



**California State University, San Bernardino
Santos Manuel Student Union Board of Directors
Facilities and Sustainability Committee
March 23, 2023
Minutes**

Members Present: Jose Hernandez, Vilayat Del Rossi, Christine Grott, Elmer Gutierrez, Anthony Roberson, Sean Kinnally, Angelica Agudo, Matthew Jenkins, Chantal Moran

Members Absent: Jesse Felix

Staff Present: Rosemary Zometa (in lieu of Jesse Felix)

Guests: John Griffin

Call to Order: The meeting was called to order at 2:00pm.

Roll Call: A verbal roll call of members was conducted.

Approval of Minutes from February 2, 2023, and Approval of Minutes from February 23, 2023:

M/S Roberson/Gutierrez to approve the minutes from February 2, 2023 and February 23, 2023.

Motion passed by consensus.

Open Forum:

There were no speakers for open forum.

Adoption of Agenda:

M/S Roberson/Gutierrez to adopt the agenda.

Motion passed by consensus.

OLD BUSINESS:

FS 19/23 Campus Dining in the SMSUS (Discussion, Roberson)

M/S Roberson/Gutierrez to open discussion item FS 19/23 Campus Dining in the SMSUS.

Mr. John Griffin, Executive Director of the UEC, was invited to speak with the Committee regarding the status of dining inside of the SMSU South. Mr. Griffin explained that the area in the SMSU South where historically food services have been housed is outdated and in need of much repair and replacement. In addition, there is also some damage from recent rainstorms. Costs are not being recuperated across campus (i.e. the Bookstore sales are down by 40% due to closure from the recent flooding in September, 2022 as well as the general decrease in foot traffic on campus from the

pandemic recovery and increase in online classes.

Chartwells is revising their business goals with the campus especially in the form of revamped meal plans and catering services.

Possible solutions to the issues in the SMSU South include inviting smaller scale restaurant services (Mom/Pop style “if you may”) as opposed to larger brands with larger costs. Another possible solution is to return the space to the SMSU. UEC and dining services are doing their best to create attractive packages to encourage on-campus dining instead of off-campus patronage.

NEW BUSINESS:

FS 20/23 Proposed Basic Needs and Support Center Space (Discussion, Roberson)

M/S Roberson/Moran to open discussion item FS 20/23 Proposed Basic Needs and Support Center Space

The Basic Needs and Support Center needs additional space. The proposal is for rental of area 118 (the former Gamers Lounge). Some walls can be placed as well as a glass storefront panel to make it attractive to student patronage. The Basic Needs and Support Center, which currently operates the Obershaw Den supplies food/party items to students in need, will expand their services to offer other basic needs items such as clothing. The utilization of the space in area 118 will also be in line with the Parent Resource Center which will be housed a few feet away providing basic needs services to student parents in need.

FS 21/23 Timeline for moving Undocumented Student Success Center to SMSUN (Discussion, Roberson)

M/S Roberson/Zometa (in lieu of Mr. Felix) to open discussion item FS 21/23 Timeline for moving Undocumented Student Success Center to SMSUN

The lease for the Undocumented Student Success center is being prepared. The timeline for moving the Center is by the end of the semester.

FS 22/23 Update on a quiet study space for students with Neurodevelopmental Disabilities (Discussion, Roberson)

M/S Grott/Jenkins to open discussion item FS 22/23 Update on a quiet study space for students with Neurodevelopmental Disabilities.

Ms. Grott explained that she and Jesse Felix are researching the needs for space for students experiencing neurodevelopmental disabilities. The space originally discussed for quiet study is SMSUS 220/221.

FS 23/23 Timeline for moving The Retreat to SMSUS (Discussion, Roberson)

M/S Jenkins/Roberson to open discussion item FS 23/23 Timeline for moving The Retreat to SMSUS. Conversations have begun regarding the set up and design of the new space in SMSUS for the Retreat and how best to accommodate student needs in the new space. More discussions are planned.

FS 24/23 Timeline for moving the Title IX Office to SMSUS (Discussion, Roberson)

M/S Jenkins/Roberson to open discussion item FS 24/23 Timeline for moving the Title IX Office to SMSUS

The lease for the Title IX Office is currently in negotiations. Title IX is interested in moving their offices from Chapparral Hall back to the SMSU South in Room 103. Relocation will serve students better with regard to a central location with more privacy.

FS 25/23 Update on Centers and Services hours and student use charges (Discussion, Roberson)

M/S Jenkins/Roberson to open discussion item FS 25/23 Update on Centers and Services hours and student use charges

Coyote Lanes will begin charging students for use in fall 2023. Currently students are being trained on cash handling policies and procedures as well as the point-of-sale system. Once spring break ends, marketing for the Coyote Lanes new fees will begin. Operating hours for the spring break for the Affinity Centers is 9am-5pm. Discussions are occurring with regard to Saturday hours, however, the lack of food inside the Student Union buildings creates discussion regarding the number of students present on the weekends utilizing the buildings.

FS 25/23 Update regarding Repair, Replacement, and Improvements to facilities (Discussion, Roberson)

M/S Roberson/Kinnally to open discussion item FS 25/23 Update regarding Repair, Replacement, and Improvements to facilities

Mr. Roberson discussed the costs of repairs from flood damage in September 2022 including a \$.25 million for the HVAC system, window seal replacements, and elevator sensors. Mr. Kinnally explained the costs for projects at SWRC including the HVAC system, sauna repairs and locker room tile replacement.

Announcements:

There were no announcements.

Adjournment:

M/S Kinnally/Jenkins to adjourn the meeting. The meeting adjourned at 3:35pm.

Reviewed and respectfully submitted by:

Jose Hernandez, Committee Chair

Date