



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Finance and Contracts Committee Meeting
November 3, 2022
MINUTES**

MEMBERS PRESENT: Jose Hernandez, Esteban Hernandez, Dulce Gonzalez, Jasmine Curtis, Maria Najera-Neri, Emily Alvarez-Zurita

MEMBERS ABSENT: None

STAFF PRESENT: Christine Grott

Call to Order:

The meeting was called to order at 10:01am.

Roll Call:

A verbal roll call of members was conducted.

Approval of Minutes from October 6,2022:

M/S Najera-Neri/E Hernandez to approve the minutes from October 6, 2022.

Motion passed by consensus.

Open Forum (3 minutes per speaker):

There were no speakers for Open Forum.

Adoption of Agenda:

M/S E Hernandez/Gonzalez to Adopt the Agenda.

Motion passed by Consensus.

OLD BUSINESS

FC 03/23 SMSU Investments (Discussion, Najera-Neri)

M/S E Hernandez/Curtis to open Discussion item FC 03/23 SMSU Investments.

SMSU Budget Analyst, Ms. Maria Najera-Neri, shared with the Committee a chart displaying the investment accounts upon which the SMSU funds its operations. Ms. Najera-Neri explained how the funding is distributed and which areas are leaner than the others. She indicated that more funding needs to be transferred to the SWRC Repairs and Replacements

Account as equipment is being replaced. Ms. Najera-Neri explained that the state of SMSU Finances is strong.

NEW BUSINESS

FC 04/23 SMSU Health Benefits Premiums for 2023 (Discussion, Najera-Neri)

M/S Gonzalez/Alvarez-Zurita to open Discussion item FC 04/23 SMSU Health Benefits Premiums for 2023.

M/S Gonzalez/E Hernandez to amend FC 04/23 to an Action Item.

Motion Passed by Consensus

Amended Description: FC 04/23 SMSU Health Benefits Premiums for 2023 (Action, Najera-Neri)

Ms. Maria Najera-Neri reviewed with the Committee the new premiums for 2023 concerning SMSU Staff Health Benefits. With inflation all costs are increasing, but the SMSU is still able to keep costs low for employees.

Vote: 5-In Favor 0-No 1-Abstention

Motion Passed.

FC 05/23 SMSU Lease Review (Discussion, Najera-Neri)

M/S Curtis/Gonzalez to open Discussion item FC 05/23 SMSU Lease Review.

Maria Najera-Neri discussed the current leases open with the SMSU and explained that a new Lease will be approved soon with the Institute for the Development of Child and Family Relations (ICDFR) who will rent space in the SMSU South creating a Parent Resource Center. It was explained that all Leases are charged \$1.00 per square foot plus the costs of utilities and are billed quarterly.

FC 06/23 Review of 2023 Student Employee Pay Rates (Discussion, Najera-Neri)

M/S Gonzalez/E Hernandez to open Discussion item FC 06/23 Review of 2023 Student Employee Pay Rates

M/S Gonzalez/E Hernandez to amend this item to an Action item.

Motion passed by consensus.

Amended Description: FC 06/23 Review of 2023 Student Employee Pay Rates (Action, Najera-Neri)

California's minimum wage will increase by \$.50 next year, therefore the SMSU will increase the rates of all Student Employees to the new minimum wage. Those who are receiving a wage above the minimum wage will receive a \$.50 increase.

Discussion ensued regarding the category of student employees under both Level E and Wage Commensurate with Experience. Since these categories relate to RecWell student employees, Jasmine Curtis requested the categories be combined and labeled: Level E Starting Wage \$17.10 and Commensurate with Experience for equity purposes.

Motion Passed by consensus.

Announcements:

Student Affairs Town Hall Meeting Today from 1pm – 3pm in the SMSU Conference Center

Gym usage is slower this time of year due to exams, the Committee was encouraged to use the gym during the slower period.

Fall fest PDC was a successful event.

Spring Semester Registration is Open.

Adjournment:

M/S Gonzalez/E Hernandez to adjourn the meeting. The meeting was adjourned at 10:48am.

Respectfully reviewed and submitted by:

Jose Hernandez, BOD Controller, Committee Chair

Date