

ASSOCIATED STUDENTS, INC.
California State University, San Bernardino

BOARD OF DIRECTORS

MINUTES

FEBRUARY 16, 2016

The meeting was called to order by the President, Bryce Davis at 12:03 p.m.

Present: Bryce Davis, Alejandro Gutierrez, Jack Abbott, Jessica Avery, Cassandra Butcher (late), Miranda Canseco, Ayah Khairallah, Kevin Klein, Shannon Stratton and Andre Harrington.

Absent: Dr. Alysson Satterlund (excused) and Dr. Brian Haynes (excused).

Guests: Allison Rosiles, Beth Brenner, Mellissa Patton, Diana Nieto, Stephanie Maclean and Beth Jaworski.

APPROVAL OF THE MINUTES:

The minutes of February 2, 2016 were approved.

REPORTS:

Vice President of Finance: Mr. Gutierrez distributed flyers for Sustainability Week and encouraged the Board to ask faculty members to offer extra credit for attending the sustainability speaker event; the event will be held on Wednesday, March 9th from 1-2:30 p.m. in the SMSU Event Center.

College of Social & Behavioral Sciences: Ms. Khairallah stated that on March 16th the Dean of Social and Behavioral Sciences, Mr. Mohamed and she are planning to hold a Dinner with the Dean open forum; the details of the event are not finalized.

Executive Vice President: Mr. Abbott stated that he is excited to sit on the Personnel Committee to begin the hiring process of the Program Coordinator; Ms. Khairallah and he are awaiting training.

Executive Director: Mr. Stratton stated that the January Trial Balance Sheet will be sent via e-mail since he received it right before today's meeting; if any questions, please contact him.

President: Mr. Davis stated that the alternative consultation phase of the Student Union Expansion will begin in March. He will present some of the layouts and options that have been presented to the Committee thus far during the next Board meeting

ADOPTION OF AGENDA:

M/S Kleine/Harrington: To place BD 11-16 to the top of the agenda. Passed.

The agenda was adopted as amended.

NEW BUSINESS:

BD 11-16 M/S Stratton/Avery: Permission to use \$25,000.00 from Unrestricted Net Assets for "Then & Now" 2016 President's Showcase. The account to be charged will be Grant & Service Programs – ASI Donations (660723-RN001-A4700-0502).

Mr. Gutierrez stated that since it is the University's 50th anniversary, the Finance Committee decided to help sponsor the President's Showcase. The purpose of the showcase is to acknowledge the accomplishments of previous and current CSUSB students. The funds will aid in providing students with scholarships.

Ms. Brenner, the Associate Vice President for Development, distributed additional documents and mentioned that ASI helped sponsor the first President's Showcase last year.

Discussion followed with questions from the Board.

Passed.

BD 09-16 M/S Harrington/Khairallah: Permission to use \$1,000.00 from Unrestricted Net Assets for the 4th Annual Pioneer Breakfast. The account to be charged will be Grant & Service Programs- ASI Donations (660723-RN001-A4700-0502).

Mr. Harrington briefly explained the event.

Discussion followed with questions from the Board.

Passed.

BD 10-16 M/S Harrington/Canseco: Permission to use \$5,000.00 from Unrestricted Net Assets for the 4th Annual Arts & Music Festival. The account to be charged will be Grant & Service Programs-ASI Donations (660723-RN001-A4700-0502).

Mr. Harrington briefly explained the event and mentioned that it was successful last year.

Mr. Davis explained that \$2,500.00 of the funds requested are a part of last year's request, however, it was not used. As a result, they are requesting these funds again this year. The remaining \$2,500.00 will go towards this year's event.

Ms. Maclean stated that the goal of the event is to celebrate art created by campus and community members. The funds will be used to pay food and t-shirts for volunteers, police officers and to cover the Art Fair participation fees for students.

Discussion followed with questions from the Board.

Passed.

BD 12-16 M/S Stratton/Canseco: Permission to use \$50,000.00 from Unrestricted Net Assets for campus police and security at “The Peak” Spring Concert. The account to be charged will be Activities Committee – Special Events (660900-RN001-A5100-0502).

Mr. Stratton recommended that the item be amended to include the phrase, “or other services” after the word Security in order for the use of the funds to be more flexible.

M/S Avery/Khairallah: To amend the item to include the phrase, “or other services” after the word security. Passed.

Ms. Rosiles explained that “The Peak” spring concert will celebrate the end of the 50th Anniversary of our campus. Most of the funds requested will be used for additional security. Since safety during the event is a top priority, it was decided to have thirty security officers and ten to fifteen armed police officers; the funds requested will allow for more flexibility on safety needs. A student survey was conducted for two weeks; 75% of the 1,300 students that responded agreed with paying an entrance fee. The entrance fee will aid in the cost of the officers. Alumni are able to attend and students will be able to purchase about 3 or 4 tickets for guests; the amount of tickets a student can buy is not finalized.

Discussion followed with questions from the Board.

Mr. Stratton explained that since the account is revenue generated, an entrance fee will be charged at the event so the profits could be reused next year.

Discussion followed with questions from the Board.

Vote on motion as amended passed.

The gavel was passed to Mr. Abbott.

A 10 minute recess was taken for lunch. There was no opposition.

BD 13-16 M/S Khairallah/Canseco: Permission to use \$16,000.00 from Unrestricted Net Assets for Dyson hand dryers and Powersol Solar Patio table umbrellas in order to support sustainable initiatives. The account to be charged will be Assessment & Spec. Projects – Supplies & Services (660003-RN001-A4210-0502).

Mr. Davis explained the cost and sanitation benefits of the hand dryers. Student surveys reflected that 75% of the student participants preferred both paper towels and hand dryers in the restrooms, therefore, one paper towel dispenser and one Dyson hand dryer will be placed in each restroom in the Student Union. The goal is to decline paper towel usage by 50%. Four Powersol patio table umbrellas will be purchase to be placed in the outside patio area of the Student Union behind the Board Room. Since the space is not utilized currently, the goal is to create a new study area for students.

Discussion followed with questions from the Board.

Passed.

**BD 14-16 M/S Canseco/Khairallah: Approval of the ASI Elections Policy and Procedures.
(First Reading)**

Mr. Davis explained the following changes (a strikethrough means that a word/phrase will be removed; underlined and italicized means that the word/phrase will be added):

On Page 2, Section 1d:

In addition, undergraduate and graduate candidates for office must maintain a minimum of 2.75 GPA in cumulative work as well as the last quarter ~~attended at CSUSB~~ *prior to elections. In order to assume office, candidates must have achieved a 2.75 GPA during the spring quarter in which they were elected.*

Discussion followed.

On Page 3, Section d5:

Executive Office candidates must complete a petition and obtain ~~four hundred (400)~~ *five hundred (500)* student signatures.

Discussion followed with questions from the Board.

Mr. Stratton explained the following changes:

On Page 4, Section C:

1. Roles of the Office of ~~Student Leadership and Development (SLD)~~ *Student Engagement (OSE)*

On Section C3:

a. Set the timeline for every election in coordination with the *OSE* ~~Office of Student Leadership and Development.~~

On Page 5:

1. Count ballots in an expeditious fashion under supervision of *(OSE)* ~~Office Student Leadership and Development.~~

On Section b:

4. Assist in the counting, as directed by the Election Coordinator, under the supervision of *(OSE)* ~~Office of Student Leadership and Development.~~

On Page 6, Section 6:

b. The Elections Committee, in collaboration with the PDC administration and the (OSE) Office of Student Leadership & Development, will coordinate the hiring of PDC students to be official poll workers who also help to advertise the election.

Mr. Davis explained the following changes:

On Page 6, Section 8:

- a. In order to be elected, a candidate must receive a simple majority (50%+1) of the votes cast for the office, in question. For the ASI BoD at-large positions, the three candidates receiving the largest number of votes will be elected.

On Page 10, Section 2:

- a. Violations during voting days should be processed within four (4) hours if deemed appropriate by the Elections Coordinator. Decisions on Level 1 and 2 violations can be made by the Elections Coordinator without consultation of the Elections Committee.

On Page 11, Section 3:

- a. It will be the responsibility of the Elections Coordinator to notify the office holder that is being recalled, the ASI Advisor, the (OSE) Office of Student Leadership and Development. If this is not an Elections Committee/ Elections Coordinator, the BoD shall appoint a temporary Elections Coordinator for the duration of the recall election.

The gavel was returned to Mr. Davis.


ANNOUNCEMENTS:

Mr. Stratton announced that Safety Day is on Thursday. The ASI Spring mixer will be held on April 14th with free dinner and a baseball game at the Inland Empire's 66ers. Coyote Cares Day will be held on April 16th.

Mr. Gutierrez announced that a community service trip will be held at Leo Carrillo's habitat on Saturday, February 27th from 8:45 a.m. – 12:00 p.m.; lunch will be provided. If interested, please see him before February 26th.

Mr. Davis stated that the Bike Program will return Spring quarter.

MOTION TO ADJOURN



Jack Abbott
Executive Vice President