

Space Planning Advisory Committee (SPAC)  
Meeting Minutes  
February 21, 2019

**Members Present:** Jennifer (Jenny) Sorenson, Leatha Elsdon, Julie Lappin, James Trotter, Jenna Aguirre, Monica Alejandre, Clare Weber, Kim Nicholl, Ruth Landeros, Eric Chan

**Members Absent:** Olivia Rosas, James Trotter, Rachel Keener, Michal Kohout, Dorothy Chen-Maynard, Alexis Maldonado

**Guest/Alternates:** John Yuan, Summer Steele, Daisy Roberts

**Meeting Start Time:** 9:00 a.m.

**Agenda Items**

1. Obershaw DEN Expansion Space Request
  2. Items by Committee Members (Roundtable)
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1. Obershaw DEN Expansion Space Request

A request was received from Student Affairs for additional space and potentially a new location for the Obershaw DEN food pantry. John Yuan presented on the program's need for a more visibility, expansion to approximately 1,000 square feet, and a dedicated space for private student consultations.

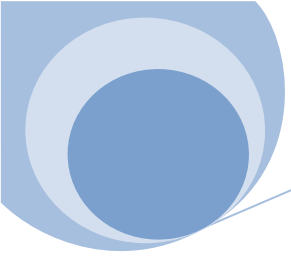
The Committee raised the possibility of the DEN expanding within the Faculty Office building (FO-235, 236, 237) as Office of Community Engagement (FO-227, 234, 238) could potentially relocate in the near future.

The Committee inquired whether the terms of the gift from the Obershaws (donors) allows for the relocation of the DEN and suggested bringing the item up for discussion at the President's Administrative Council.

**Action:** Julie Lappin will add this request as a discussion item for the next President's Administrative Council meeting.

2. Items by Committee Member (Round Table)

- a. Jenny Sorenson reported that Facilities Planning and Management has agreed to relinquish existing custodial space in the loading dock of Pfau Libray (PL-057) to



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accommodate the Office of Pre-College Program's ongoing request for existing event storage needs.

**Recommendation:** Committee voted 8-0 to proceed with making the recommendation to the President to approve re-assignment of PL-057 to Student Affairs for the Office of Pre-College Program.

- b. Julie Lappin inquired about the temporary need for five separate offices and meeting space for an event on March 21<sup>st</sup>. None in attendance were aware of availability of such spaces.

***Meeting adjourned at 10:00 a.m.***