Laptop and Electronic Device

Registration Program

San Bernardino
California State University

Don't be a victim:

- Keep the laptop with you, do not leave it
- Keep the laptop out of sight in an unattended vehicle; store it when not being used
- Label your accessories and carrying case with your contact information
- Password protect your laptop
- Secure your hotel room
- Install a security cable
- Contact your local computer retailer

Helpful Hints:

- Be alert to strangers wandering aimlessly around your office, residence hall or work area
- Remove valuables from cars, keep your car locked
- Never prop doors open; lock doors and doors to offices, even if you are gone for a short time
- Locking windows and doors of your residence or office can significantly decrease your vulnerability to theft
- Prop your doors open if you are gone for a short time
- Security possessions are listed below:

E-mail: rempl@csusb.edu
Phone: 909-537-5165
Police Non-Emergency: 9-7-1

Working Together to Prevent Crime

A Crime Prevention Officer
Their Prevention, Please contact Electronic Device Registration of
For more information regarding

WWWCUSB.edu
Register your device FREE of CHARGE

Complete this form and register your device today:

FOR OFFICE USE ONLY

Device Registration Number

Date Received

Entry Date/Initials

Your electronic device is registered with the CSUSB Police Department. The serial number is recorded to help you identify your device where it can be seen as a visual deterrent to theft. A registration tag is issued to help you identify your device. The campus Police Department is the only authority to issue a registration tag. Apply the temporary registration tag to your device immediately upon receipt of your registration form. If you sell your device, notify campus Police Department. Please update your information with the campus Police Department before returning your device.

Guaranteed recovery of a registered device.

The CSUSB Police Department issues a temporary registration. The information for a minimum one-year period from the date of registration. Registration does not imply any enforcement of law. This information is for future use if a device is recovered. The temporary registration will be canceled on its own if not renewed. The temporary registration will be canceled on its own if not renewed. If you sell your device, notify campus Police Department. Please update your information with the campus Police Department before returning your device.

We suggest the following:

• Make copies of your identification and keep them separate from your registration form.
• Keep a copy of your device’s receipt if your device does not have a serial number.

Registration Number

Owner’s Name

Owner’s Address

Phone Number

Serial Number (check owner’s manual)

Model Name or Number

Model Brand

Benefits

Never be returned to their rightful owner.