

**STAFF COUNCIL**

**MINUTES**

February 27, 2019

2:00 – 3:00 pm CE-336

**PRESENT**: T. Bookman, S. Brooks, , C. Huesca, J. Casillas, L. Cromwell, S. Mendoza,

R. Rouch, S. Wildes, R. Garcia, D. Quijano

1. **New Business**
	1. **Approve Minutes**

Rouch/m and Huesca/s the motion to pass the SC Minutes of January 23, 2019 as amended. **Passed.**

  **b. Career Series Proposal-Guest Polet Millian-Veloz**

* This proposal will not be moving forward.

 **c. Annual Faculty Campaign – Carolina VanZee**

* Was staff for the Call Center now Director of Annual Giving
* Will run the Faculty Staff Campaign – This year will be in April for 6 weeks
* Focus this year for the Veterans Success Center (both campuses)
* Will send out annual packet as done yearly (at the end of March this year)
* We are going digital this year and form will be online, along with payroll deduction form
* Will launch new website which will include a way to fund raise onsite (crowd funding)
* June 4th 11:30 to 2:00PM –will have In-N-Out lunch for those who donate during the campaign and they will give out gift cards also
* Staff Emergency Fund – will be on website if you want to donate by payroll deduction. Forms should be available soon. Carolina will notify us.
* We will get notified going forward when someone donates to the Staff Emergency Fund
* We need to change our Staff Emergency Form
* Stater Bros is sending $1,000 in gift cards for our Coyote Champ Packs. They also have a grant we can apply for annually through Stater Bros Charities
* Snacks for the colleges will be given by students to different colleges during campaign
* Annual Giving will donate $1,000 to the Coyote Champ Packs

 **d. Replacing April Lane’s position**

* Would like to wait until election time which is fast approaching.

 **e. Picture Taking – Robert Whitehead**

* Take Group picture at our next meeting March 13th
* Select an indoor and outdoor location

 **f. Bylaws**

* Bring your suggestions to the next meeting if you want to make changes before the new year

 **g**. **EDD 2019 Days Planning Committee**

* Quijano/m and Rouch/s motion to have Susan Mendoza as the SC Rep on this committee. **PASSED**.

**33rd Employee Service Awards Event – April 30th**

* Stacy Brooks volunteered and was voted to be the SC Rep on this committee.

 **2. Old Business**

 **3. Officer Reports**

 **a. Chair -** Elections – Rob will send out an email

 **b. Vice Chair -** None

 **c. Secretary -** None

 **d. Treasurer -** We have spent about $2,000.00. Star keeps records of all payments

 regarding the Champ Packs.

 **4. Committee Updates**

 **a.** Staff Emergency Fund

 **b.** SC Event Planning Sub Committee -

 **c.** PDC Coyote Fast Break – will solicit dates for next event March 15, 2 vehicles

 going – can accommodate 7 people. Notify Lola if you can go.

 **e**. Coyote Fast Break: March 22nd or **March 29th.** Will do a Doodle Poll.

 **d**. **Coyote Champ Packs:**  Got a check for $1,000 from Advancement and $1,000 from

 Stater Bros. Will send out dates when we put packs together. We should be able

 to give out about 500.

* Stacy Brooks has 7 departments donating scantrons and blue books
* Academic Advising (50) will supply the testing materials for bags we give them
* Den will donate granola bars and will give them 100
* PDC – we will give them 50
* We can give them out in the SMSU per ASI
* Build dates March 11 or March 12 – Carlos will send out an email
* Most of Faculty Senate want to donate and will pass an envelope
* ASI said they are willing to hand out
* Big thank you to Carlos, Stacy, Lola and Sylvia

 Adjournment

 **Next Meeting**: March 13, 2019 Time: 2:00 – 3:30PM, Location: CE-336