



Clery Compliance Team Meeting Minutes

Date	July 11, 2022	Place	ZOOM Online Meeting
Time	2:00 PM		
Title	July Clery Compliance Team Meeting		
In Attendance	<p>Lynniece Warren/Risk Mgt., Lt. Gutierrez/UPD, Kim Downey/UPD, Krystal Aleman/UPD, Cecil Howard/Institutional Equity & Compliance, Daria Graham/Student Affairs, Jon Merchant/Housing, Jeanne Durr/HR, Ryan Griffith/CEGE, Jeanne Durr/HR, and Thy Monaco/General Counsel</p> <p>Not in Attendance: Athletics, Faculty Affairs, Palm Desert Campus, Strategic Communications, Student Conduct, and Student Engagement</p>		
Agenda	<ol style="list-style-type: none"> I. Welcome and Introduction II. Finalize Clery ASR for submission to Clery Center <ol style="list-style-type: none"> a. Team reviewing assigned sections III. Title IX Policy Updated <ol style="list-style-type: none"> a. Shared by the CO with the Clery Directors for feedback IV. Clery Governance <ol style="list-style-type: none"> a. The document has been reviewed by the Clery Compliance Team CCT Terms of Reference b. Standing Items for CCT Agenda: <ul style="list-style-type: none"> ▪ Timely Warnings ▪ Emergency Notifications ▪ DHRE Fire Events ▪ CSA <ul style="list-style-type: none"> ○ Training ○ Assignments ▪ Crime <ul style="list-style-type: none"> ○ Clery Crimes ○ Off Campus Student Groups V. Next CCT Meeting – September 9, 2022 <ol style="list-style-type: none"> a. Finalize ASR for Posting by September 15th due date VI. Any Other Business 		



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Topic	Discussion	Action Items	
Welcome and Introduction	1. Introduced new UPD Associate Director of Police Services, Krystal Aleman		
Finalize Clery ASR for Submission to Clery Center	1. Team reviewing assigned sections 2. Want to submit to Clery Center by July 18 th for return in mid-August	Will send out a reminder email to the Team	
Title IX Policy Update	1. Shared by the Chancellor's Office (CO) with the Clery Directors for Feedback 2. Responses are requested from campuses at the end of the month	Will forward the email to the CCT; Provide any input to Cecil & cc Lynniece	
Clery Governance	1. The Clery Compliance Team (CCT) Terms of Reference has been reviewed by the CCT 2. New standing items for CCT Agenda will include: a. Reports out from team members b. Timely Warnings / Emergency Notifications c. DHRE Fire Events d. CSA Training and Assignments e. Crime – Clery Crimes and Off-Campus Groups	Team members to report out re: their areas at each meeting Lynniece discussed Clery compliance w/the new Campus Auditor	
Next CCT Meeting	1. Set for September 9, 2022 2. Need to finalize and post ASR by September 15 th	Change date of next meeting to accommodate ASR posting	
Other Business	1. Kim is leaving the University for a position out-of-state		
Follow-Up	1. Nothing to discuss		