

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE

<https://csusb.zoom.us/j/389256734>

MINUTES

Tuesday, September 8, 2020 – 2-4 PM

Members Present: Beth Steffel, Karen Kolehmainen, Donna Garcia, Ann Johnson, Shari McMahan, Claudia Davis, Jacqueline Hughes, Mark Groen, Young Hwang, Tomas Morales

1. Approval of [FS Executive Committee Meeting Minutes, September 1, 2020](#)
 - 1.1. The Faculty Senate Executive Committee approved the September 1, 2020 Meeting Minutes as amended.

2. [Appointments](#)
 - 2.1. Honors Committee
 - 2.1.1. Brent Singleton, Library - 2020-2022
 - 2.2. President's Diversity, Equity and Inclusion Board
 - 2.2.1. Tabled until the next EC Meeting
 - 2.3. Student Success Initiative Steering Committee
 - 2.3.1. Mahmood R. Nikbakhtzadeh
 - 2.4. Palm Desert Campus Planning & Operations Council
 - 2.4.1. Christine Famega, At Large - 2020-2022
 - 2.5. Calendar Committee
 - 2.5.1. Todd Johnson, At Large - 2020-2022
 - 2.6. Recreation Committee
 - 2.6.1. George Thomas, At Large - 2020-2022
 - 2.7. Alternative Transportation Committee
 - 2.7.1. Yunfei Hou
 - 2.7.2. Melika Kordrostami
 - 2.8. Commercialization/Copyright/Fair Use Committee
 - 2.8.1. Melika Kordrostami, At Large - 2020-2023
 - 2.9. Space Planning Advisory Committee
 - 2.9.1. Dorothy Chen-Maynard, At Large - 2020-2022

3. President's Report
 - 3.1. Enrollment is fairly robust - 4.5 % over our funded target of 15,889 of FTS
 - 3.2. Spring Semester decision be made earlier than later - under 2% is currently on campus instruction
 - 3.3. Will encourage campus community to take a flu shot this year
 - 3.4. Engaged in Voter Registration
 - 3.5. President's Office will provide a calendar/information regarding meeting conflicts

4. Provost's Report

- 4.1. Revised campus plan will be posted to the Covid website once it is finalized
- 4.2. The Chancellor's Office will be sending a memorandum regarding Ethnic Studies, a General Ed requirement as Area F.
- 4.3. Something to work from will be out in the next two days
- 4.4. Would the GE class be open to all faculty to teach? There are a lot of unknowns
- 4.5. Do not need to be taught by someone in Ethnic Studies

5. [Chair's Report](#)
 - 5.1. Report was submitted

6. [FAM 820.5 Policy on the Administration, Processing, and Use of Student Opinions Of Teaching Effectiveness \(SOTE\)](#) – Timeline for Semesters
 - 6.1. It was pointed out that it lists a quarter based timeline
 - 6.2. Want to refer to FAC because there will be a larger revision
 - 6.3. Should not be done at the end of the Semester
 - 6.4. We need to follow the FAM or revise the FAM

7. [FAM 652.1 Evaluation of Tenure-Line Faculty](#) – Clarity of format and expectations for online/remote Classroom Visitations
 - 7.1. The priority should be to clarify the Online/Hybrid Classroom Visitation process. Recommend FAC review--how it would be handled

8. [FAC Report](#)
 - 8.1. [FAM 607.6 Policy on Nepotism](#)
 - 8.1.1. We added a sentence regarding an alleged violation
 - 8.2. [FAM 642.76 Recruiting and Appointment of Lecturers](#)
 - 8.2.1. Change of format only
 - 8.3. [FAM 035.4 Exceptional Service to Students Award](#)
 - 8.3.1. Approve as quickly as possible to award assigned time for Spring
 - 8.4. Working on RPT guidelines

9. EPRC Report
 - 9.1. Senator Hughes states the committee will have their first meeting next Friday
 - 9.2. They want to look at FAM that were sent back, including the Provost Review FAM and prioritize

10. [Statewide/ASCSU \(Academic Senate of the CSU\) Senators' Report](#)

11. [FAM 642.4 Recruiting and Appointment of Tenure-Line Faculty](#) – Letters of Recommendation/Page Up
 - 11.1. Referred to FAC
 - 11.2. Look at whether should require 3 letters of recommendation up front

- 11.3. Need to follow requirements of FAM and change the wording as soon as possible
- 12. New Business - None
- 13. Adjournment (Time Certain 4:00PM)
 - 13.1. Meeting adjourned at 3:00PM