



Information: The Non-Resident Fee Waiver is ultimately approved by the Vice President for Administration and Finance and Chief Financial Officer. The role of the Center for International Studies and Programs is to assure that assistance it necessary and achievement is demonstrated.

1. Student Information \*\*\*Please write clearly\*\*\*
Family Name: Given Name: Student ID#:
Female Male Cell/Home#: Email:
US address: Apartment (if any):
City: State: Zip Code:
Program: Undergrad Graduate Major:
TERM Requesting: Fall Winter Spring Summer YEAR: \_\_\_\_\_

OFFICE USE ONLY:
First Quarter Attended \_\_\_\_\_ One Academic Year Yes No GPA \_\_\_\_\_
Difficulties you are facing:
CPT: Yes No Scholarships: Yes No USCIS Severe Economic Hardship: Yes No
Employed on Campus: Yes No
Home country Scholarships/loans: Yes No

CONTACT THE CISP OFFICE IF THINGS ESCALATE.

Registration: Graduation Check: Health Insurance Expires: CISP Holds:
To be completed by DSO SEVIS Registration:
Status in SEVIS:
Notes:
Decision: Approved Denied Department Approval:
Units Approved: For: Fall Winter Spring Year \_\_\_\_\_



**Directions:** Please include all verifying documents with this form and use the comment section to provide specific details. Please turn in the required documents before scheduling your second appointment.

**COURSE LOAD REQUIREMENT:**

ACADEMIC LEVEL	MINIMUM COURSE LOAD	GPA*
Undergraduate	12 unites per quarter	2.0
Graduate	10 units per quarter	3.0

\*Please keep in mind that scholastic achievement is a requirement for this benefit.

**CHECK LIST TO BE CONSIDERED:**

- Paid International tuition and fess for at least 3 quarters (one academic year).
- Faces unforeseen severe economic circumstances beyond your control.
- Submits each of the following (submit only copies of all documents excluding letters to us. Originals will not be returned):
  - ⇒ Current Proof of Economic Hardship (e.g. financial statements; third-party sources documenting personal/family or national crisis; medical records; or other).
  - ⇒ Student written statement addressing economic hardship circumstances.
  - ⇒ Minimum of one faculty recommendation letter that demonstrates academic/scholastic achievements.

**ESTIMATED INCOMES-EXPENCES CHART (TO BE USED FOR YOUR PERSONAL STATEMENT.)**

Personal/Family portion	\$
On-Campus Employment	\$
Eligible Off-Campus Employment	\$
Scholarships and Loans	\$
Non-Resident Tuition Waiver	\$
<b>Total Income (times up to 3 quarters)</b>	<b>\$</b>
Base Fees	\$
Non-Resident Tuition	\$
Books & Supplies	\$
Housing	\$
Insurance	\$
Personal Expenses	\$
Transportation	\$
<b>Total Expenses (times up to 3 quarters)</b>	<b>\$</b>
<b>Total Need (Total Income—Total Expenses)</b>	<b>\$</b>

Career Development Center  
Phone: (909) 537-5250  
E-mail: [careercenter@csusb.edu](mailto:careercenter@csusb.edu)  
University Hall, room 329  
<http://career.csusb.edu/studentAlumni/jobs.html>

Financial Aid Office  
Phone: (909) 537-5227  
E-mail: [careercenter@csusb.edu](mailto:careercenter@csusb.edu)  
University Hall, room 150  
[Finaid.csusb.edu](http://Finaid.csusb.edu)