

Space Planning Advisory Committee (SPAC)
Draft Meeting Minutes
November 03, 2022

Members Present: Jennifer Sorenson, Eric Chan, Thomas Long, Leatha Elsdon, Bryan Haddock, Monica Alejandre, Jenna Aguirre, Joselyn Yap, James Trotter, Ruth Landeros-Buffa, Patrick Bungard, Sarah Lopez

Members Absent: Dorothy Chen-Maynard, Molly Springer and Ryan Keating had technical difficulties with Zoom

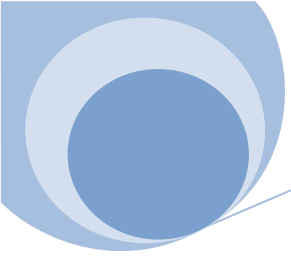
Guest/Alternates: Paola Lima

Meeting Start Time: 11:00 a.m.

Agenda Items

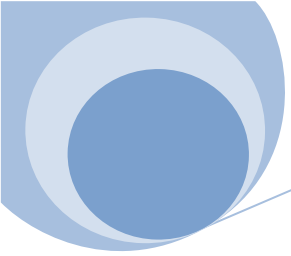
1. May 5, 2022 Meeting Minutes
2. New Committee Members
3. Campus Flood Update
4. Strategic Plan Administrative Space Assessment
5. Space and Facilities Database Update
6. PDC Space Lease and Student Services Building Update
7. Faculty Office Building Space Update
8. Items by Committee Members

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1. May 05, 2022 Meeting Minutes
 - a. Minutes approved.
 2. New Committee Members
 - a. Eric Chan introduced new members and provided a brief summary of the purpose of the Space Planning Advisory Committee (SPAC).
 3. Campus Flood Update
 - a. Jennifer Sorenson gave a quick update on the 18 buildings that were impacted by the September 12, 2022 flood. Faculty Office Building was impacted by the electrical transformer that was underwater. The building is up and running as of 11/03/22. Jack Brown room 102 is open and accessible as of 11/03/22. Infant Toddler Lab School will finish the term in Yasuda Center and will return to Social and Behavioral Sciences building in Spring 2023. Student Union North bowling alley does not have a reopen date yet.



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- b. Ruth Landeros-Buffa asked about the reopening of Pfau Library for Spring semester which starts mid-January. Jennifer is working with the restoration contractor, BELFOR, to get an update of the reopening of Pfau Library with the Spring Semester. It is not certain if library classrooms will be open for the start of Spring Semester but will provide an update to the team.
4. Strategic Plan Administrative Space Assessment
- a. Eric presents the Strategic Plan Administrative Space Assessment completed by LPA Architects. The study will be available on the SPAC website. The purpose of the study was to assess CSUSB office space usage by department as compared to CSU space standards. The study can be used as a tool to assist departments in managing their own office spaces.
 - b. Jennifer explained that this study aims to provide more transparency in how campus office space is used.
5. Space and Facilities Database Update
- a. Eric reminded the committee that any space changes need to be submitted yearly, usually around summer, to the Chancellor's office for their approval. Eric will send out a request for divisions to provide space changes before June 2023. Updated building floor plans will be uploaded the SPAC website.
6. PDC Space Lease and Student Services Building Update
- a. Jennifer provided an update on a PDC request for more office space. Still working on request but exploring space lease with UCR. Will relocate non-student facing areas to UCR. This will free up PDC space for faculty office use.
 - b. PDC Student Services Building is currently in the design phase but it is still 5 years out. 10,000 -12,000 sq. space will become available for backfill once the new building is complete.
 - c. Monica Alejandre asked for an update about the additional space for the Heckman building at the UC Riverside property at PDC. Jennifer has not received an update from UCR but has been reaching out to them. Will follow up.
 - d. Monica asked about the space that will be up available once the PDC Student Services building is completed. Will SPAC need to be involved for advancement to be pack into PDC. Jennifer explained that the UCR space is currently leased for two years. There is no intention to lease space once PDC Student Services



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building is completed. Any requests for space will need to go through the divisional space committees first.

- e. Eric provided a brief update on the PDC Student Services building and where the project is in the design phase.

7. Faculty Office Building Space Update

- a. Eric informed the committee that Jenna Aguirre has made a request to repurpose some Academic Affairs spaces in Faculty Office Building for the new speech pathology program. Jenna informed the committee that the space requested is needed for departmental office-related functions but not instructional. As such, Eric confirmed no action is required as the proposed office use is consistent with the University strategy of reverting Faculty Office Building back to Academic Affairs to address their ongoing office space needs.
- b. Jenna mentioned long-term goal of relocating ROTC into the vacant former bookstore to facilitate the consolidation of other grant programs such as the Institute for Child Development and Family Relations (ICDFR).

8. Items by Committee Members

- a. No items were brought up.
- b. The Zoom recording will be sent out for those unable to attend.

Meeting Adjourned: 11:36 am