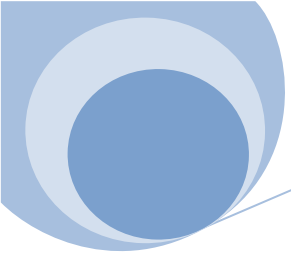
1. August 26, 2021 Meeting Minutes
2. PDC – Rancho Mirage Student Center
3. Strategic Plan Update
4. University Hall Space Requests
  - a. Pre-College Programs
  - b. Undergraduate Studies Advising
5. Coyote Bookstore Space Requests
  - a. ROTC Relocation
  - b. Veterans Success Center Expansion
  - c. Enrollment Management – Welcome Center
  - d. Alumni Relations – Alumni Center
6. Items by Committee Members

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1. August 26, 2021 Meeting Minutes

**Action:** Minutes approved with minor amendment.

2. PDC – Rancho Mirage Student Center

Jenny welcomed members of the various division space committees who were invited to observe the SPAC space request deliberation process. Eric introduced the request to swap locations of the existing bookstore (RG-113) and Rancho Mirage Student Center (RG-111) in the Mary Stuart Rogers Gateway building at the Palm Desert Campus.



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Jesse and Anthony spoke to this request being student-initiated with the goal of having a more student-centered RMSC. An open forum was held with student leaders and with UEC to discuss the proposal. Student leader, David Garcia-Tlahuel, voiced the students' support for the request.

**Action:** Voting was conducted electronically post-meeting. SPAC recommends approval to re-assign RG-111 to University Enterprise Corporation for the bookstore and RG-113 to SMSU for the Rancho Mirage Student Center.

3. Strategic Plan Update

Eric provided an update on the administrative space assessment. LPA Architects is currently comparing existing campus space inventory to state standards. Another progress report will be provided at the next meeting.

4. University Hall Space Requests

Eric reiterated that spaces vacated as part of a major building project resulting in new space, reverts back to the University and is centrally-held until they can be re-assigned through the SPAC request process.

The vacant spaces being requested include the former Office of the Vice President of Student Affairs (UH-225 to UH-232) and the former Career Center (UH-319 to UH-332), both of which relocated to the existing SMSU South at completion of the Student Union Expansion project.

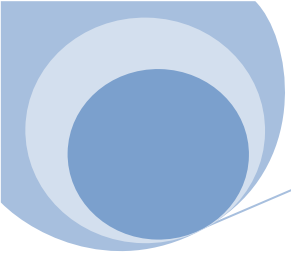
a. Pre-College Program Expansion

Student Affairs is requesting to remain in UH-225 to UH-232 to expand the Pre-College Programs currently located on the second floor of Pfau Library.

Molly described the unique space constraints of the Office of Pre-College Program and the office space needs resulting from the award of three new federal grants. Leasing space off campus could be a long-term solution however, these federal grant funds cannot be used to lease space. The requested space will address the immediate needs of OPP.

OPP is proposing to relocate Education Talent Search to UH-225 to UH-232 and Cal-SOAP to UH-319 to 332. Upward Bound will backfill the spaces vacated by ETS and Cal-SOAP on the second floor of Pfau Library.

**Action:** Voting was conducted electronically post-meeting. SPAC recommends approval for the Office of Pre-College Program to occupy UH-225 to UH-232.



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SPAC does not recommend approval for the Office of Pre-College Program to occupy UH-319 to UH-332.

b. Undergraduate Studies Advising

Undergraduate Studies Advising (renamed Academic Success and Undergraduate Advising) is also requesting to occupy the former Career Center (UH-319 to UH-332) to centralize University Advising.

Jenna spoke to centralizing advising as a campus priority resulting from a previous President's Cabinet meeting. Single offices spread across campus is inconvenient for students and not as effective as there isn't a central reception office.

Sara DeMoss spoke to centralizing advising rather than reporting to each Dean. There were also safety concerns for single advisors leaving after hours, alone in an office, as compared to a centralized office environment. This space would serve as a one-stop-shop for student resources and will allow advising teams to be cross-trained. If approved, the vacated offices spaces spread throughout the campus would remain with the colleges and free up a similar 1,100 square feet for faculty offices.

**Action:** Voting was conducted electronically post-meeting. SPAC recommends approval for UGS to occupy UH-319 to UH-332.

5. Coyote Bookstore Space Requests

Eric provided a summary of space requests involving the vacated Coyote Bookstore.

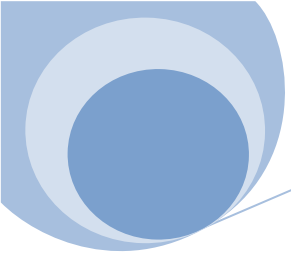
a. ROTC Relocation

ROTC is requesting to relocate all offices and operations into BK-103. Their existing spaces in the Faculty Office building will be used by Academic Affairs for grant spaces and/or faculty offices.

**Action:** Voting was conducted electronically post-meeting. SPAC recommends approval for ROTC to relocate into BK-103.

b. Veterans Success Center Expansion

Veterans Success Center is requesting use of the remainder of the basement level BK-B001 to BK-B002 to expand operations. VSC envisions converting the



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former bookstore storage area to office and meeting spaces. This is currently the only request for this space.

**Action:** Voting was conducted electronically post-meeting. SPAC recommends approval for Veterans Success Center to expand into BK-B001 to BK-B002.

c. Enrollment Management – Welcome Center

Rachel Beech introduced the request for the front of the bookstore, BK-101 to BK-109, to be used by Enrollment Management as a Welcome Center. Campus tours will be conducted from this location and it will serve as an outward face for prospective and new students. Vacated spaces in University Hall will be re-assigned to the Office of Financial Aid and Work Study, who are currently doubled-up in offices.

**Action:** Voting was conducted electronically post-meeting. There was not a clear recommendation from SPAC. The decision was deferred to the President.

d. Alumni Relations – Alumni Center

Pamela Langford spoke on behalf of Alumni Relations and introduced to their request to occupy the front portion of top level for an Alumni Center. Alumni Relations is currently located in AD-121 to AD-123 and has been looking for additional offices and conference room on campus. An Alumni Center will provide a dedicated venue to host potential donors and other distinguished guests.

Co-locating or sharing the space with Enrollment Management could be an option.

**Action:** Voting was conducted electronically post-meeting. There was not a clear recommendation from SPAC. The decision was deferred to the President.

For the requests involving the former bookstore, the new occupants could move in as-is but any physical improvements will need to be reviewed by the State Fire Marshal.

6. Items by Committee Members

None.

**Meeting adjourned at 5:30 p.m.**