



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Policies and Procedures Committee
March 16, 2023
Minutes**

MEMBERS PRESENT: Alexandra Thambi, Monica Baeza, Christine Grott, Jesse Felix, Jenny Puccinelli, Mark Oswood, Sean Kinnally, Angelica Agudo

MEMBERS ABSENT: Ashley Recio, Alex Espinosa

STAFF PRESENT: Vilayat Del Rossi, Sasha Baltazar

Call to Order: The meeting was called to order at 10:04am.

Roll Call: A verbal roll call of members was conducted.

Approval of Minutes from February 16, 2023:

M/S Baeza/Thambi to approve the minutes from February 16, 2023.

Motion passed by consensus.

Open Forum:

There were no speakers for the open forum.

Adoption of Agenda:

M/S Thambi/Puccinelli to adopt the agenda.

Motion passed by consensus.

NEW BUSINESS:

PC 06/23 Review of Illness and Injury Prevention Plan (Action, Oswood)

M/S Oswood/Puccinelli to open action item PC 06/23 Review of Illness and Injury Prevention Plan.

This policy has been reviewed and edited by the Policy Working Group.

M/S Puccinelli/Thambi to amend the item to read “Approval of Illness and Injury and Prevention Plan”.

Motion Passed by Consensus.

As the committee reviews the policy edits, the team agrees to move this item to the Board of Directors for review and approval.

Motion passed by consensus.

PC 07/23 Review of Facility Use Manual (Action, Oswood)

M/S Baeza/Felix to open action item PC 07/23 Review of Facility Use Manual.

The policy working group has reviewed and edited this policy for committee review.

M/S Felix/Puccinelli to amend the item to read “Approval of Facility Use Manual Edits.”

Motion passed by consensus.

This committee has decided to move this item to the Board of Directors for review and approval.

Motion passed by consensus.

PC 08/23 Review of Key Access Policy (Action, Oswood)

M/S Felix/Oswood to open action item PC 08/23 Review of Key Access Policy.

The committee and the policy working group have concerns regarding this policy as it is very outdated and new additions need to be made with regard to electronic keys.

M/S Felix/Thambi to table PC 08/23 for further review.

Motion Passed by Consensus

The committee has decided to table PC 08/23.

Motion Passed by consensus.

Announcements:

There were no announcements.

Adjournment:

M/S Thambi/Oswood to adjourn. The meeting adjourned at 10:30am.

Reviewed and respectfully submitted by:

Ashley Recio, Committee Chair

Date