

**ASSOCIATED STUDENTS, INC.**  
**California State University, San Bernardino**

**BOARD OF DIRECTORS**

**MINUTES**

**OCTOBER 11, 2016**

The meeting was called to order by the Executive Vice President, Quin Kochman at 12:01 p.m.

Present: Quin Kochman, Theodore Fiawoo, Georgette Helo, Sean Maulding, Kelan Newt, Shannon Stratton, Dr. Brian Haynes, Dr. Alysson Satterlund and Andre Harrington.

Absent: Alejandro Gutierrez (excused), Connor Dickson (excused) and Andrea Davalos (excused).

Guests: Alfredo Barcenas, Donal Martinez, Atoshi Khosru, Michael Kampbell, Liliana De La Cerda, Scott Carlson, Dr. Kathie Pelletier, Janelle Gilbert, Kristen Stutz, Brenda Luis, Thomas Robles, Kimberly Costino, Jodi Buckley, Peter Williams, Kirsty Fleming, and Patricia Cortez.

**APPROVAL OF THE MINUTES:**

The minutes of September 27, 2016 were approved.

**ADOPTION OF AGENDA:**

M/S Stratton/Haynes: To place BD 51-16 after BD 53-16. Passed.

M/S Stratton/Harrington: To place BD 56-16 through BD 63-16 on a consent calendar. Passed.

The agenda was adopted as amended.

**OPEN FORUM:**

Ms. Stutz, the Director of the Student Assistance in Learning (SAIL) program, explained that SAIL is a federally funded guidance program. The mission of all student support services projects is retention and graduation. SAIL is funded to serve 335 students in two main areas: guidance/counseling and academic support. There are no GPA requirements for the program, however, one of the following three criteria must be met: be a first generation college student (neither parent has a Bachelors), have low income or have a disability. They have reached capacity for the Fall quarter; more positions will open up during the Winter quarter. Students are assigned a counselor who stays with them until they graduate or as long as they are in SAIL. Support groups for first generation college students and transfer students are available. Every Summer, a graduate school boot camp is held for SAIL students.

**NEW BUSINESS:**

**BD 52-16 M/S Harrington/Haynes: Permission to use \$20,000.00 from Unrestricted Net Assets to contribute to the College of Natural Sciences Peace Garden which will be opened**

on December 2, 2016. The account to be charged will be Grant & Service Programs - ASI Donations (660723-RN001-A4700-0502).

Dr. Fleming stated that since she presented to the Board on September 27<sup>th</sup> and to the Finance Committee this morning, she can answer any questions.

Discussion followed.

Passed (9/0/0).

**BD 53-16 M/S Maulding/Fiawoo: Permission to use \$1,000.00 from Unrestricted Net Assets to sponsor the Inaugural "99 for Title IX" on October 16, 2016. The account to be charged will be Grant & Service Programs - ASI Donations (660723-RN001-A4700-0502).**

Ms. Cortes gave her perspective as a former low income athlete that received help from the athletics department during her academic career at the University.

Mr. Carlson explained that the event is held for equality in women sports and to raise money for athletic scholarships and the enhancement of facilities. The event will be held this Sunday from 4-6 p.m. at the Victoria Club in Riverside.

Discussion followed.

Passed (9/0/0).

**BD 51-16 M/S Harrington/Maulding: Information on the GE Conversion process.**

Ms. Costino, the Director of Quarter to Semester Conversion, stated that the conversion is beginning in the Fall of 2020. During the past year, faculty have been working on the general education conversion and once that is complete and approved, they can begin planning the program and course conversion. It is important to guide students that began with the quarter system and will graduate with the semester system so that the conversion is as smooth as possible. Questions can be e-mailed to [semesterconversion@csusb.edu](mailto:semesterconversion@csusb.edu).

Dr. Haynes inquired into the way students will be guided through the transition so that they are not "held back".

Ms. Costino explained that all the new semester courses will be mapped with the old quarter courses and will be available online; advising will also be increased. The planning for assisting students during the transition has not yet begun. She will reach out to the Board for student input when the time comes. It is planned to offer bridge courses specific for the course material missed due to being caught between the conversion.

Discussion followed with questions from the Board.

Dr. Satterlund inquired into the benefits of the conversion.

Ms. Costino stated that students have mentioned that having a longer amount of time with one faculty member, the same set of students and the same content allows them to have more time to process information and to have more projects. Finishing the academic year sooner allows students to find internships and jobs more easily.

Ms. Gilbert, the Director of the GE Transformation Program, explained the GE transformation process and encouraged the Board to be involved in the following steps. Student Affairs is planning a meeting with students to be held tentatively on October 20<sup>th</sup>.

Discussion followed with questions from the Board.

A five minute recess was taken.

The meeting reconvened.

**BD 55-16 M/S Fiawoo/Newt: Presentation of the 2015-2016 post audit report.**

Mr. Stratton stated that the report was sent to the Board via e-mail and a hard copy is available if interested. There were no findings.

Discussion followed with questions from the Board.

Discussion closed.

M/S Newt/Stratton: To open the following consent calendar. Passed.

**BD 56-16 Appointment of Michael Kampbell as a Student-At-Large representative to the ASI Board of Directors.**

**BD 57-16 Appointment of Donal Martinez as the College of Social and Behavioral Sciences representative to the ASI Board of Directors.**

**BD 58-16 Appointment of Liliana De La Cerda as the International representative to the ASI Board of Directors.**

**BD 59-16 Appointment of Jodi Buckley as the Graduate representative to the ASI Board of Directors.**

**BD 60-16 Appointment of Thomas Robles as the College of Education representative to the ASI Board of Directors.**

**BD 61-16 Appointment of Atoshi Khosru as the College of Natural Sciences representative to the ASI Board of Directors.**

**BD 62-16 Appointment of Dr. Kathie Pelletier as the special representative to the ASI Board of Directors.**

**BD 63-16 Appointment of Sarah Arechiga as a student-at-large representative to the ASI Finance Committee.**

Vote on the above consent calendar passed (9/0/0).

**ANNOUNCEMENTS:**

Dr. Satterlund stated that in the next five to six months the University community will be reviewing the domestic and international student travel policies. ASI is an important partner in providing opportunities for travel so we will continue to insure that our practices are in compliance with Risk Management. She mentioned that BD 54-16 was skipped.

**NEW BUSINESS:**

**BD 54-16 M/S Haynes/Newt: Permission to add an additional \$10,000.00 from Unrestricted Net Assets to Grant & Service Programs - Howl Grant (660723-RN001-A4700-0502-20231). This account was short funded during the budget process and should have \$25,000.00.**

Mr. Stratton explained the Howl Grant. He stated that \$25,000.00 was promised to the general student population; however, last year's members of the Finance Committee and Board of Directors only voted \$15,000.00 to support this. He explained that they want to bring what was promised and what was budgeted into alignment.

Passed (16/0/0).

**ANNOUNCEMENTS:**

Dr. Satterlund stated that an informational presentation will be given to the Campus Fee Advisory Committee on Alternative Consultation for the SMSU Expansion. The Faculty Senate will receive the informational presentation today from 3-4 p.m.

Ms. Kochman encouraged the Board to attend the informational presentation to the Faculty Senate.

Mr. Barcenas explained that the Alternative Consultation surveying process will officially launch

tomorrow. There are two hour shifts tomorrow through November 4<sup>th</sup> available for volunteers to participate in conducting student surveys; all necessary equipment will be provided. The Alternative Consultation Display Forum hosted by SMSU and ASI will be held on Monday, October 17<sup>th</sup> in the SMSU Lobby. SMSU expansion renderings will be displayed and lunch will be served. He invited the Board to attend and volunteer.

Mr. Stratton welcomed the Board and invited them to be involved in the Alternative Consultation process.

Mr. Maulding and Ms. Buckley stated that they would like to open a graduate student study lounge. They invited the Board to ask peers if this is something of interest.

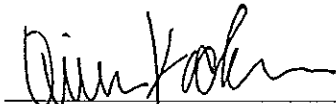
Mr. Kampbell shared his interest in a Veterans Center in the SMSU.

Ms. Kochman stated that the SMSU expansion will provide space for these centers. She further explained the Alternative Consultation process and the student fee increase.

Mr. Harrington stated that the Adult Re-entry Center is available for veterans.

Discussion Followed with questions from the Board.

**MOTION TO ADJOURN**

  
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Quin Kochman  
Executive Vice President

