

**STAFF COUNCIL**

**REGULAR MEETING**

**Wednesday, February 26, 2020 | 2:00pm**

College of Education – 336 | California State University, San Bernardino

*ZOOM Link:* <https://csusb.zoom.us/j/801765961>

1. CALL TO ORDER – 2:13 pm
2. ROLL CALL: Present: Patricia A., Tiffany B., Stacy B., Jenny C., Robert G., Kim H., Katrina M., Lonelle M., Diana Q., Randy R., Guadalupe S., Lorena S.   
   Absent: Alfredo B., Carlos H., Felipe J., Sarai M., Susan M., Kimberlain P.  
   Guests: Marissa Boles, Melissa Evans, Deborah Buck, Jodi Buckley
3. APPROVAL OF MINUTES – M. by Lorena S, Randy R. – Unanimously approved.
4. APPROVAL OF THE AGENDA - M. by Randy R., Kim H. – Unanimously approved.
5. PUBLIC COMMENT

Public comment is designated as a time for the public to address the Staff Council during a scheduled meeting on items of business or issues/concerns. – Jodi Buckley to run in L.A. Marathon – go Jodi!

1. REPORTS
   1. Alfredo Barcenas, Chair
   2. Stacy Brooks, Vice Chair – working on collared t-shirts & name badges
   3. Felipe Jimenez, Treasurer
   4. Rob Garcia, Secretary – Coyote Cares Day is April 25th (let Rob know if you want to participate on Staff Council team). LEAD Summit March 26, 2020.
   5. Committee Chairs (Bylaws, Events, Development Committees) –  
      - Bylaws Committee to meet in early March.  
      - Events Committee to meet within the next two weeks.  
      - Emergency Fund Committee: discussion – have Caroline VanZee attend Staff Council meeting to talk about Faculty Staff Campaign for focus on Staff Emergency Fund.  
      - Employee Recognition Committee – Form will be circulated (Guadalupe S.)
   6. Staff Council Members - none
2. PRESENTATIONS - none
3. STAFF RECOGNITION – see notes above from Guadalupe S.

1. OLD BUSINESS
   1. **ACTION ITEM: APPROVAL OF THE STAFF EMERGENCY FUND APPLICATION**

Staff Council will review the Staff Emergency Fund application and consider it for approval.

Motion to approve Emergency Fund Application tabled at last meeting – no quorum present. Approved unanimously.

* 1. **ACTION ITEM: APPROVAL OF FUNDS TO BE USED FOR STAFF COUNCIL & DONUTS EVENT**

Staff Council will review an events proposal by the Events Committee to host a Winter 2020 event.

M. Staff council Donut Day – March 23, 2020 $300. Approved unanimously.

1. NEW BUSINESS
   1. **ACTION ITEM: ESTABLISHMENT OF STAFF COUNCIL ELECTIONS COMMITTEE FOR SPRING 2020**

Staff Council will consider establishing an Elections Committee and appoint staff members to serve for the Spring 2020 cycle. Elections Committee: Diana Q., Lorena S., Jenny C. Robert G. 9approved unanimously.

* 1. **DISCUSSION ITEM: COYOTE CARES DAY**

Staff Council will discuss its involvement with Coyote Cares Day and have the opportunity to sign up as a team. Rob will send out announcement to Staff Council seeking those who want to participate in Coyote Cares Day. (Kim H., Diana Q. : Jenny C, Kim H., Stacy B., Rob G., Sarai M., Patricia A.)

1. ANNOUNCEMENTS
2. ADJOURNMENT – M. Kim H., Diana Q. - 3:10 pm