



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Personnel Committee Meeting
Monday, May 8, 2021
Minutes**

Members Present: Aaron Burgess, Dr. Daria Graham, Davina Lindsey, Julia Ruiz

Members Absent: None

Staff Present: Andrea Okoh, Jennifer Puccinelli

Guests Present: None

Call to Order: The meeting was called to order at 9:09 a.m.

Roll Call: A verbal roll call of attendees was conducted.

Approval of Minutes:

M/S Lindsey/Graham to approve the minutes from May 28, 2020.
Approved by consensus.

Open Forum: None

Adoption of Agenda:

M/S Lindsey/Graham to adopt the agenda.
Passes unanimously.

PC 01/21 Election of Chair

M/S Lindsey/Graham to open Election of Chair.

Ms. Ruiz self-nominated.

M/S Lindsey/Graham to appoint Julia Ruiz as Chair.
Passes unanimously.

PC 02/21 Review of Applications for Student Representatives to the Board of Directors

M/S Lindsey/Graham to open Review of Applications for Student Representatives to the Board of Directors.

Committee members reviewed the applications.

Ms. Ruiz asked the committee for their thoughts and shared that she knows the applicants personally. Discussion ensued.

M/S Lindsey/Graham to forward all four candidates to the Board of Directors.
Passes unanimously.

PC 03/21 Approval of Salary Adjustments

M/S Burgess/Lindsey to open Approval of Salary Adjustments

Mr. Burgess shared that there are several employees that, after consultation with Ms. Najera-Neri and Ms. Okoh, should receive equity adjustments. These employees and the proposed increases are detailed in the attachment.

Mr. Burgess reviewed the increases individually and spoke to the equity of the individual's current salary versus the salary of new employees that have recently been hired.

M/S Burgess/Lindsey to approve the equity adjustments with an amendment to Dr. Chacko's title and salary.

Rising Count: 4 – 0 – 0.
Passes unanimously.

Announcements: Mr. Burgess shared there is an employee out on extended leave. Mr. Wong has been helping during the employee's absence and he will be receiving a temporary adjustment to compensate him. The Wellness Center will still open as planned and work is being done on the transition of the PDC Fitness Center. This short-term adjustment will be given to Mr. Wong and Ms. Sotello based on the additional work being done.

Adjournment: The meeting was adjourned at 9:56 p.m.

Minutes approved by:

Julia Ruiz

Julia Ruiz, Chair

Apr 20, 2021

Date