Natural Sciences Chairs Council

November 7, 2018

1:00pm – 3:00pm, BI-104

In Attendance: S. Pantula, S. McGill, P. Dixon, S. McMurran, B. Haddock, T. Burch, D. Maynard, K. Cousins, H. Qiao, M. Chao, T. Valencia, C. Davis, J. Fischer-Smith, D. Rinebolt

1. **Amber Olney**  Assessment

* Ms. Olney gave a presentation on the web site for Institutional Research and how to obtain information related to assessment.

1. **Approval of minutes**

Minutes for October 3rd and October 17th were approved.

1. **Informational Items**:
   1. Announcements by chairs

* Mr. Fischer-Smith announced that a new Vice President for Advancement had been appointed, Robert Nava. He also reported that the College of Arts and Letters are hiring a development person for their college. Mr. Fischer-Smith will oversee that individual, but will primarily return to CNS full-time as the development director.
* Dr. Burch reported that the nursing department received word from CCNE that they have met all 4 standards and their next review will not be until 2028.
  1. Announcements from administration
* Dr. Maynard distributed handouts regarding CNS majors at PDC. There are a lot of freshman in our majors at PDC.
* Dr. Maynard distributed a copy of the factsheet that was created for CNS. Dr. McMurran pointed out that the suggestions she had made concerning the factsheet had not been inserted. Specifically the math club was missing. The chairs were asked to review the factsheet and send suggestions/corrections to Dr. Maynard.
* Dr. Maynard provided an update on the Peer Advising Center. Health Science and Kinesiology have many students who use HPAC.
* Dr. McGill reported that for winter quarter many of the courses are already full. She distributed a handout for courses that appear to be bottleneck courses.
* Dr. McGill reported that the Optimizer had been run on November 5th and ASCs should have received an email if there were courses that did not receive a room assignment.
* Dr. McGill reminded the chairs that any service courses that they offer for other departments should be entered on the GoogleSheet at <https://docs/google/com/spreadsheets/d/1cQy3eohid1zcx-BJveNKyMAgsHI8FF04HYXsLPx3N1M/edit#gid=1834547751> by the end of Fall quarter.
* Dr. McGill reported on the Associate Deans’ meeting with the Provost yesterday. Topics of discussion were:
  + Lowering the DFWI
  + TRC professional development
  + Lecturer evaluations
  + Pros and cons of converting part-time faculty funds to tenure-track positions.
* Dr. Pantula spoke to the chairs about the 9 searches that are currently taking place in the college. He asked chairs to be aware that if their search produces more than 1 good candidate to keep in mind that candidate might be a possibility for hire at PDC. Dr. Chao pointed out that would not work for the biology department as they search for specific specialties.