



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Personnel Committee
November 3, 2022**

MINUTES

MEMBERS PRESENT: Emily Alvarez-Zurita, Jesse Felix, Dr. Daria Graham, Angelica Agudo, Jennifer Puccinelli

MEMBERS ABSENT: Paola Galvez, Alexandra Thambi

Call to Order:

The meeting was called to order at 4:04pm.

Roll Call:

A verbal roll call of members was conducted.

Approval of Minutes from September 22, 2022:

M/S Felix/Alvarez-Zurita to approve the minutes from September 22, 2022.

Motion passed by consensus.

Open Forum:

There were no speakers for Open Forum.

Adoption of Agenda:

M/S Felix/Alvarez-Zurita to amend the agenda to add PC 04/23 Election of Chair

Motion passed by consensus.

M/S Felix/Alvarez-Zurita to adopt the agenda.

Motion passed by consensus.

NEW BUSINESS:

PC 02/23 9/80 Alternative Work Schedule Proposal (Action, Puccinelli)

M/S Felix/Alvarez-Zurita to open Action item 9/80 Alternative Work Schedule Proposal.

Ms. Jenny Puccinelli shared with the Committee a proposal that is an alternative to the telecommuting Policy passed by the BOD. For those employees who cannot telecommute due to the nature of their roles, this alternative work schedule will provide a way for an employee to

have every other Friday off while working 9 days at 80 hours. Discussion ensued with Dr. Graham stating that the State Side of Campus would not allow this option due to the complexity of payroll. Ms. Puccinelli will work with the UEC Payroll and have the logistics worked out before presenting this proposal to the BOD.

VOTE: 3-In Favor 0-Opposed 0-Absentions

Motion Passed.

PC 03/23 Review of SMSU Whistleblower Policy (Discussion, Oswood)

M/S Felix/Alvarez-Zurita to table PC 03/23 Review of SMSU Whistleblower Policy as Mr. Oswood is not present at the meeting.

Motion passed by consensus.

PC 04/23 Election of Chair (Action, Felix)

M/S Felix/Alvarez-Zurita to open Action item PC 04/23 Election of Chair

Mr. Felix nominated Angelica Agudo as Chair of the Personnel Committee. Ms. Agudo accepted the nomination.

Motion passed by Consensus.

Announcements:

Student forums are taking place with Jenny Puccinelli as the delegate to hear student concerns.

ASI Candidate Search is underway with Student/Staff interviews next week on November 8th and 9th.

Adjournment:

M/S Felix/Graham to adjourn. The meeting was adjourned at 4:25pm.

Respectfully reviewed and submitted by:

Angelica Agudo, BOD Vice-Chair, Committee Chair

Date