

## Hey first-time first-year Coyotes!

Take a look at the checklist below to help you stay on track and informed throughout the fall 2019 quarter. These are not required and may not be applicable to you. Check off what applies to you. Have questions? Contact [ofye@csusb.edu](mailto:ofye@csusb.edu) for more information.

### Before Classes begin

- ❑ **Purchase your parking permit**
  - There is not a grace period on campus. You will need to purchase a parking permit if you plan to park on campus. Once you purchase your permit, you will be emailed a temporary permit that is eligible for 10 days. Your parking permit will be mailed to you. If you live on campus, you can pick up your permit in the Parking and Transportation office in University Hall 039.
  - More information: <https://www.csusb.edu/parking>
  
- ❑ **Check your MyCoyote portal/To Dos**
  - You can find this in your Student Center on the right side. Make sure you aren't missing any required documentation or tasks.
  
- ❑ **September 6 (deadline) Sign up for the Four-Year Graduation Program**
  - More information: <https://www.csusb.edu/advising/advising-academic-services/four-year-graduation-pledge>
  
- ❑ **Accept and decline any awards offered in your financial aid package**
  - If you accepted more than you need or declined your award and need it, stop by financial aid to complete the 19-20 Loan Adjustment Form.
  - More information/forms: <https://www.csusb.edu/financial-aid/current-students/application-information/applications-and-forms>
  
- ❑ **Enroll in a payment plan or direct deposit**
  - You will need to complete your set up through your Student Center in your MyCoyote portal.
  - More information: <https://www.csusb.edu/student-financial-services/services>
  
- ❑ **September 10 - Fall tuition due**
  - If you owe CSUSB, you will need to set up your payment plan AND make your first payment. You will be charged a \$22 enrollment fee if you enroll in a payment plan. If you do miss this payment, your fall courses will be *dropped* and you will be charged a \$25 administrative fee.
  - More information: <https://www.csusb.edu/student-financial-services/tuition-and-fees>
  
- ❑ **Complete the Growth Mindset Assessment**
  - You received an initial invite to participate before your orientation session. You can find the link in your "My Tasks" and select the title "Coming to CSUSB". It will only take you 30 minutes and is designed to help you mentally for starting classes this fall.
  
- ❑ **Explore Handshake to help you find a job on campus**
  - Handshake is a platform that connects talented Coyotes with internships, jobs and career opportunities. Use Handshake to find workshops, events, and other career development programs hosted by the CSUSB Career Center. It can be found on your MyCoyote.
  - More Information: <https://www.csusb.edu/career-center/students-alumni/handshake>

- **Purchase a Commuter Meal Plan or add Dining Dollars to your account**
  - You could save money by purchasing a plan!
  - More Information: <https://csusb dining.sodexomyway.com/my-meal-plan/>
  
- **Memorize your Student Identification Number**
  - You will need this number often! For forms, events, talking to certain departments. You will eventually remember it, but take the time now or write it down somewhere (memo or notes in your phone).
  
- **September 15<sup>th</sup> - Living on campus? Move in Day!**
  - Check your email for more information.
  - Questions? Contact Housing: Website: <https://www.csusb.edu/housing>
  
- **Explore your Commuter options**
  - Are you living off campus? There are multiple ways to get to campus and to save money!
  - More information: <https://www.csusb.edu/parking>
  
- **Map out your classes and decide where to park**
  - Take the time to look at the campus map and figure out where you should park. Pull up your schedule and find which building your class is in.
  - *Pro Tip:* parking in the closest parking lot to your LAST class of the day. You will be closer to your car at the end of a long day.
  - More information: (campus map)  
<https://www.csusb.edu/sites/csusb/files/CSUSBcampusmap-color.pdf>
  
- **September 17- Attend New Student Convocation (not mandatory but highly encouraged)**
  - This event is designed to help prepare you for your classes. Reconnect with your peers from Orientation and win some free SWAG
  - *Free food, parking and t-shirts (while sizes and supplies last)*
  - **Bring your Coyote One Card!**
  - More information: FYE Website : <https://www.csusb.edu/orientation/first-year-experience>
  
- **September 17- Attend Late Night**
  - Bring your Coyote One Card!
  
- **Follow us on Instagram @csusbofye**
  - We will post useful information, share tips, engage you in conversations and share event information!
  
- **Check out our “University and CSUSB Lingo” list**
  - Starting at a university can feel like going to a foreign land. There may be some terms or phrases you are unfamiliar with. Check out our University and CSUSB Lingo resource to help you understand what these terms mean
  - More information: FYE Website

## Fall 2019 Quarter

- **Check your email DAILY for important information (event invites, deadlines, etc.)**
  - You may get a lot of emails, but it important to review them. You do not want to miss an important deadline or notifications!
  - If you want to use your personal email, make sure to forward your coyote emails
- **Follow us on Instagram @csusbofye, or other departments and organizations you are interested in getting more information from.**
- **Keep your Coyote One Card on you**
  - You will need it to pay for meals (if you have a meal plan), check out books, get access to events, utilize public transportation, etc.
- **Start your fall 2019 courses!**
  - All of your hard work, submitting documentation and reading emails have paid off! You are a college student!
- **Stop by our Ask Me! booths for help during the first week**
  - We will be available *Thursday, September 19<sup>th</sup>-Wednesday, September 25<sup>th</sup>* in multiple locations. We are here to answer your questions and help you find where you need to go!
  - *September 19* - Get a **Popsicle from the President** or campus leadership on the first official day of class
- **Get a free planner from ASI**
  - Insert important deadlines, major assignments (papers, presentations, quizzes, tests, midterms and finals)
  - Stop by the Santos Manuel Student Union (SMSU) 108 in October
- **Stay connected with any events/workshops going around on campus**
  - Pay attention to your emails, check out the various tabling happening and visit the bulletin boards across the campus which promote events
  - Follow various CSUSB social media accounts
- **Log into Blackboard for any class announcements or gradebook**
  - The majority of professors will use Blackboard to post information about your class, make announcements or have you submit assignments. Need help? Visit: <https://www.csusb.edu/its/support/technology-support>
- **Buy your textbooks**
  - You can purchase for books at the Coyote Bookstore for quick and easy access.
  - There are different ways to get the textbook you need if you need to mind your budget. The Bookstore allows you to rent books for half the price of a new one. You can also rent your books through other vendors such as Chegg.
  - Do a comparison online before you buy (via Amazon or Barnes and Nobles, etc)!
  - More information: <http://www.coyotebooks.bkstr.com/>

- **Join the Student Mentoring Program**
  - Navigating college can be a challenge. Find a mentor who can help you navigate your transition to CSUSB! The mentors will connect you with resources, faculty and staff, overall supporting your academic success. Take advantage of this amazing program.
  - More Information: <https://www.csusb.edu/coyote-plus/student-mentoring-program>
  
- **Attend Weeks of Welcome Activities**
  - The first three weeks will offer you engaging programs to help you connect to resources and your peers! Check out Weeks of Welcome on “Coyote Connection” which you can find on your MyCoyote portal in the “University Life”.
  
- **September 24 - Attend the Fall 2019 Club Fair**
  - Want to get involved on-campus? This is a great place to start! All of our clubs and organizations will represent themselves at the fair. Ask questions, sign up to join a club, become a leader on campus!
  - Library Lawn Flag Poles (front of campus) from 11 am – 2:30 pm.
  
- **September 25- Deadline to add open classes**
  - This is your last day to register for open classes without need permissions or submitting an appeal
  
- **Complete your End Sexual Violence Training -DEADLINE OCTOBER 9**
  - This is a mandatory training that all new students need to complete. Make sure to read your emails! If you do not complete it, you will not be able to register for winter course.
  
- **October 1- Start or renew FAFSA and Scholarship applications**
  - Start your application for the 2020-2021 academic year. The deadline is March 2<sup>nd</sup>, but why wait? Get started now.
  
- **Attend a FAFSA workshop**
  - Are you confused or have questions about applying for FAFSA? The Office of Financial Aid and Scholarships offers workshops to answer your questions:
  - More information: <https://www.csusb.edu/financial-aid/current-students/application-information/application-process>
  
- **Take advantage of the Coyote PLUS Program: Writing Center, Tutoring Center and Supplemental Instruction (if applicable)**
  - If you want to be successful in your classes, take advantage of these resources. Don't wait until it is too late, go to these resources early on. Learn about writing/study strategies and more.
  - More information: <https://www.csusb.edu/coyote-plus>
  
- **October 9- Fall Quarter Census**
  - This is the last day you can add a class (with permission)
  - This is ALSO the last day you can drop a class without it being notated on your official transcript.

- **October 10- Make your 2<sup>nd</sup> payment (if applicable)**
- **October 10 - Attend the Student Employment Fair**
  - Looking for a job on campus? There are many benefits to working on campus! Lookout for some pre-employment fair workshops to help you get prepared for the fair the week before.
- **October 15 - Attend the Coyote One Stop Advising**
  - Now that you're three weeks into the quarter, this is a great time to re-evaluate and consider which resources to take advantage of. Over 40 departments are there to re-expose you to the many resources you learned about in Orientation (and more).
  - It is a one-day event but follow @csusb advising on Instagram for live feed and additional information throughout the week.
  - University Hall Plaza (between University Hall and the Student Union) from 10 am – 3 pm
- **October 15 -Attend the First Year Reconnect program**
  - First Year Experience is here to answer any lingering, or new, questions you have about CSUSB. Join us and get a free meal with opportunities for some giveaways!
  - SMSU Theater (107) from 5-7 pm
- **October 19- Attend CSUSB Homecoming**
  - Join the campus for an annual tradition!
  - More Information: <https://search.csusb.edu/event/337411>
- **Check your holds before your registration appointment**
  - Ensure you do not have any holds on your account before you go to register (most first year students will begin towards the end of November).
  - You can check your holds on your MyCoyote Portal->My Tasks->My Holds
  - To remove your holds, you will need to contact the office that placed the hold on your account. To see who is responsible for the hold, click Code next to the hold title and look under "Description". You can then contact the office that oversees that program/hold.
- **October 28 - Winter Advising Begins**
  - Schedule a meeting with your academic advisor for to prepare for your winter registration. You do not have to wait and this is *not* a deadline. Keep in mind, many other students are also trying to meet with an advisor. Don't delay!
  - Don't know who your advisor is? More information: <https://www.csusb.edu/advising/services/who-my-advisor>
- **November 10<sup>th</sup>- Final Fall 2019 Quarter fees due**
  - Make your last fall 2019 payment (if applicable)
- **November 11<sup>th</sup>- Veterans Day- Campus Closed**

- **Prepare for finals weeks!**
  - Finals will come sooner than you think. Start to think of a game plan on how you will prepare to ACE your finals. **Finals week begins Tuesday, December 3.** Go to the writing center, tutoring, supplemental instruction, set up studies groups, or talk to your professor. Don't delay! Take advantage of the breaks coming up.
  
- **November 28-December 1: Thanksgiving Break - Campus Closed**
  - Dining facilities will not be open during the break
  
- **December 7- January 5: Winter Break**
  - See you in 2020! Winter Quarter begins on *January 6<sup>th</sup>*.
  - The University will be closed from *Tuesday, December 24<sup>th</sup>, 2019 until January 2<sup>nd</sup>, 2020.*
  
- **December 16- Check your Fall 2019 Grades**
  - Your first quarter is finished! See how you did. Take the time during your winter break to celebrate and reflect on ways to adapt to have an even more successful winter and spring quarter.
  
- **December 18- Make your first Winter 2020 payment or Enroll in a payment plan**
  - Even if you enrolled for a payment plan in the fall, you will need to re-enroll for the winter (it does not transfer over). If you already have direct deposit set up, you do not need to re-enroll.

**Check out these different places on campus. Don't wait to long to see the different hot spots on campus.**

- Murillo Family Observatory: <https://www.csusb.edu/observatory>
- Anthropology Museum: <https://csbs.csusb.edu/anthropology-museum>
- Peace Garden (Physical Sciences): <https://csusb.zenfolio.com/p720214253/h5FBF7B8#h5fbf7b8>
- 3-D printing lab: <http://library.csusb.edu/innovationlab/>
- Robert & Frances Fullerton Museum of Art (RAFFMA): <https://raffma.csusb.edu/>
- Coyote Commons: <https://www.csusb.edu/dining/coyote-commons>
- Student Union: <https://www.csusb.edu/smsu>
- Legacy Fountain: <https://www.csusb.edu/sites/csusb/files/CSUSBcampusmap-color.pdf> (Near Physical Education)
- Performing Art Center: <https://www.csusb.edu/campus-accessibility-guide/individual-buildings/performing-arts-building>
- CAVE (Wedge): <https://www.csusb.edu/its/support/technology-support/computer-labs>
- Center for Global Innovation: <https://www.csusb.edu/global-management/globalizing-region/global-innovation>

## **DID YOU KNOW:**

- **You can rent a bike for the day.**
  - More information: <http://bike.zagster.com/csusb/>
- **Gym membership is free.**
  - The Recreation and Wellness Center has a ton to offer! Take care of your physical self and explore the many ways you can invest in self-care.
  - More information: rec and wellness site <https://www.csusb.edu/recreation-wellness>
- **ASI sells certain tickets at discounted rate.**
  - Check out the tickets and rates here: <https://www.csusb.edu/asi/our-services/box-office>
- **You do not have to have or buy a laptop.**
  - The library and Student Union can loan you a laptop. There are also many computers and computer labs on campus
  - More Information: computer labs <https://www.csusb.edu/its/support/technology-support/computer-labs>
- **ITS offers free software.**
  - Don't buy that Microsoft Office Suite just yet. check out what free software you have access to as a CSUSB student.
  - More Information: <https://www.csusb.edu/its>

**Stay on the lookout for the winter and spring checklists, coming out later this fall.**