



**California State University, San Bernardino  
Santos Manuel Student Union Board of Directors  
Facilities and Sustainability Committee  
February 23, 2023  
Minutes**

**MEMBERS PRESENT:** Vilayat DelRossi, Anthony Roberson, Jose Hernandez, Chantal Moran, Jesse Felix, Matthew Jenkins, Elmer Gutierrez, Sean Kinally, Angelica Agudo, Christine Grott

**MEMBERS ABSENT:** N/A

**STAFF PRESENT:** Alexandra Thambi, Jairo Leon, Nadia Tinoco, Paola Godinez

**Call to Order:**

The meeting was called to order at 2:05pm.

**Roll Call:**

A verbal roll call of members was conducted.

**Approval of Minutes from February 2, 2023:**

M/S Agudo/Felix to postpone approval of minutes from February 2, 2023, to the next Committee Meeting as minutes are not available.

*Motion passed by consensus.*

**Open Forum:**

There were no speakers for Open Forum.

**Adoption of Agenda:**

M/S Felix/Kinally to adopt the agenda.

M/S Felix/Kinally to amend the agenda for FS 15/23 to read: MOU decision for SMSU East.

*Motion passed by consensus.*

M/S Felix/Agudo to adopt the agenda as amended.

*Motion passed by consensus.*

**NEW BUSINESS:**

**FS 15/23 MOU decision for SMSU East. (Action, Roberson)**  
M/S Felix/Moran to open Action Item FS 15/23 MOU decision for SMSU East.

Mr. Felix opened the discussion stating 4 Options for a decision regarding the SMSU East Building.

- Option 1 – State maintains the building / SMSU leases the building.
- Option 2 – SMSU maintains the building / space is leased out to State.
- Option 3 – SMSU rents a portion of the building.
- Option 4 – SMSU opts to vacate the building completely.

These four options were discussed in length. If the State maintains the building, the SMSU will pay a lease which covers the space the SMSU plans to use on the first floor, as well as the space for storage. That lease will cost \$167,000 per year, based on the footprint currently in place.

The second option will cost \$175,000 per year just for standard maintenance. Money can be generated back from the State as space would be rented but it would not equate to \$175,000 to cover the standard maintenance. However, the deferred maintenance costs are \$8.5 million. With inflation and the price increases with materials and labor that costs can go to \$12 million by the time the renovation project is completed.

Option 3 allows the organization to rent rooms 107, 107A and 121 (Storage Area) which can also be a green room if the organization maintains the utilization of the amphitheater. The SMSU has already spent \$1 million on the renovation of the amphitheater.

The fourth option is to vacate and return the entire building to the State with no SMSU presence.

Discussion ensued about the maintenance and facilities issues since the start of the Semester including plumbing issues, HVAC issues, and a stalemate as to who is in charge of these issues the lessor/lessee?

Can the SMSU do \$47,000 worth of student engagement in the space? The space is a very inviting outdoor event space unlike any other on the campus.

The Committee has chosen to decide on either Option 3 or Option 4 for Board of Directors Considerations.

**The Vote for the option to bring to the Board is:**

Option 3	6 In Favor	0 Opposed	3 Abstentions
Option 4	4 In Favor	2 Opposed	3 Abstentions

Option 3 will be forwarded to the Board of Directors Meeting.  
*Motion Passed.*

**FS 16/23                      New Location for The Retreat (Action, Roberson)**

M/S Felix/Kinally to open action item FS 16/23      New Location for The Retreat.

Several options for moving The Retreat for better visibility and programming.

Option 1 – The first floor of what is now the Graduate Student Success Center. Rooms 102A, 102B, 102C. A plethora of large windows for natural light that helps with stress reduction and mindfulness and they overlook the amphitheater. A smaller room where massage chairs/hammocks can be placed.

Area 120 could be a good space, the windows could be glazed for a outdoor area for the retreat, an open ceiling with trees, some water fountains can be placed there as well. The wind does not affect this area too much because it is a smaller compact area where the wind will just blow over it.

Space 118 is another option; some issues are that it doesn't have separate rooms and a very small storage space and small in comparison to the other areas we have discussed.

Another option is to move The Retreat to the RecWell Center. The space is very small there for the types of programming and equipment The Retreat currently has.

As discussion ensued the Committee decided to the best option to move to the Board of Directors for approval is moving The Retreat to the SMSU South in Rooms 102, 102A, 102B and 102C.

**VOTE:**

6 In Favor                      0 Opposed                      3 Abstentions

*Motion Passed.*

**FS 17/23                      Creation of a Neurodivergent Study Space (Action, Roberson)**

M/S Felix/Moran to open Action Item FS 17/23 Creation of a Neurodivergent Study Space

Mr. Felix stated that he and students walked through the SMSU South and discovered that the former Women's Resource Center in Rooms 220/221 would be a very good space for quiet study and an area for students who have neurodevelopmental disabilities to have space that is not overstimulating, is quiet and with low lighting. This space would allow this population of students to be within student community with a space designed for their needs.

M/S Felix/Moran to amend FS 17/23 to read Decision to use SMSUS 220 and 221 as a Neurodivergent Study Space.

*Motion Passed by consensus.*

**VOTE:** 9 In Favor                      0 Opposed                      0 Abstentions

*Motion Passed.*



**Announcements:**

There were no announcements.

**Adjournment:**

M/S Gutierrez/Kinally. Meeting adjourned at 3:11pm.

Reviewed and submitted respectfully by:

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Jose Hernandez, Committee Chair

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Date