

ASSOCIATED STUDENTS, INC.
California State University, San Bernardino

BOARD OF DIRECTORS

MINUTES

MAY 19, 2015

The meeting was called to order by the President, Alfredo Barcenas at 12:06 p.m.

Present: Alfredo Barcenas, Bryce Davis, Antonia Mata, Christa Bowers, Miranda Canseco, Clementine Garrett, Andrew Lenzini, Becky Morales (late), Jessica Patalano, Shannon Stratton, Dr. Brian Haynes (late), Dr. Alysson Satterlund (late) and Andre Harrington.

Absent: Juan Garcia (class conflict).

Guests: Tess Webster-Henry, Patricia Smith, Diana Nieto, Stephanie Maclean, Kristoffer Malapira, Monique McKennon, Jose Navarro, Crystal Quintana, Sara Garcia, Ashley Jones, Juan Herrera and Marisol Johnson.

APPROVAL OF THE MINUTES:

The minutes of May 5, 2015 were approved.

REPORTS:

ASI Advisor: Dr. Satterlund stated that tomorrow at 2:30 p.m. Dr. Haynes and Vice President Freer will be presenting the proposal for the Fall 2017 sixteen bed residential facility to the Chancellor's Office Facilities Committee. There will be a campus expansion open forum with LPA, the architectural team, on June 3rd from 12-1 p.m. and 4-7 p.m.

Graduate: Ms. Bowers stated that the Office of Graduate Studies and Office of Student Research will host a Meeting of the Minds symposium on May 24th from 9:30 a.m. to 7:30 p.m. in the SMSU.

OPEN FORUM:

Ms. Jones introduced herself and stated that she is from the office of Assemblywoman Ms. Brown who represents the 47th assembly district. Ms. Brown would like to form a partnership with CSUSB in terms of informing and educating her constituents through Coyote Chronicle and Coyote Radio on what her office is doing; she would like ASI's assistance.

ADOPTION OF AGENDA:

M/S Stratton/Garrett: To place BD 42-15 as the first item and BD 41-15 as the second item on the agenda. Passed.

The agenda was adopted as amended.

NEW BUSINESS:

BD 42-15 M/S Patalano/Bowers: Permission to use \$71,000.00 from Unrestricted Net Assets to create a bike friendly CSUSB. The account to be charged will be Activities Committee - Special Events (660900-RN001-A5100-0502).

An updated attachment was distributed.

Ms. McKennon gave a brief background on herself and explained the ideas and benefits of a bike friendly University.

Ms. Webster-Henry introduced herself and explained the following three part approach to beginning a bike friendly University: bike sharing, bike repair and secure bike storage.

Discussion followed with questions from the Board.

M/S Stratton/Patalano: To strike the total amount of \$71,000.00 and replace with \$80,000.00 due to changes in start-up fee costs that became visible during the Finance meeting. Passed.

Discussion followed.

Vote on motion as amended passed unanimously.

A five minute recess was taken.

The meeting reconvened at 1 p.m.

BD 41-15 M/S Satterlund/Patalano: Permission to use \$1,500.00 from Unrestricted Net Assets to sponsor the 45th Annual Student Art Exhibition. The account to be charged will be Grant & Services Programs - ASI Donations (660723-RN001-A4700-0502).

Ms. Maclean and Ms. Nieto introduced themselves. They explained the process of the annual event and the use of funds. Students will benefit from the event by having the opportunity to include an art exhibition in an accredited museum in their resumes as well as exposure to other successful artists.

M/S Harrington/Patalano: To amend the total amount from \$1,500.00 to \$3,000.00. Passed.

Mr. Stratton asked Mr. Harrington if he would accept part of the \$3,000.00 to be used to begin a purchase award.

Mr. Harrington agreed.

Discussion followed.

Mr. Stratton stated that the additional \$1,500.00 will be used for scholarships as directed by the representatives of RAFFMA.

Vote on motion as amended passed unanimously.

BD 40-15 M/S Harrington/Bowers: Permission to use \$2,000.00 from Unrestricted Net Assets for the 2015 Presidential Leadership Summit. The account to be charged will be A.S. Corporate Operating-President's Travel (606808-RN001-A4200-0502-20002).

The gavel was passed to Ms. Bowers.

Mr. Barcenas explained the use of funds and stated that the conference is from May 30th to June 1st in Washington D.C. which will host outgoing and incoming student body Presidents. The reason for this conference is to create a stronger transition period where issues that are affecting students nationwide are discussed. It is a great opportunity for incoming presidents to see the issues that outgoing presidents have been working on in the past; the incoming presidents can then continue to work on these issues. It is also a great opportunity to network with other student body presidents.

Passed.

The gavel was returned to Mr. Barcenas.

BD 43-15 M/S Patalano/Garrett: Permission to use \$1,500.00 from Unrestricted Net Assets to fund the 2015 celebration of the Magna Carta. The account to be charged will be Special Projects - Special Events (660900-RN001-A4210-0502).

The gavel was passed to Ms. Bowers.

Mr. Barcenas stated the Political Science department and the students of the Constitutional Law class have decided to hold a presentation on the Magna Carta to celebrate its 800th anniversary. He explained the idea of the event and the history of the Magna Carta. The event will be held on June 4th in the SMSU Theater at 12 p.m.

Discussion followed with questions from the Board.

Passed.

The gavel was returned to Mr. Barcenas.

BD 44-15 M/S Patalano/Satterlund: Review of the Club Allocation Budget Policy. (First Reading)

Mr. Stratton stated the following changes:

To increase the cap amount of conference registration fees from \$800.00 to \$1,200.00 per fiscal

year since it is considered a high impact practice. It is now required that there are no repeat conference attendees for the same conference per year through CAB funding; a post-action report of the conference activities is now also required.

Discussion followed with questions from the Board.

To decrease the cap of advertising/printing per fiscal year since it is being utilized less.

To increase the cap of food/beverages from \$1,600.00 to \$2,000.00 per fiscal year since food increases attendance.

On page 9:

Line 11 was amended to the following: To support graduation ceremonies or functions, end-of-year functions, banquets, recognition ceremonies, award ceremonies or graduation accoutrements (e.g. sashes, cords, awards, plaques, etc).

Discussion followed with questions from the Committee.

On page 12:

Line H was added stating the following: Events that are primarily philanthropic in nature will not be counted towards a club/organizations quarterly or annual funding caps.

Discussion followed with questions from the Board.

Discussion closed.

BD 45-15 Stratton/Haynes: Review and approval of the Risk Management Policy. (First Reading)

Mr. Stratton stated that the missing Risk Management Policy was one of the two findings from the audit. The draft policy is provided for the Boards proofreading.

Discussion closed.

Mr. Barcenas passed the gavel to Ms. Bowers.

BD 46-15 Satterlund/Patalano: Creation of the Director of External Affairs Policy. (First Reading)

Mr. Barcenas stated that the workload of the Director of External Affairs has increased along with the involvement they have within our ASI, the external operations with our campus and representing the ASI Board of Directors at the CSSA level. It felt needed to create a policy in order to establish a job description and a process of hiring the individual.

Mr. Stratton explained the history behind the creation of the position.

Discussion closed.

The gavel was returned to Mr. Barcenas.

ANNOUNCEMENTS:

Dr. Satterlund announced that more than 14,000 students have completed Agent of Change and about 400 students have participated in the alternative Bystander Intervention workshop. The campus is very close to being in full compliance with the federal government and the CSU system.

Mr. Barcenas reminded the Board that the Transition Dinner is this Thursday at 6 p.m. at The Castaway. If anyone has not yet RSVP'd, please see him.

Mr. Stratton announced that those students who are continuing to serve on the Board next year will attend a conference for training at CSU Chico; please see him if attending. Mr. Harrington will continue to serve on the Board as the Faculty Representative for another two years.

Mr. Harrington announced that the play *Once on this Island* begins on June 5th-14th.

MOTION TO ADJOURN



Juan Garcia
Executive Vice President