

EMERGENCY 9-1-1

**Police Non-Emergency
909-537-5165**

E-mail trafficsafety@csusb.edu

For more information regarding Electronic Device Registration or Theft Prevention, please contact a Crime Prevention Officer

Working Together to Prevent Crime

Helpful Hints:

- Keep the laptop with you, do not leave it unattended.
- Keep the laptop out of sight in an unattended vehicle; store it when not being used.
- Label your accessories and carrying case with your contact information.
- Password protect your laptop.
- Install a security cable, available from your local computer retail outlet.

Don't be a victim:

Reducing the opportunity for criminals can help protect your property. Some steps you can take to safeguard possessions are listed below:

- Locking windows and doors of your residence or office can significantly decrease your vulnerability to thieves, even if you are gone for a short time.
- Never prop doors open. Exterior doors and doors to individual floors are locked for your protection. Propping them open compromises everyone's safety.
- Remove valuables from cars. Keep your car locked and windows up at all times and park in well lit areas.
- Be alert to strangers wandering aimlessly around your office, residence hall or work area.


CALIFORNIA STATE UNIVERSITY
SAN BERNARDINO
www.csusb.edu

**Laptop and Electronic Device
Registration Program**



The Cal State San Bernardino University Police Laptop and Electronic Devices Anti-Theft Registration Program is intended to decrease the possibility of your laptop computer or other electronic device being stolen, while increasing the probability of its recovery in the event of a theft. Students, faculty and staff can participate in this program at no cost.

The FBI reports that a laptop is stolen every 53 seconds and that one in 10 individuals will have their laptop stolen at some point. The recovery statistics of stolen laptops is even worse, with only 3 percent ever being recovered. This means 97 percent of laptops stolen will never be returned to their rightful owners.

BENEFITS

Registration of laptop computers and other electronic devices will effectively assist in reducing theft and aiding in recovery. When a laptop or electronic device is registered with CSUSB Police, the registration number is stored in a secure database, along with the owner's name, make, model and serial number so that he or she can be easily notified if the device is recovered. In addition, the property will be entered into a national law enforcement database as lost or stolen. A registered laptop or electronic device:

- May contribute to a higher rate of conviction for those apprehended with it in their possession.
- Reduces difficulty of determining if a recovered item was stolen because owners had not recorded serial numbers
- May aid officers in establishing if the laptop was stolen, even though it had not yet been reported, if found.

HOW TO REGISTER YOUR PROPERTY

Complete the attached registration form and bring your laptop computer or electronic device to the CSUSB Police Department. The registration will be completed and a uniquely numbered tamper-resistant registration tag will be issued to each device you register. There is no charge for this service and you can register as many electronic devices as you need.



Retain this portion for your records:

Serial Number	
Make	
Model	
Registration Number	

Remember to keep a copy of your sales receipt. If your property is stolen, report the theft immediately to the CSUSB Police Department at (909) 537-5165. Be sure to inform law enforcement that your laptop or electronic device is registered.

If you sell your device, or change your address or telephone number, please update your information with the CSUSB University Police Department.

Upon processing of your registration form you will receive a registration tag. Apply the tamper resistant tag to your device where it can be seen as a visual deterrent to theft. The tracking number is exclusive to you and indicates your electronic device is registered with the CSUSB Police Department.

REGISTER YOUR DEVICE FREE OF CHARGE!

Complete this form and register your device today.

Make / Brand						
Model Name or Number						
Style (Ex.: Laptop, video game console, tablet)						
Serial Number (check owner's manual)						
Owner's Name	Telephone Number					
Address						
City	State	Zip				
E-mail						
Signature						
The CSUSB University Police Department will retain this information for a minimum of one year from the date of registration. Registration does not imply any guaranteed recovery of a reported stolen device.						
<div><div>FOR OFFICE USE ONLY</div><table><tr><td>Date Received</td><td>Entry Date/Initials</td></tr><tr><td colspan="2">Device Registration Number</td></tr></table></div>			Date Received	Entry Date/Initials	Device Registration Number	
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