

ASSOCIATED STUDENTS, INC.
California State University, San Bernardino

BOARD OF DIRECTORS

MINUTES

MAY 17, 2016

The meeting was called to order by the President, Bryce Davis at 12:14 p.m.

Present: Bryce Davis, Alejandro Gutierrez, Jack Abbott, Ayah Khairallah, Kevin Klein, Sean Maulding, Dua Milbes, Omar Morquecho, Shannon Stratton, Dr. Alysson Satterlund and Dr. Brian Haynes.

Absent: Cassandra Butcher.

Guests: Mellissa Patton and Marisol Johnson.

APPROVAL OF THE MINUTES:

The minutes of May 3, 2016 were approved.

REPORTS:

President: Mr. Davis stated that five positions on the Board are filled due to the ASI Elections and the plan is to appoint representatives to the remaining vacant positions to prepare for the next academic year. The Peak Spring Concert held on Saturday was very successful; there were more than 6,000 attendees.

Student Advocate: Ms. Patton gave a brief report on the Student Success Initiative Committee.

ADOPTION OF AGENDA:

The agenda was adopted.

NEW BUSINESS:

BD 35-16 M/S Maulding/Kleine: Review and approval of the ASI 2016-17 annual budget. (First Reading)

Mr. Stratton explained the anticipated revenue based on student enrollment, including fee waivers, for each quarter. Since Summer enrollment is very low, it will significantly decrease the anticipated revenue compared to previous years. The plan is to use \$100,000.00 from reserves in order to accommodate an increase in expenditures and the projected decrease in enrollment. As a result, other budget line items may also be decreased. The anticipated revenue next fiscal year is \$1,686,648.00.

Mr. Stratton stated the following changes:

On Page 1, Corporate Personnel:

The 2% salary adjustment that all campus employees receive is reflected.

The baseline compensation for the Programming Coordinator does not mean that they will begin at \$60,000.00; this is their maximum salary.

Since the Board approved that all student assistants receive a dollar increase as a result of the minimum wage increasing to \$10.00 per hour, it is reflected on the budget.

Box Office pay is increasing significantly since the hours of operation were expanded.

On Page 2:

Interns/Howl Squad/Advocates pay is decreasing since the number of hires for the positions will be reevaluated.

On Page 3, Corporate Operating:

Increase in Supplies and Services from \$30,000.00 to \$120,000.00 due to cost allocation recovery.

Discussion followed.

On Page 4:

Increase in AOA Dues from \$550.00 to \$1,100.00 due to their fee increase.

Decrease in Orientation/Retreats from \$30,000.00 to \$20,000.00.

Decrease in Equipment from \$20,000.00 to \$15,000.00.

Decrease in Computer Supplies from \$10,000.00 to \$8,000.00.

On Page 4:

Decrease in Travel from \$30,000.00 to \$20,000.00.

Prior Year Expense will be eliminated.

Discussion followed.

Page 6, College Legal Clinic:

Increase in Hospitality from \$500.00 to \$550.00.

Club Allocation Budget:

Decrease in Supplies & Services from \$55,000.00 to \$50,000.00.

Grant & Service Programs:

Decrease in ASI Donations from \$35,000.00 to \$30,000.00.

Discussion followed with questions from the Board.

Decrease in Howl Grant from \$25,000.00 to \$15,000.00

Increase in Student Research & Travel from \$78,000.00 to \$80,000.00.

Public Relations Program:

Decrease in Marketing Materials from \$30,000.00 to \$20,000.00.

Decrease in Prizes from \$25,000.00 to \$15,000.00.

On Page 7:

Discussion followed with questions from the Board.

M/S Kleine/Maulding: To reduce Planners from \$26,000.00 to \$13,000.00. No vote.

Discussion followed.

M/S Milbes/Morquecho: To amend the above motion by striking \$13,000.00 and replacing it with \$18,000.00. Passed (5/2/0).

M/S Kleine/Maulding: To reduce Planners from \$26,000.00 to \$18,000.00. Passed (5/2/0).

Activities Committee:

Decrease in Special Events from \$100,000.00 to \$90,000.00.

Leadership Program:

Decrease in Supplies & Services from \$1,000.00 to \$500.00.

Palm Desert Campus:

Decrease in Programs & Publicity from \$11,000.00 to \$10,000.00.

Increase in Student Assistants from \$11,650.00 to \$14,700.00 due to the minimum wage increase as mentioned previously.

On Page 8:

Club Allocation Budget was added at \$2,000.00.

M/S Maulding/Kleine: To increase Palm Desert Campus, Programs & Publicity from \$10,000.00 to \$11,000.00 since a student who attended the candidate's forum expressed the need for more involvement at PDC.

Mr. Stratton mentioned that the full \$11,000.00 was not used this fiscal year.

Mr. Maulding rescinded his motion.

Discussion closed.

ANNOUNCEMENTS:

Mr. Davis stated that there are two Board meetings left for the quarter. Electronic invitations will be sent out for the ASI Transition Dinner on June 9th.

MOTION TO ADJOURN



Jack Abbott
Executive Vice President