



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Facilities & Sustainability Committee**

ZOOM: <https://csusb.zoom.us/j/88135160112>

OR

IN-PERSON: SMSU NORTH STUDENT CHAMBERS
February 19, 2024 – 1:00 PM

AGENDA

1. Call to Order
2. Roll Call
3. Approval of Minutes
 - a. November 27, 2023
 - b. February 5, 2024
4. Open Forum
5. Adoption of Agenda

NEW BUSINESS:

FSC 06/24 ASI/SMSU Trash Bag Discussion (Action Item, A. Roberson)

FSC 07/24 SMSU South Repair & Replacement Implementation (Discussion, A. Roberson)

Announcements

Adjournment



**Santos Manuel
Student Union**

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MINUTES

The November 27th SMSU BOD Facilities and Sustainability Committee meeting was not recorded.

Executive Summary: Facility Repair and Replacement Schedule for Santos Manuel Student Union (SMSU South)

Date: January 23, 2024

Prepared by: Anthony Roberson, Associate Director, Operations

Objective:

This executive summary outlines the comprehensive repair and replacement schedule for facility-related items within the SMSU. The primary aim is to ensure the sustained functionality, safety, and aesthetic appeal of our beloved Student Union by strategically addressing the maintenance needs and planning for timely replacements.

Background:

The SMSU is a vibrant hub of student activities, events, and community engagement. In light of the increasing demand and wear-and-tear on facility-related items, it is crucial to establish a proactive and systematic approach to repair and replacement. This initiative is driven by our commitment to providing a welcoming, efficient, and safe environment for students, faculty, staff, and visitors.

Scope of Repair and Replacement Schedule:

The repair and replacement schedule encompass a thorough assessment of current facility-related items, identification of maintenance needs, and a forward-looking plan for strategic replacements. Key areas of focus include:

1. Structural Integrity and Safety:

- Conduct a detailed inspection of structural elements, including roofing, flooring, walls, elevators, door framing, and ceilings.
- Prioritize repairs to address safety concerns and ensure compliance with building codes.
- The total cost of the current structural integrity and safety materials: **\$3,076,747.00**
- The priority for repair and replacement for this category for the upcoming year is the **roofing** on the 1990 portion of the southside SMSU South: **\$398,071.00**

2. Mechanical and Electrical Systems

- Evaluate the performance of HVAC, plumbing, and electrical systems.
- Implement routine maintenance and schedule replacements for aging or inefficient components.

- The total cost of the current mechanical and electrical systems: **\$2,912,494.00**
- The priority for repair and replacement for this category is HVAC controls/interior lighting: **\$240,429.50**

3. Furniture and Fixtures:

- Assess the condition of furniture, seating, and fixtures in common areas, meeting rooms, and offices.
- Plan for the phased replacement of worn-out items to enhance comfort and aesthetics.
- The total cost of the current furniture and fixtures: **\$1,917,490.00**
- The priority for repair and replacement for this category is Dining furniture on the southside of the building: **\$125,000.00**

4. Technological Infrastructure:

- Review the state of audiovisual equipment, computer systems, camera surveillance system and technology hubs.
- Upgrade outdated technology and plan for integration of modern solutions to meet evolving needs.
- The total cost of the current technological infrastructure and av equipment: **\$261,852.00**
- The priority for repair and replacement for this category is upgrading the audio-visual control system and cabling infrastructure in the Event Center: **\$112,973.19** and upgrading the trussing lighting in the theater: **\$70,000.00**

Expected Outcomes:

The implementation of the repair and replacement schedule is expected to yield the following outcomes:

- ❖ **Enhanced Facility Functionality:**
 - Improved the overall functionality of the SMSU by addressing maintenance needs promptly.
- ❖ **Extended Lifespan of Assets:**
 - Prolong the lifespan of facility-related items through proactive maintenance and timely replacements.
- ❖ **Increased Safety Standards:**
 - Ensure a safe environment for students, faculty, staff, and tenants by addressing safety concerns and adhering to regulatory standards.
- ❖ **Optimized Aesthetic Appeal:**
 - Elevate the aesthetic appeal of the SMSU by replacing the worn-out furniture and fixtures with modern, inclusive, and visually appealing alternatives.

Next Steps:

The proposed repair and replacement schedule will be presented to the SMSU Facilities & Sustainability Committee/SMSU Board of Directors for review and approval. Upon approval the funding