

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO
FACULTY SENATE EXECUTIVE COMMITTEE

MINUTES

Tuesday, May 12, 2020 – 2-3:50PM (<https://csusb.zoom.us/j/389256734>)

Members Present: Beth Steffel, Rong Chen, Jodie Ullman, Kathie Pelletier, Davida Fischman, Dorothy Chen-Maynard, Lasisi Ajayi, Janine Kremling, Shari McMahan

1. Approval of April 28, 2020, [FS Executive Committee Meeting Minutes](#)
 - 1.1. The FS Executive Committee Meeting Minutes for April 28, 2020 were approved as presented.
2. Approval of May 5, 2020, [Faculty Senate Meeting Minutes](#)
 - 2.1. The Faculty Senate Meeting Minutes were approved as presented.
3. [Professional Development Fund Deadlines](#)
 - 3.1. Deadlines were moved to December 2020 when most of the conferences are in the Spring.
 - 3.2. The funds will go back to the College and can be requested from the Dean.
 - 3.3. Faculty are given two years to use the funds; will find out how many people will be affected by this situation.
4. [Statewide/ASCSU \(Academic Senate of the CSU\) Senators' Report \(May 2020\)](#)
 - 4.1. Recognize Beth Steffel for being re-elected as Secretary to the ASCSU
 - 4.2. Chancellor White announced the CSUs will be primarily virtual for the Fall semester
 - 4.3. The Chancellor addressed the idea of online learning being inferior—refuting that notion
 - 4.4. The forecasted numbers resulting from COVID-19 are terrifying, and the CSU will be looking at its biggest challenge ever
 - 4.5. The Chancellor reiterated that the second wave is projected to be much worse than the first
5. Provost's Report
 - 5.1. We have been reaching out to several groups to see if their needs are being met
 - 5.2. Some students state they are receiving very little instruction
 - 5.3. Should we have Zoom protocols
 - 5.4. Need to have electronic textbooks for everyone, familiarize students with available resources
 - 5.5. The announcements for the two positions were to go out yesterday or today. TRC Director and Executive Director for FCE to help coordinate 3 co-directors. Both are faculty appointments. The call will include position descriptions.

- 5.6. Can faculty do some of the teaching of the just-in-time courses?
 - 5.7. Can the training be ongoing?
- 6. FAC Report**
- 6.1. FAM 641.3 "Recruitment and Appointment of Academic College Deans"
 - 6.1.1. [With Markup](#)
 - 6.1.2. [Without Markup](#)
 - 6.1.3. Will be placed on next FS Agenda for first reading
 - 6.1.4. Will consider a policy for appointing an Associate Dean (maybe next year)
 - 6.2. FAM 627.65 "Sabbatical Leaves"
 - 6.2.1. [With Markup](#)
 - 6.2.2. [Without Markup](#)
 - 6.2.3. Will Be placed on next FS Agenda for first reading
 - 6.3. [FAM Structure and Format](#)
 - 6.3.1. Working to make FAMs more consistent
 - 6.3.2. FAM template is maintained in the Senate Office
 - 6.3.3. Will be on the next FS Agenda for first reading
- 7. EPRC Report - Still finalizing/revising FAMs**
- 8. President's Report – Not present due to CSU Board of Trustees Meeting**
- 9. [Chair's Report](#)**
- 9.1. Provost's Review Panel election timing
 - 9.2. [FAM 650.7 Periodic Review of the Vice President for Academic Affairs/Provost](#)
 - 9.3. Elections for the Provost Review Panel should be in the Spring, if possible
 - 9.4. Course Continuity also should address Faculty concerns
 - 9.5. Brad Owen will be coming to the EC Meeting next week
 - 9.6. Can Course Continuity decisions be shared
 - 9.7. People need to ask/make request and then we can do our best to assist/solve
- 10. "Final Draft" of the Statement on Shared Governance**
- 10.1. [Pdf](#)
 - 10.2. [Doc](#)
 - 10.3. Not one faculty statement is included
 - 10.4. This is a disappointment
 - 10.5. Diluting the role of faculty is evident
 - 10.6. Shared governance has been defined by HEERA as Faculty and Administrators
 - 10.7. We will put this as a discussion item to the full Senate at the next meeting and the remaining two meetings it will be a 2 reading item

11. [Recruitment, Selection, and Appointment of Management Employees](#) (New proposal, out for campus comment)
 - 11.1. Potential conflict with FAM [640.5 “Recruiting and Appointing of Academic Central Administrators”](#), [FAM 640.6 “Recruiting and Appointment of the Provost/Vice President for Academic Affairs”](#), and [FAM 641.3 “Recruiting and Appointment of College Deans”](#)

12. Information Items
 - 12.1. Possible Revisions to [FAM 845.72 Policy Concerning Research Involving Human Subjects](#)
 - 12.1.1. [Narrative](#)
 - 12.1.2. [Revisions](#)
 - 12.2. Motion from 01/14/2020 Faculty Senate Meeting: “charge the Faculty Senate Executive Committee and the Administration to jointly determine the process to investigate and address FAM violations and draft a proposal to the Senate within four weeks”
 - 12.2.1. [Draft FAM Implementation FAM](#)
 - 12.2.2. [HSU Policy on Policies](#) and [Perceived Violation Practice](#)
 - 12.2.3. [Fresno State Policy and Perceived Violation Practice](#)
 - 12.2.4. CSU San Marcos follows a similar process as Fresno State
 - 12.2.5. San Jose State University follows a similar process as Fresno State
 - 12.2.6. SF State identifies in policies who is responsible for implementation and enforcement
 - 12.2.7. CSU East Bay brings up publicly in senate meetings any time a policy hasn’t been followed
 - 12.2.8. CSULA makes adjustments to policy and/or writes new policy as made aware of violations or lack of clarity
 - 12.2.9. CSU Fullerton has a constant problem of violations and follow an informal process of taking issues to the Senate Chair
 - 12.2.10. CSU Dominguez Hills doesn’t write policy

13. [Appointments](#)
 - 13.1. Student Grade Appeal Panel
 - 13.1.1. Christina Villegas, CSBS (2020-2022)
 - 13.2. Institutional Review Board
 - 13.2.1. Nerea Marteache, CSBS (2020-2023)
 - 13.3. Intellectual Life & Visiting Scholar Committee
 - 13.3.1. Rajrani Kaira, CSBS (2020-2022)
 - 13.4. Alcohol, Tobacco and Other Related Drugs Advisory Committee, At-Large
 - 13.4.1. Nerea Marteache (2020-2023)
 - 13.5. Children’s Center Advisory Committee - At-Large
 - 13.5.1. Stacy Forcino (2020-2022)

14. Remaining Meetings Schedule

- 14.1. May 19 Executive Committee Meeting
- 14.2. May 26 Faculty Senate Meeting
- 14.3. June 2 Faculty Senate Meeting (Executive Committee Elections would need to happen here–will college senator elections be completed by this date?)
- 14.4. June X New Executive Committee would need to meet to nominate Chairs for EPRC and FAC
- 14.5. June 9 Faculty Senate Meeting (Chairs for EPRC and FAC elections would need to happen here)
- 14.6. We need to do Retirement Resolutions

15. New Business

16. Adjournment (Time Certain 3:50PM)