

**ASSOCIATED STUDENTS, INC.**  
**California State University, San Bernardino**

**BOARD OF DIRECTORS**

**MINUTES**

**JUNE 2, 2015**

The meeting was called to order by the President, Alfredo Barcenas at 12:05 p.m.

Present: Alfredo Barcenas, Bryce Davis, Antonia Mata, Christa Bowers, Miranda Canseco, Clementine Garrett, Andrew Lenzini, Becky Morales (late), Jessica Patalano, Shannon Stratton, Dr. Brian Haynes, Dr. Alysson Satterlund and Andre Harrington.

Absent: Juan Garcia (class conflict).

Guests: Lynette Reyes, Erica Alexander, Juan Herrera, Diane Podolske, Marisol Johnson, Aaron Burgess and Trent Morgan.

**APPROVAL OF THE MINUTES:**

The minutes of May 19, 2015 were approved.

**REPORTS:**

*Vice President of Finance:* Mr. Davis thanked the Board for allowing Mr. Barcenas and himself to attend the 2015 Presidential Leadership Summit this past weekend in Washington D.C. He shared his experience and what he learned.

*President:* Mr. Barcenas shared his experiences while attending the Summit as well. One of the main topics discussed was the It's On Us campaign which was launched in September. He stated that he is proud of the Title IX Office, Student Conduct Office, Dean of Students and Student Affairs Office for leading this campus and taking the initiative to create Bystander Intervention programs and have over 14,000 students complete them.

**ADOPTION OF AGENDA:**

M/S Stratton/Patalano: To place BD 47-15 to the top of the agenda. Passed.

The agenda was adopted as amended.

**NEW BUSINESS:**

**BD 47-15 M/S Harrington/Satterlund: Permission to use \$50,000.00 from Unrestricted Net Assets to help provide student internships for the "Stand Up for San Bernardino" program. The account to be charged will be Grant & Services Programs-ASI Donations (660723-RN001-A4700-0502).**

Ms. Podolske stated that the program was created in response to the city's bankruptcy. The Office of the President and the Career Center have proposed an internship program where students will be given the opportunity to have an internship either within the city of San Bernardino or for a city of San Bernardino non-profit organization or school. She explained the many benefits for students.

Mr. Herrera explained Dr. Morales' involvement with Strategic Planning for the city of San Bernardino.

Discussion followed with questions from the Board.

Passed unanimously.

**OLD BUSINESS:**

**BD 44-15 M/S Patalano/Harrington: Review of the Club Allocation Budget Policy. (Second Reading)**

Mr. Stratton stated the following changes:

On Page 1, Section C:

To strike the word "two" and replace with the word "three" in the first sentence. This change will benefit the club with more successful events and the front office staff along with the VP of Finance by decreasing their workload.

Discussion followed with questions from the Board.

On Page 2, Section H:

To strike "\$200" throughout the paragraph since the amount fluctuates every year.

On Page 2, Section I

To add the following letter K: "ASI reserves the right to prohibit an individual from any CAB related process. The Executive Director or designee will inform the individual, the Board of Directors and relevant campus officials of the nature and duration of the prohibition".

Discussion followed.

On Page 4, Section C, 1b:

To increase the maximum amount of registration from \$800.00 to \$1,200.00 per fiscal year.

~~e. The \$800 is included in the \$1,700 maximum cap per quarter.~~

On Page 5, Section 3C, 1b:

To add line 6 stating: "There will be no repeat attendees of conferences through CAB funding".

To add line 7 stating: "There must be a post action report of conference activities presented to CAB".

Section 2a:

To decrease the maximum amount of advertising from \$300.00 to \$200.00 per quarter and from \$600.00 to \$400.00 per academic year.

On Page 6, Section 4a:

To increase the maximum amount of food/beverages from \$1,600.00 to \$2,000.00 per academic year.

Mr. Davis recommended that the quarterly amount be increased from \$800.00 to \$1,000.00 in order to keep it consistent with the entire policy.

There were no objections.

Mr. Stratton continued stating the following changes:

On Page 9, Section H11:

To strike the clause, "To support graduation/end-of-year functions or graduation accoutrements (e.g. sashes, cords, etc)" and replace with, "To support graduation ceremonies or functions, end-of-year functions, banquets, recognition ceremonies, award ceremonies or graduation accoutrements (e.g. sashes, cords, awards, plaques, etc)".

On Page 12:

To add line H stating: Events that are primarily philanthropic in nature will not be counted towards an organization's quarterly or annual funding caps.

Discussion followed with questions from the Board.

To include a clause strongly encouraging student, clubs or organizations to not use cash and warning them that they may be responsible for additional processes. This allows our office to have more flexibility to request different documents.

Discussion followed.

Passed unanimously (11/0/0).

**BD 45-15 M/S Satterlund/Patalano: Review and approval of the Risk Management Policy. (Second Reading)**

Passed (10/0/1).

The gavel was passed to Ms. Bowers.

**BD 46-15 M/S Patalano/Mata: Creation of the Director of External Affairs Policy. (Second Reading)**

Mr. Barcenas made the following changes:



On Page 2, Section 2:

M/S Barcenas/Satterlund: To add line G stating: "The Director of External Affairs is responsible for submitting monthly reports to the Executive Director".

Discussion followed.

M/S Stratton/Haynes: To amend the previous amendment by striking "monthly" and replacing it with "bi-weekly". Passed unanimously.

Discussion followed.

Mr. Stratton stated that the amendment now reads: To add line G stating: "The Director of External Affairs is responsible for submitting bi-weekly reports to the Executive Director".

Discussion followed.

On Page 1, Section 1d:

M/S Stratton/Barcenas: To strike the sentence "The Selection Committee will select and appoint one final candidate to serve as Director of External Affairs" and replace with "The Selection Committee will forward recommendations of the Committee to the Executive Director". Passed.

Section 1b:

M/S Barcenas/Patalano: To add "(non-voting member)" next to the Executive Director. Passed.

Vote on motion as amended passed.

The gavel was returned to Mr. Barcenas.

#### **NEW BUSINESS:**

**BD 48-15 M/S Satterlund/Patalano: Permission to use \$50,000.00 from Unrestricted Net Assets for Leadership Challenge Course improvements as a class gift. The account to be charged will be Grant & Services Programs - ASI Donations (660723-RN001-A4700-0502).**

Mr. Davis briefly explained the improvements that might be made to the Leadership Challenge Course.

Mr. Stratton further explained the plans.

Passed unanimously.

The gavel was passed to Ms. Bowers.

**BD 49-15 M/S Patalano/Mata: Approval of the resolution in support of the rebuilding of the Santos Manuel Student Union and Student Recreation and Wellness Center.**

Mr. Barcenas stated that this resolution is in support of the remodeling and expansion of our Student Union and Recreation Center and is his last act as ASI President. He read the Resolved clauses to the Board aloud.

Discussion followed with questions from the Board.

M/S Stratton/Barcenas: To strike "exercise equipment" and replace with "activity options" in the last Resolved clause on the first page. Passed unanimously.

Vote on motion as amended passed.

The gavel was returned to Mr. Barcenas.

**ANNOUNCEMENTS:**

Mr. Stratton requested consensus from the Board to earmark \$5,000.00 for scholarships for veterans from the \$55,000.00 annual general scholarship fund. There was no opposition.

Mr. Burgess stated that a Student Union expansion open forum will be held tomorrow in two sessions from 12-1:30 p.m. and 4-7 p.m. in the SMSU Lobby; the first 125 students in each session will receive a free meal.

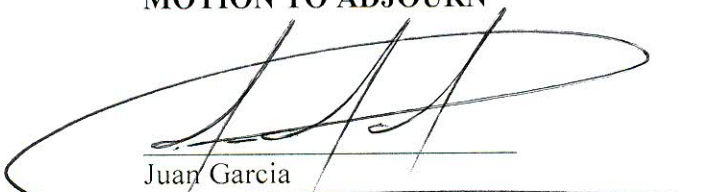
Dr. Satterlund congratulated everyone on a successful year.

Mr. Stratton stated that three students are needed to sit on the Master Plan Advisory Committee for the next 18 months; contact him if interested.

Ms. Patalano stated that the Arts and Letters department is currently very busy.

Mr. Barcenas thanked everyone for a successful year.

**MOTION TO ADJOURN**



Juan Garcia  
Executive Vice President