



California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Finance and Contracts Committee Meeting
February 2, 2023
MINUTES

Members Present: Maria Najera-Neri, Esteban Hernandez, Jose Hernandez, Dulce Gonzalez, Jasmine Curtis

Members Absent: N/A

Staff Present: Christine Grott

Call to Order:

The meeting was called to order at 10:06am

Roll Call:

A verbal roll call of members was conducted.

Approval of Minutes from November 3, 2022:

M/S E. Hernandez/ Gonzalez to approve the minutes from November 3, 2022.

Motion passed by consensus.

Open Forum (3 minutes per speaker):

There were no speakers for open forum.

Adoption of Agenda:

M/S Gonzalez/E. Hernandez to adopt the agenda.

Motion passed by consensus.

NEW BUSINESS

FC 07/23 Review and Approval of ASI Sublease (Action, Felix)

M/S E. Hernandez/Gonzalez to open action item FC 07/23 Review and Approval of ASI Sublease.

The ASI lease is reviewed yearly. The lease will remain the same with no increase in the rental price. ASI is a continuing collaborator with the SMSU on programs and student services. This lease is ready for BOD review and approval.

Motion passed by consensus.

FC 08/23 Review and Approval of Lease for Parent Resource Center (Action, Roberson)
M/S Gonzalez/Najera-Neri to open action item FC 08/23 Review and Approval of Lease for Parent Resource Center.

The Parent Resource Center, a Center operated by the campus Institute for Family and Child Development Center will be leasing space in the SMSU South 116 beginning July 1, 2023. The current lease prices are \$1/square foot; however, the Chancellor's Office has new prices. The BOD will determine if the new prices are equitable for this center.

Motion passed by consensus.

FC 09/23 Review of current leases and subleases (Discussion, Roberson)
M/S E. Hernandez/Gonzalez to open discussion item FC 09/23 Review of current leases and subleases.

All of the SMSU Leases were reviewed with discussion regarding increasing prices to match the Chancellor's Office new prices. This committee recommended the BOD review the new prices and determine case by case if the new prices are equitable.

FC 10/23 Mid-Year Budget Projections (Discussion, Najera-Neri)
M/S Najera-Neri/E. Hernandez to open discussion item FC 10/23 Mid-Year Budget Projections.

The Budget Analyst requested midyear projections from the SMSU Departments to determine the status of this year's budget and to begin the process of projecting the budget for fiscal year 23-24. Enrolment is projected to be low for the next fiscal year so a cut to the budget may be probable.

Announcements:

There were no announcements.

Adjournment:

M/S Gonzalez/ E. Hernandez to adjourn the meeting. The meeting adjourned at 10:44am.

Reviewed and respectfully submitted by:

Jose Hernandez, Committee Chair

Date