

CALIFORNIA STATE UNIVERSITY, SAN BERNARDINO  
FACULTY SENATE EXECUTIVE COMMITTEE

M I N U T E S

Tuesday, April 28, 2020 – 2-3:50PM (<https://csusb.zoom.us/j/389256734>)

**Members Present:** Beth Steffel, Rong Chen, Jodie Ullman, Kathie Pelletier, Davida Fischman, Dorothy Chen-Maynard, Lasisi Ajayi, Janine Kremling, Tomás Morales

**Visitors:** Seval Yildirim

1. Approval of April 14, 2020, [FS Executive Committee Meeting Minutes](#)
  - 1.1. The FSEC Minutes for April 14, 2020 were approved by the Executive Committee as presented.
  
2. Approval of April 21, 2020, [Faculty Senate Meeting Minutes](#)
  - 2.1. The Faculty Senate Meeting Minutes for April 21, 2020 were approved by the Executive Committee as presented.
  
3. FAC Report
  - 3.1. [FCE Report](#)
    - 3.1.1. FAC recommends Academic Affairs to maintain status quo until next year. Have an interim appointment until December.
    - 3.1.2. FAC does not support rolling the TRC Director and FCE Director into one role
    - 3.1.3. Academic Affairs will soon be proceeding with the search for a TRC Director to be concluded by the end of this quarter.
    - 3.1.4. The search committee will include 1 faculty appointment by the Executive Committee, 1 member Academic Affairs will appoint, 1 member from ATI
    - 3.1.5. We need someone to oversee Faculty Development
  - 3.2. FAM 871.4 “Policy on TRC”
    - 3.2.1. [With Markup](#)
    - 3.2.2. [Without Markup](#)
    - 3.2.3. Restore Provost’s full title
    - 3.2.4. Language is somewhat ambiguous
    - 3.2.5. FAC should check with Administration to clarify terminology
    - 3.2.6. FAC will discuss further and have ready for the Faculty Senate Meeting next week.
  - 3.3. FAM 640.5 “Recruitment and Appointment of Academic Affairs Central Administrators”
    - 3.3.1. [With Markup](#)
    - 3.3.2. [Without Markup](#)
    - 3.3.3. Restore Provost’s full title

- 3.4. FAM 640.6 “Recruitment and Appointment of the Provost”
  - 3.4.1. [With Markup](#)
  - 3.4.2. This FAM was previously approved by the Faculty Senate but not signed by the President
  
4. EPRC Report
  - 4.1. FAM 105.4 [Formation & Review of CSUSB Ancillary Units](#)
    - 4.1.1. [AU Flow Chart](#)
    - 4.1.2. [Ancillary Unit Annual Report](#)
    - 4.1.3. We were advised over a year ago that this FAM is out of compliance with some Executive Orders
    - 4.1.4. The annual report has been changed to submit 3 top accomplishments
    - 4.1.5. Combine 6G & 6H
  
5. Waitlisted Students in Blackboard
  - 5.1. ATI asked for input on if the department could opt out of the current process
  - 5.2. Students waitlisted had access to course material automatically in Blackboard
  - 5.3. Instructor has no idea if student is enrolled or waitlisted
  - 5.4. Do not engage in this practice for the summer quarter/not done automatically
  - 5.5. Recommend an Opt-In process by course
  
6. Fall 2020 Teaching Modality
  - 6.1. Plans are not finalized
  - 6.2. President Morales sent out a response to the senate this morning
  - 6.3. President would like to hear from faculty, students and staff (Council) on this
  - 6.4. Suggests we maintain the status quo until December 2020
  - 6.5. We are currently measuring classrooms/social distancing is a problem
  - 6.6. The news out of Fullerton was not accurate
  - 6.7. President Morales suggests having an all faculty chat webinar
  - 6.8. This will be placed on the Faculty Senate agenda for next week
  
7. Elections Update
  - 7.1. Haakon has volunteered to take the lead to help with conducting elections online for the first time
  - 7.2. For senate elections we can conduct in our zoom meeting
  
8. Senate Remote Meetings (Zoom) Implementation
  - 8.1. Participant monitoring and naming
  - 8.2. Screen sharing
  - 8.3. Other issues or concerns?
  - 8.4. Dorothy Chen-Maynard volunteered to screen share the policies on the screen in the Faculty Senate meeting

9. [Professional Development Fund Deadlines](#) – Time did not permit discussion
10. [Statewide/ASCSU \(Academic Senate of the CSU\) Senators' Report](#) – Time did not permit discussion
11. President's Report – Time did not permit discussion
12. Provost's Report – Time did not permit discussion
13. [Chair's Report](#) – Time did not permit discussion
14. Information Items
  - 14.1. [Recruitment, Selection, and Appointment of Management Employees](#) (New proposal, out for campus comment)
    - 14.1.1. Potential conflict with FAM [640.5 "Recruiting and Appointing of Academic Central Administrators"](#), [FAM 640.6 "Recruiting and Appointment of the Provost/Vice President for Academic Affairs"](#), and [FAM 641.3 "Recruiting and Appointment of College Deans"](#)
  - 14.2. Possible Revisions to [FAM 845.72 Policy Concerning Research Involving Human Subjects](#)
    - 14.2.1. [Narrative](#)
    - 14.2.2. [Revisions](#)
  - 14.3. Motion from 01/14/2020 Faculty Senate Meeting: "charge the Faculty Senate Executive Committee and the Administration to jointly determine the process to investigate and address FAM violations and draft a proposal to the Senate within four weeks"
    - 14.3.1. [Draft FAM Implementation FAM](#)
    - 14.3.2. [HSU Policy on Policies](#) and [Perceived Violation Practice](#)
    - 14.3.3. [Fresno State Policy and Perceived Violation Practice](#)
    - 14.3.4. CSU San Marcos follows a similar process as Fresno State
    - 14.3.5. San Jose State University follows a similar process as Fresno State
    - 14.3.6. SF State identifies in policies who is responsible for implementation and enforcement
    - 14.3.7. CSU East Bay brings up publicly in senate meetings any time a policy hasn't been followed
    - 14.3.8. CSULA makes adjustments to policy and/or writes new policy as made aware of violations or lack of clarity
    - 14.3.9. CSU Fullerton has a constant problem of violations and follow an informal process of taking issues to the Senate Chair
    - 14.3.10. CSU Dominguez Hills doesn't write policy
15. Approval of [Faculty Senate Agenda May 5, 2020](#)

15.1. The Faculty Senate Agenda was approved as amended.

**16.** [Appointments](#)

16.1. CSUSB Undocumented Student Success Center Advisor Board

16.1.1. Michal Kohout

16.2. Scholarship Committee (University)

16.2.1. Fadi Muheidat, At Large

**17. New Business**

**Appointments to  
Make April 28, 2020**

At-Large

**CSUSB Undocumented Student Success Center Advisor Board - 1 position (tenured, tenure-track)**

Hi Sylvia. I'd like to volunteer for:

CSUSB Undocumented Student Success Center Advisor Board - 1 position (tenured, tenure-track)

Mike Kohout  
Professor  
Dept. of Geography and Environmental Studies  
California State University, San Bernardino (CSUSB)

**Scholarship Committee (University)- 2 positions (2019-2021 tenured, tenure-track)**

I am looking forward to the opportunity to learn more about our diverse student body and help with the duties and tasks mandated by the committee.

Serving in our school department honor committee, and undergraduate curriculum committee and in addition my role in the career readiness taskforce, prepared me to serve and understand the students and department needs.

Best Regards,

**Fadi Muheidat, PhD**

Preferred pronouns: he/his/him  
Assistant Professor  
Computer Science and Engineering

**18. Adjournment (Time Certain 3:50PM)**

