Natural Sciences Chairs Council

November 22, 2017

1:00pm – 3:00pm, BI-104

In Attendance: P. Williams, P. Dixon, D. Smith, C. Stanton, B. Haddock, D. Maynard, H. Qiao, K. Cousins, D. Tamalis, C. Brandt, J. Fischer-Smith, D. Rinebolt

1. **Approval of minutes** for November 8, 2017

* Approved as distributed

1. **Informational Items**:
   1. Announcements by Chairs

* Dr. Cousins reported that Chemistry had completed 9 Zoom interviews with candidates and highly recommended Zoom for doing the telephone interview step in recruitment.
* Dr. Brandt reported that Nursing had recently finished with the BRN site visit. Judging from the comments during the exit interview, they believe the visit went very well.
* Dr. Fischer-Smith announced that he and Kevin Shaw are attending faculty meetings to meet the faculty members of each department. There are 4 departments remaining (Geology, Nursing, Chemistry and Physics). Kevin Shaw will reach out to those departments to set up a meeting.
* Dr. Stanton reported that implementation of EO 1100 had been delayed until 2020.
* Dr. Haddock announced that former Kinesiology student, Nick Klug was at the moment in Dr. Haddock’s office finishing his dissertation.
  1. Announcements from administration
* Dr. Williams reported that the coded EO 1110 memo has been released by the Chancellor’s office. He offered to make copies available to anyone who wanted a copy.
* Dr. Williams announced that there will be a short bell ringing ceremony in the Peace Garden on December 2nd at 2 p.m. commemorating the alumni who were lost in the December 2015 shooting in San Bernardino.
* Dr. Williams also reminded the group that winter graduation will take place Saturday, December 2nd at 9 a.m.
* Dr. Williams also announced that postponement of EO 1110 has been approved by the Chancellor’s Office for 2 years to coincide with the move from quarters to semesters.

1. **Discussion Items**:
   1. Q2S update (Doug Smith)
   * Reminded chairs that the GE courses are due the end of November and to please be sure and get them in on time.
   * Dr. Smith announced that the P forms that required changes were returned to the department to be updated. C forms that need to have changes will be returned in the next few days.
   * Dr. Stanton requested that the C form for Math 165 be allowed to stand as submitted.
   1. Scheduling update (Peter Williams)
   * The college is currently at 97% of target.
   * The University is currently at 92% of target.
   1. Development Update (Jeffrey Fischer-Smith)

* Dr. Fischer-Smith reported that he continues to work on obtaining funds from foundations and individuals.
  1. Budget
* Discussion ensued concerning a question at the Budget Open Forum regarding CNS equipment money. Dr. Williams emphasized that it is important to use the right terms when discussing equipment money. There have been three components of equipment money:
  + 1) Lottery funds
  + 2) University funds
  + 3) College funds
* Dr. Williams distributed handouts detailing different budget scenarios for O&E. Discussion ensued regarding the pros and cons of the different scenarios. Dr. Williams asked the chairs if they would be in agreement to work with the 5% scenario. Dr. Maynard suggested using the 5% model with a 2.5% back fill as well. Discussion was tabled until a Biology representative is available.

1. Other:

* Next meeting December 6th