

**STAFF COUNCIL**

**MINUTES**

March 13, 2019

2:00 – 3:00 pm CE-336

**PRESENT**: S. Brooks, C. Huesca, J. Casillas, L. Cromwell, S. Mendoza, J. Beal, R. Rouch, A. Carnahan, R. Garcia, D. Quijano, K. Hunsaker, D. Freer

1. **New Business**
	1. **Approve Minutes of February 27, 2019**

The minutes were tabled to be amended by the Secretary.

  **b. Employee Appreciation Day (**Casillas**)**

* The first Friday in March is Employee Appreciation Day
* Next year perhaps Staff Council can do something special

 **c. Augie Day (**Hunsaker**)**

* Hunsaker shared a drafted “announcement” for the upcoming Augie Day in August 2019.
* Working on getting Augie’s family here one day during the week
* Suggested you draft a preliminary budget

 **d. Self-Advocacy/Self-Empowerment Seminar (**Myers**)**

* Shola Richards recommended speaker for a Developing Collaborative Relationships at work seminar (3-hour interactive sessions)
* President Morales stated he would be willing to foot the bill on a guest speaker to our campus on Staff Development
* Cromwell will get an updated proposal from Dr. Torie Wieston-Serdanto do a seminar on this topic

 **e. Requesting Funds for SEF Account (**Cromwell**)**

* We currently have about $1,100 and have two new applications to decide on Friday. We need to ask for at least $2,000 more dollars so we do not run out of funds.
* VP Freer will see what can be done to obtain funds for this account.
* We may want to consider keeping a minimum amount in the fund at all times
* Fund raising needs to be done immediately

 **f**. **Purchasing Items for Coyote Champ Packs (**Cromwell**)**

* The current process is not sustainable – Carlos is doing most of the work with the Champ Packs
* Want to disband the Event Planning Committee – We need everyone invested in these events.
* We need to work as a team—not allowing individuals to seem to be doing and getting the recognition. Our customers need to see us as a team.
* Carlos has donated his personal time (a lot) and his family members and family vehicles to work with the Champ Packs.
* We should get staff involved to help us with the Champ Packs

 **2. Old Business**

 **3. Officer Reports**

1. **Chair -** Elections
* We need to amend the bylaws to remove specific dates and replace with 30-day period for campus announcement and election be held prior to beginning of next term.
* Garcia will submit a written version of what this will look like
* Garcia will send out letter including who could be on election committee and requesting volunteers

 **b. Vice Chair -** None

 **c. Secretary -** None

 **d. Treasurer -** None

 **4. Committee Updates**

 Adjournment

 **Next Meeting**: March 27, 2019 Time: 2:00 – 3:30PM Location: CE-336