**Q2S Steering Committee**

**April 4, 2019, 2:00pm-4:00pm**

**University Hall 053**

Attendees ([sign in](https://drive.google.com/open?id=1gXHvmpuGBr7PcOrjIWKzyse6agmaA4-a)): C. Seal, L. Diaz-Rico, L. Rodgers, P. Schram, A. Lane, J. Fryxell, R. Chen, T. Nelson, J. Gilbert, A. Roman, L. Bryan, K. Kolehmainen, R. Chuang, M. Marx, S. Sudhakar, G. King, P. Bungard

Commenced 2:05pm

1. Central Updates
	1. Course Conversion Guide preview
		1. There are over 3,000 courses waiting to be bridged to Courseleaf, so they will not show into the guide until they are saved in PeopleSoft.
	2. 2 faculty have raised concerns that they may not be able to meet steering committee meetings.
		1. These are Faculty Senate appointed positions, so if anyone is to be replaced, a call from Faculty Senate must happen.
2. Teach-in
	1. Slides—designed for a 5-minute presentation to all classes the last week of April.
		1. CO = Chancellor’s Office
		2. SLO = San Luis Obispo.
	2. Faculty Senate Executive Committee is supportive and will present as an information item at the next Faculty Senate.
3. ASI student survey
	1. Recommendation
		1. Administer post teach-in
		2. Add question: how did you hear about Q2S?
		3. Interactive question: do you know what a Q or S is? 🡨when picking, have a pop-up with definition.
		4. Change: What term are you graduating.
		5. Change: Have you completed a myCap or Program Plan
4. Budget ([handout](https://drive.google.com/open?id=178F7iz6BU08V-Z-OpYRodKwjOnOd_s9i))
	1. Expenses have not amounted to what was originally anticipated leaving us with “savings”.
	2. There have been two major funding requests: GE and Advising.
	3. Other funding request EPRC & FAC committee to address all policies & FAMs.
	4. Overall agreement with funding the proposed requests.
5. Bridge Courses
	1. Original budgeted amount was under $200,000; request was almost $2,000,000
	2. Reopen funding requests with more parameters.
6. Calendar
	1. Minor changes from Q2S calendar recommendation
		1. December 12, 2020 commencement
		2. Summer 2021 will have 2 days for finals rather than 1 day.
		3. Summer 2020 4/10s may not exist.
		4. Faculty report starts one day later.
7. Curriculum Update
	1. Stall report ([handout](https://drive.google.com/open?id=1VWrLW5rxDEGxb5A9m-glB0eW26WAiNJT))
		1. Over 2,400 courses that have not moved in more than 30 days.
		2. All being addressed, but will not show into conversion guide until added into PeopleSoft
	2. Over 1,300 courses approved into PeopleSoft.
8. Advising Update
	1. Videos
	2. Tabling thought the quarter & at Advising One Stop on May 7, 2019.
	3. Advisors—assigned advisors need to work on an advising plan with the faculty in the program they will assist with advising.
9. Technical Update
	1. College Source consultants have been on campus a couple times and shared what PAWS looks like for both quarter and semester students.
	2. Exceptions for the Audit training week of 4/15
	3. Consultant on campus to demonstrate at 5/2 SC meeting.
10. Subcommittee updates
11. Next meeting May 2, 2019

Concluded 3:43pm