



SANTOS MANUEL STUDENT UNION BOARD OF DIRECTORS MEETING
February 7, 2024

MINUTES

- Members Present:** Angelica Agudo, Daniel Arana, Carson Fajardo, Jesse Felix, Jose Hernandez, Jessica Lu, Jocelyn Paz, Dr. John Reitzel, Dr. Bibiana Diaz-Rodriguez
- Members Absent:** Alicia Dean, Shardul Kulkarni, Julia Ruiz, Gary Williams
- Staff Present:** Kimberly Anne-Anacleto, Monica Baeza, Jasmine Bustillos, Josie Delgado, Jared Fisk, Tamara Holder, Matthew Jenkins, Elizabeth Junker, Sonia Martinez, Dr. Lorena Marquez, Trent Morgan, Maria Elena Najera-Neri, Mario Orellana, Jennifer Puccinelli, Abril Reyes Espinoza, Anthony Roberson, Lee Stovall, Alicia Ureste, Katie Wallen
- Guests:** Kabba Barua, Jacob Calisang, Sequoia Colvin, Taylor Coulter, Lylli Duong, Denise Fairman, Karen Gutierrez, Simi Miller, Sesar Morfin, Marina Stone, Kendra Tallchief-Stanley, Carly Walton
- Call to Order:** The meeting was called to order at 2:03pm.
- Roll Call:** A verbal roll call for members was conducted.
- Approval of Minutes:** M/S Felix/Arana to approve minutes from December 6, 2023
Motion passed by consensus.
- Reports:** No questions or comments were brought forward.
- Open Forum:** There were no guest speakers.
- Adoption of Agenda:** M/S Felix/Fajardo to amend agenda and move SMSU 42/24 to the top of the agenda.
Motion passed by consensus.

OLD BUSINESS

SMSU 29/24 Election of Board of Directors Secretary Position (Action, A. Agudo)

Chair Agudo passed the gavel to Vice Chair Hernandez at 2:10pm.

M/S Agudo/Felix to open action item SMSU 29/24 Election of Board of Directors Secretary Position.

Ms. Agudo nominated Director Arana for the Secretary Position. Director Arana accepted the nomination. No other nominations or self-nominations were received.

The motion on the floor is to elect Director Arana as Board Secretary.

VOTE: 8 In Favor 0 Opposed 0 Abstentions

Motion passed.

NEW BUSINESS

SMSU 42/24 Permission to alter the UEC proposed payment schedule (Action, Felix)

M/S Felix/Paz to open action item SMSU 42/24 Permission to alter the UEC proposed payment schedule.

Mr. Felix provided an overview of UEC payment schedule and provided context to the board about UEC's request to alter their rental lease agreement.

M/S Felix/Paz to vote on SMSU 42/24 Permission to alter the UEC proposed payment schedule.

VOTE: 8 In Favor 0 Opposed 0 Abstentions

Motion passed.

SMSU 39/24 CLA Presentation of 22-23 Audited Financial Statement (Discussion, Najera-Neri) – TIME CERTAIN 2:15PM

M/S Felix/Paz motion to open discussion item SMSU 39/24 CLA Presentation of 22-23 Audited Financial Statement.

Time Deferred to Carly Walton, External Auditor from CLA. Ms. Walton provided an overview of the deliverables which include the audited financial statement for SMSU as of June 30, 2023, related notes to the financial statement, the supplementary schedules, as well as the governance

communication. At the conclusion of Ms. Walton’s presentation, the floor was open to the board for questions.

SMSU 40/24 Welcome/Introduction of Dr. Lorena Marquez, Director of Student Diversity and Belonging (Introduction, Felix)

M/S Felix/Paz to open SMSU 40/24 Welcome/Introduction of Dr. Lorena Marquez, Director of Student Diversity and Belonging

Mr. Felix deferred his time to Dr. Lorena Marquez, Director of Student Diversity and Belonging. Dr. Marquez shared a bit about her professional experience and expressed her excitement to work with the campus community. Mr. Felix thanked Lee Stovall for her leadership and all her contributions to the DEI space.

SMSU 41/24 Mid-Year Budget Projections (Information, Najera-Neri)

M/S Felix/Paz to open SMSU 41/24 Mid-Year Budget Projections.

Mr. Felix deferred his time to Mrs. Maria Najera-Neri. Mrs. Najera-Neri provided an overview of mid-year projections from July 1, 2023 – December 31, 2023, for all units. Mrs. Najera-Neri advised the board that all units have provided projections for the remainder of the year January 1, 2024 – June 30, 2024. The board members asked follow-up questions. Mrs. Najera-Neri & Mr. Felix provided details about upcoming expenses for the spring.

SMSU 43/24 SMSU/RecWell Marketing Printer and Copier Replacement from Konica Minolta Chartfield String 660876-RO001-S6500 (Action, Fisk)

M/S Hernandez/Arana to open action item SMSU/RecWell Marketing Printer and Copier Replacement from Konica Minolta.

Mr. Fisk provided an overview of the proposal to purchase the Konica Minolta printer for the Marketing team. Their former printer lasted approximately 15 years but is no longer in service.

The board will move to vote on the purchase of SMSU/RecWell Marketing Printer and Copier Replacement from Konica Minolta.

VOTE: 8 In Favor 0 Opposed 0 Abstentions

Motion passed.

SMSU 44/24 SMSU South Spaces (Discussion, Roberson)

M/S Felix/Fajardo to open SMSU 44/24 SMSU South Spaces.

Mr. Roberson and Mr. Felix provided an update regarding suite 114 and 116. There is an opportunity to have another tenant in these spaces. The board members brainstormed about possible departments and services that may be beneficial for students.

After some thoughtful discussion the board decided to work with Marketing and Assessment staff to develop a survey to capture student feedback to narrow down ideas on what they'd like to see go in the vacant spaces in SMSU South.

SMSU 45/24 New Food Establishment Process (Discussion, Paz)

M/S Paz/Hernandez to open SMSU 45/24 New Food Establishment Process

Controller Paz focused her conversation on the food options on campus and posed a question about what the board can do to help diversify the food options for our students, especially international students. President Fajardo shared the same sentiments and brought light to the growing need of resources for this underserved population. The board members committed to continue these important conversations with international students to ask how we can best support them.

The board formed a committee to continue the conversations on this initiative. The committee members identified are Controller Paz, Dr. Lorena Marquez, President Fajardo, Secretary Arana, and Dr. Bibiana Diaz-Rodriguez. The goal is to develop a solidified plan for implementation, meet with Dining Services on how they can support this initiative, establish a marketing and assessment plan to assess the success of the new program.

Announcements

- Jesse announced that Kim Aneleto will be separating from CSUSB. Jesse thanked Kim for her hard work and dedication to the SMSU/RecWell team over the years.

Adjournment M/S Paz/Hernandez motion to adjourn meeting.

The meeting was adjourned at 3:43pm

Respectfully reviewed & submitted by


Daniel Arana (Feb 15, 2024 13:55 PST)
Daniel Arana, Secretary

Feb 15, 2024
Date