



FINANCE AND CONTRACTS COMMITTEE MEETING  
October 06, 2022  
**Minutes**

**Members Present:** Jose Hernandez, Esteban Hernandez, Emily Zurita-Alvarez,  
Dulce Gonzalez

**Members Absent:** Maria Najera-Neri, Jasmine Curtis

**Staff Present:** Christine Grott

**Call to Order:** The meeting was called to order at 10:02am.

**Roll Call:** A verbal roll call of attendees was conducted.

**Approval of Minutes from SMSU Finance and Contracts Committee Meeting  
March 11, 2022**

Minutes were approved by consensus.

**Open Forum (3 minutes per speaker)**

There were no speakers for Open Forum.

**Adoption of Agenda**

M/S J. Hernandez/Zurita-Alvarez to adopt the agenda

Motion passed.

**NEW BUSINESS**

**FC 01/23 Election of Committee Chair (Action, Felix)**

M/S J. Hernandez/E. Hernandez to open FC 01/23 Election of Committee Chair.

Jose Hernandez self-nominated. By consensus, Jose Hernandez was elected Chair.

Motion passed.

**FC 02/23 Review and Approval of Cash Handling Procedures (Action, Hernandez)**

M/S E. Hernandez/Zurita-Alvarez to open FC 02/23 Review and Approval of Cash Handling Procedures.

Mr. Hernandez explained that a new cash handling policy is needed and was developed by himself and Ms. Najera-Neri as the SMSU begins to open areas students will pay for entertainment (i.e., Bowling Alley, and eSports Arena specifically). Due to the recent flood damage of the SMSU

buildings, these areas will not open until late fall and early spring semesters, however, it is important to have the policy in place immediately to be prepared.

Vote: 3 Yes; 0 No; 0 Abstention

Motion passed.

**FC 03/23 SMSU Investments (Discussion)**

M/S E. Hernandez/Gonzalez to open FC 03/23 SMSU Investments.

M/S Gonzalez/E. Hernandez to table this discussion until next committee meeting when staff member Maria Najera-Neri will be present.

Motion Passed.

**Announcements**

El Grito event will take place in the Latinx Affinity Center October 11, 2022, from 7pm – 10pm.

Homecoming will take place on October 22, 2022, with events during the week including Cody's Pumpkin Patch on October 18, 2022.

**Adjournment**

M/S Gonzalez/E. Hernandez. The meeting was adjourned at 10:15am.

Reviewed and submitted respectfully by:

  
José Hernández (Oct 7, 2022 12:44 PDT)

Jose Hernandez, Chair, SMSU Finance and Contracts Committee

Oct 7, 2022

Date